



Hockey Club Alaska: Northern Knights
Tuesday, March 15, 2022 6:00 pm Soldotna Public Library

Attendees:

- **President** - Andie Bock 2021-2023
- **Vice President** - Jeremy Love 2020 - 2022
- **Treasurer** - Megan Swanson 2021 - 2023
- **Secretary** - Sarah Miller 2021 - 2023
- **Coach Coordinator** - Jeremy Love, Interim
- **Registrar** -
- **Information Technology** - Brice Cunningham 2020 - present
- **Ice Scheduler**- Stephanie Derleth, 2021-2023
- **Manager of Managers** -
- **Volunteer Coordinator**- Sarah Williams 2021-present
- Other -

Board Member Norms:

- 1) **One person talking at a time**
- 2) **Stick to time**
- 3) **Constructive listening**
- 4) **Stay open-minded**
- 5) **Remain kind & considerate**

Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	6:05 pm	Complete		President/ VP
Roll Call of board	Andie, Jeremy, Megan, Sarah M., Brice, Stephanie, Sarah W.	Complete		Secretary
Call for Approval of Minutes	February Minutes 1st: Andie 2nd: Brice	Complete		Secretary
Call for Approval of Special Meeting Minutes	1st: 2nd:	N/A		Secretary
Call for Approval of Agenda		Complete		President / VP

	1st: Jeremy 2nd: Megan			
Public Comment	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed	N/A		
Discussion Items				
	1. Scholarship/Low Income Program Propose reserving 6,000 for it. We will need to develop a form and decide which factors to grade/award on. Stephanie may have already done some work on this. Stephanie will send a proposed packet within the week. Brice included samples from other associations. Andie wants to postpone approval until further discussion has occurred. Need way to confirm/verify financial need.	In progress		Brice
	2. Ice schedule update Potential calendar sharing rather than verbal report? After this weekend, all ice is canceled for both teams (remainder of the season). Jeremy's Blades team is skating but will be paid for by Blades members rather than billed to HCAK.	Complete		Stephanie
	3. Accounting update About \$10,000 in checking account. All bills paid except for Kenai/Soldotna ice for March. Anticipated bill (3 sheets of ice Soldotna, 5 sheets of ice Kenai). \$25,000 Hilcorp donation is also in account. Documentation for taxes due to Bridges by March 31. May encounter difficulty when changing hands due to Board turnover mid-year- different Treasurers using different categorization methods. Need a consistent system in place to make accounting turnover an easier process for future Board members.	Complete		Megan
	4. Registrar update Coach James status update James not redlined, approved to attend state tournaments. Future season- Brice creating a record of critical tasks with deadlines for Registrar duties.	Complete		Brice
	5. Discussion- End of Year Awards Ceremony, Pizza Party March 27 proposed date. Some trophies engraved but none with dates/names. New ones can be ordered from Hastings if needed- Andie will check. Pizza and games in the gym, both teams invited.	In progress		Andie

	<p>6. Discussion: Hilcorp Donation usage suggestions Jeremy: Greg Carter (Blue Devils) willing to put on a camp in Eagle River for HCAK members. Cost is about \$600, time frame 5 days around July 18, includes on & off ice time. Exclusive to Knights would be a bit more expensive and age group would be U12-U14. No food or housing is included. Andie: consider hosting a camp locally when ice is available (next summer). HMI: did not have enough slots open for all HCAK players. Megan: host a September camp? Sponsored by HCAK, could include current and future players. Possibly sleeping over at Challenger Center? Consider for discussion when we get ice back. Andie: Concussion Indicator Helmet Pads: \$1249.50 for 50. Propose tabling discussion of concussion indicators purchase until July.</p>	In progress		Andie
	<p>7. Discussion: Conversation with SSC to get HCAK Logo added to rink, signage recognizing HCAK Sarah W. will contact SSC to find out what is needed for signage/banners.</p>	In progress		Sarah W.
	<p>8. Discussion: Ice Scheduling challenges No discussion needed. Communication could occur during a shared calendar so that HCAK isn't billed for unused/canceled ice. TeamSnap could be another means of communication. Include Ice Scheduler to TeamSnap accounts.</p>	In progress		Andie
	<p>9. Coach Stipend Proposal Megan: U14 team made a little money, U12 lost a little so the association broke even. Fees and cost of ice are even, there is no extra money. How can HCAK come up with a coaching stipend? Fee increase will be necessary. In the future, using half ice at SSC might be a cost savings strategy. If future teams don't have 15 players, HCAK will be losing money on ice fees, game/ref costs. Andie- set up a summer work session with a board meeting to follow, to address this issue & others. June 5, time and place TBD.</p>	In progress		Megan
	<p>10. Storage Unit Sarah W. and Andie will go through storage unit.</p>	Complete		Andie
ACTION ITEMS		<u>COMPLETED / IN PROGRESS</u>	<u>DUE DATE</u>	<u>RESPONSIBLE PARTY</u>
	<p>1. Approval of storage unit renewal (\$730 plus tax). Andie will pay in person using FNBA debit card. 1st: Brice 2nd: Andie</p>	Complete		Andie
Future Agenda Items	<p>Suggestions for discussion: 1. Finding coaches, in particular for a U16/U18 HCAK team. 2. Dryland training benefit to members/requirement for player participation</p>	In progress		Board

	<ul style="list-style-type: none"> 3. Helmet devices for concussions- include in registration fee, required by HCAK? Maybe write a safety grant? Neckguards? 4. Goalie discount 5. ASHA Scheduling meetings- Team Managers or Manager of Managers, Coaching Coordinator attend. Ensure a board member attends on behalf of all teams. 6. Disciplinary Committee/Protocol Disciplinary Committee- with currently small membership, should probably be our entire board. ASHA requires organizations to have an established committee. Policy should include stipulation about possible conflict of interest and whether any board member should recuse from committee if too close to the situation/issue? 7. Future HCAK Board elections (prepare in April) 			
Public Comments	<p>Public Comment Norms:</p> <ul style="list-style-type: none"> 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed 	N/A		
Next Meeting Date	Tuesday, April 19th. 6:00pm Soldotna Public Library			
Adjournment	<p>Motion to adjourn at 7:00 p.m.</p> <p>1st: Brice 2nd: Jeremy</p>	Approved		President/VP