

Hockey Club Alaska: Northern Knights Tuesday, January 18, 2022 6:00 pm Soldotna Public Library

Attendees:

- President Andie Bock 2021-Present
- Vice President Jeremy Love 2020 2022
- Treasurer Megan Swanson 2021 2023
- Secretary Sarah Miller 2021 2023
- Coach Coordinator Jeremy Love, Interim
- Registrar Bruce Linton, 2021-2023
- Information Technology Brice Cunningham 2020 present
- Ice Scheduler- Stephanie Derleth, 2021-2023
- Manager of Managers -
- Volunteer Coordinator- Sarah Williams 2021-present
- Other -

Board Member Norms:

- 1) One person talking at a time
- 2) Stick to time
- 3) Constructive listening
- 4) Stay open-minded
- 5) Remain kind & considerate

Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	Time: 6:09 p.m.			President/ VP
Roll Call of board	Andie, Sarah M., Megan, Sarah W., Stephanie, Brice			Secretary
Call for Approval of Minutes	December Minutes 1st: Sarah W. 2nd: Megan	Completed		Secretary
Call for Approval of Special Meeting Minutes	N/A 1st: 2nd:			Secretary
Call for Approval of Agenda	Any amendments from the Board to today's agenda? Reports etc. 1st: Sarah M. 2nd: Brice	Completed		President / VP

Public Comment	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed	None- completed	
Discussion Items			
	1. Breakfast with Santa post event update Approximately \$250 profit. Good first effort, donations and volunteers were available. \$600 spending limit was budgeted. This is not what was spent, approximately \$500 (with room rental). Well received by those who attended and there is potential for more profit in the future. Majority of attendance was from the public, not just HCAK membership. Many people came just to see Santa, get photos taken, and did not purchase breakfast. Sarah W next year possibly approach local businesses for donations (Three Bears etc). Brice-require a ticketed donation to get a photo taken with Santa. Begin planning the 2022 event in September.	In progress: Resume discussion September 2022	Megan
	2. SafeSport board member status update Bruce not in attendance. Andie will follow up. Status can be viewed in USA Hockey portal.	In progress	Bruce
	3. Ice schedule update Stephanie- getting Tyler with the city of Kenai to respond has been challenging, possibly a temporary situation. Ice schedules have been consistent from week to week, helpful for the teams. Possibly combined practices on Thursdays next year for HCAK teams to simplify scheduling and keep it regular from week to week. Megan- consider changing board meetings or practices so they don't fall on the same night (hardship for parents on the board).		Stephanie
	4. Accounting update As of Dec. 31, 2021: \$19,933 in checking account. Est. to have \$5000 for ice bills (Nov/Dec). Also about \$3200 past due fees from members. Discussion around the process for catching up delinquent accounts- will continue to allow time for members to catch up, arrange payments with expectation that past due fees will be paid at latest before players are able to register for next season. Possibility: Split the Pot at Brown Bears game- talk with Heidi Hanson. Schedule out and arrange volunteers to attend.		Megan

	5. COVID Mitigation Plan- Discussion of current document and proposed changes. HCAK Return to Play Brice's Updated Draft Brice- proposed a revised document to replace HCAK Return to Play document with updated/more current information on COVID and strategies/protocols. Andie- requesting all members to read and vote to approve via email by Friday, Jan 28.	Pending email approval from members (Jan. 28 deadline)		Andie/Sarah M.
	6. Discussion - should HCAK develop a Disciplinary/Conflict Resolution Protocol, who will sit on a possible Discipline Committee. Discussion of current document and proposed changes. To be finalized at the February meeting. Protocol Draft Disciplinary Committee- with currently small membership, should probably be our entire board. ASHA requires organizations to have an established committee. Stephanie- policy should include stipulation about possible conflict of interest and whether any board member should recuse from committee if too close to the situation/issue. Board members have access to draft and can propose revisions and changes to document. Ongoing issue- not ready to be finalized in February.	In progress		Sarah M.
ACTION ITEMS		COMPLETED / IN PROGRESS	DUE DATE	RESPONSIBLE PARTY
	 Parent request: Jan. 5 email from parent requesting ice fees forgiven/reimbursed for player medical issue impacting participation this season. Reimburse \$95 for November and waive fees remaining in the season, unless player returns to play. Megan will void fees for December and January, will not bill February at this time, and will issue a check to members. 1st: Sarah M. 2nd: Megan 	Approved		Megan/Andie
	1st: 2nd:			
Future Agenda Items	Suggestions for discussion: 1. Finding coaches, in particular for a U16/U18 HCAK team.			Board

	Possible coaching stipend, how to finance?		
	3. Dryland training benefit to members/requirement for player participation		
	4. Helmet devices for concussions- include in registration fee, required by HCAK?		
	Maybe write a safety grant? Neckguards?		
	5. Goalie discount		
	6. SafeSport Status		
	7. Acceptance of Bruce Linton's resignation		
	8. ASHA Scheduling meetings- Team Managers or Manager of Managers,		
	Coaching Coordinator attend. Ensure a board member attends on behalf of all		
	teams.		
	Public Comment Norms:		
Public Comments	1) All comments must pertain to agenda items.		
	2) Each speaker is allowed two minutes.		
	3) No profanity allowed		
Next Meeting Date	Tuesday, February 15th. 6:00pm Soldotna Public Library		
Adjournment	Motion to adjourn at 7:16 p.m.	Complete	Procident ///D
	1st: Sarah W. 2nd: Stephanie		President/VP