



## Hockey Club Alaska: Northern Knights

February 15, 2021 @ 6pm

### Attendees:

- **President**- Open
- **Vice President**- Nate Crabtree 2020 - present
- **Treasurer**- Laura Garcia 2019 -Present
- **Secretary**- Nicole Cunnigham 2019 - present
- **Head Coach**- Jeremy Love 2020 - present
- **Public Relations**- Andie Bock 2020 - Present
- **Registrar & Information Technology**- Brice Cunningham 2020 - present
- **U14A Representative**-
- **U16A Representative**-
- **U12AA Representative**-
- **U10\12A Representative**-
- **U6\8B Representative**-
- Other: Robin Dahlman, Stephanie Derith, Laura Sena, Ashiely Purchell, Anna Love, Jenny and Richard Tompson

### Board Member Norms:

- 1) **One person talking at a time**
- 2) **Stick to time**
- 3) **Constructive listening**
- 4) **Stay open-minded**
- 5) **Remain kind & considerate**

Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	Time: 6:10 pm			President/ VP
Roll Call of board				Secretary
Call for Approval of Minutes	<a href="https://drive.google.com/file/d/18eTkbTXMZVDbkaHesLA3jeHYSaBzkv_G/view?usp=sharing">https://drive.google.com/file/d/18eTkbTXMZVDbkaHesLA3jeHYSaBzkv_G/view?usp=sharing</a>  <b>1st: Nate 2nd: Jeremy Approved</b>	Complete		Secretary
Call for Approval of Agenda	Any amendments from the Board to today's agenda? <b>1st: Brice 2nd: Andie Approved</b>	Complete		President / VP

<b>Public Comment</b>	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed	Complete		
<b>Discussion/Action Items</b>				
	Reimbursement to Laura Sena for \$80 gift cards for Skate-A-Thon <b>1st: Brice 2nd: Laura Approved</b>	Complete		Board Members
	Obtaining Club Credit Card- Alaska Airlines Credit Card This might allow us to get airline miles to send teams to tournaments Greenlight doesn't provide services for organization <b>1st: Nicole 2nd: Laura</b>	Complete		Board Members
	Enter into MoA with Bridges for 501c3 status and Tax preparation services, \$25/yr Nate Crabtree is nominated to be the signers with Bridges. This will provide us with non-profit status under the Bridges organization. <b>1st: Nicole 2nd: Brice Approved</b>	Complete		Treasurer/Registrar
	Club TeamSnap subscription 399/yr Provides club with total access and allow managers administrative authority <b>1st: Laura 2nd: Andie Approved</b>	Complete		Registrar
	Changing Banks from Alaska USA to FBNA with two signatures required Done once new board positions are filled. <b>1st: Brice 2nd: Nicole Approved</b>	Complete		Board Members
	Survey Monkey for survey of members subscription <b>1st: Laura 2nd: Andie Approved</b>	Complete		Registrar
	Implementation of a no cash policy Write into By-Laws	Tasked Out		Board Members
	Implementation of no in-person handling of payments Write into By-Laws	Tasked Out		Board Members
	Clarification of punch cards	Tasked Out		Board Members

	Committee headed by Brice, Andie			
	Policy/ procedure for opt-out or non- participant accounts Brice will create an Opt-Out Form. Parents must do Opt-Out Form for injuries. By-Laws Committee will write procedures for the future.	Complete/ Tasked Out		Board Members
	Fairbanks Fee	Complete		Board Members
<b>Reports from Board Members</b>	Vice President/Coaching Director: Ice scheduling/state venue	Tabled		Coaching Director
	Public Relations: State Tournament	Tabled		Public Relations
	Secretary: State Tournament	Tabled		Secretary
	Registrar/IT: Fee amount status, patches, state tournament qualification requirements	Tabled		Registrar
	President: ASHA Updates?			President
	Treasurer: Account Summary			Treasurer
<b>Future Agenda Items</b>				
	Approval of Amended By-Laws	Tabled		Board Members
	Approval of Handbook	Tabled		Board Members
	Add to the website a "how to" training for how to run a clock at Kenai and SRSC, also how to do a scoresheet.	Tabled		Registrar
	Create email accounts that can be transferred to the next member that holds that position	Tabled		Registrar
	Determine which Board Positions are coming open	Tabled		Board Members
	Get rid of debit card connected to club account	Tabled		
<b>Public Comments</b>	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed	Tabled		
<b>Next Meeting Date</b>				
<b>Adjournment</b>	Meeting adjourned at 7:10 <b>1st: Brice 2nd: Jeremy Approved</b>	Complete		President