



Hockey Club Alaska: Northern Knights
May 17th, 2021 @ 6pm

Attendees: <ul style="list-style-type: none"> ● President- Nate Crabtree 2021-Present ● Vice President-Jeremy Love 2021- Present ● Treasurer- Laura Garcia 2019 -Present ● Secretary- Nicole Cunningham 2019 - present ● Head Coach- Jeremy Love 2020 - present ● Public Relations- Andie Bock 2020 - Present ● Registrar & Information Technology- Brice Cunningham 2020 - present ● U14A Representative- ● U16A Representative- ● U12AA Representative- ● U10\12A Representative- ● U6\8B Representative- ● Other: Robin Dahlman, Stephanie Derith, Tanya Lautret, Melissa Linton, Rocky Garica, Bruce Linton, Laura Sena , Ashiely Purchell 	Board Member Norms: <ol style="list-style-type: none"> 1) One person talking at a time 2) Stick to time 3) Constructive listening 4) Stay open-minded 5) Remain kind & considerate
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Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	Time: 6:07 pm	Complete		President/ VP
Roll Call of board	Nate Crabtree, Jeremy Love, Laura Garcia, Nicole Cunningham, Andie Bock at 6:28	Complete		Secretary
Call for Approval of Minutes	https://drive.google.com/file/d/1B1qinJNakXMjpy2DU6ZOuSo2Dslry9DD/view?usp=sharing 1st: Nicole 2nd: Laura Approved	Complete		Secretary
Call for Approval of Agenda	Any amendments from the Board to today's agenda? Reports etc. 1st: Laura 2nd: Nicole Approved	Complete		President / VP

Public Comment	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed	Complete		
Discussion/Action Items	Tabled from 04.05.21: Create email accounts that can be transferred to the next member that holds that position. Update: Six have already been created. I went with <i>title.hcak@gmail.com</i> naming convention. Google has a limit of 2 account verifications per phone number, I will complete the rest after I figure out some more verification phone numbers to use. Signed documentation that the email address is property of the club. IT will write up the user agreement form. 1st: Nicole 2nd: Laura Approved	Complete		IT
	Tabled from 04.05.21: Discuss how to handle player accounts who left mid season. Per communication received from Alaska Associate Registrar: “If you have players that have left your association owing money this season and you plan to collect through the process outlined in the ASHA handbook, please contact me with their names after you have completed the process.” Motion to proceed with ASHA protocol 2.5.1 Local Association Responsibility using this letter template (copied from ASHA template on Handbook pg 50) for all past due accounts (Total of \$3,034 still owed). 1st: Nicole 2nd: Laura Approved	Complete		Registrar
	Tabled from 04.05.21: Discuss purchasing penny jersey’s for practice scrimmages. 10 pennies/ team Jeremy will look into cost and not exceed \$500 1st: Nicole 2nd: Andie Approved	Complete		Board Members
	Tabled from 04.05.21: Add to the website a “how to” training section. How to run the clock at Kenai and SRSC, and how to fill out an ASHA scoresheet. Update: IT is looking for assistance with developing the content to post. Check Youtube first for videos. Ashiely Purchel, Robin Dahlmanl will help make videos too.	Complete		IT

	<p>Registrar needs some information from the coaching coordinator; contact info for players to send invoices out for Blades/U14 practices held after the General Season. This is assuming the ice was reserved under HCAK. Brice has a list of attendees from three of seven practices.</p> <p>Coaching Director will contact Registrar</p>	Complete		Registrar
	<p>Motion to Amend By-laws: Article VIII, Section 1: Replace March 15 with weekday calendar reference, recommendation: third Monday in May. Replace June 15th with weekday calendar reference, recommendation: third Monday in June. Article VIII, Section 2: Add defined voting period - recommendation: one week. Article VIII, Section 6: Specify which meeting, recommendation: next General Meeting following closure of election.</p> <p>1st: Nicole 2nd: Andie Approved</p>	Complete		Secretary/IT
	<p>Motion to approve rules and policies to run 2021 election. Will utilize Election Runner, the cost is \$19.00 for 74 voters, secret ballot, one vote per position per member, write in enabled, open for one week period, abstain enabled, results shared at the next general meeting following closure. Nominations for open positions will be on the ballot unless the nominees decline. Voting opens May 17 6:00PM, closes May 24 6:00PM. https://vote.electionrunner.com/election/N9aLV</p> <p>Retract the original ballot. Ask nominees to provide a short paragraph about why they are good at this position and add it to the ballot. Then re-open voting May 21st- May 28th.</p> <p>1st: Nicole 2nd: Andie Approved</p>	Complete		Secretary/IT
Reports from Board Members				
Future Agenda Items	Discuss a plan of action depending on the outcome of the insurance claim in process - Possible Executive Session; Discuss matters pertaining to a personnel issue.	Tabled		President
Public Comments	<p>Public Comment Norms:</p> <ol style="list-style-type: none"> 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed 	Complete		

	Robin Dahlman- Thank you Jeremy Love for bringing both Alaskan Teams home with Gold Medals Bruce and Melissa Linton- Second Robin's Comment			
Next Meeting Date	Wednesday, June 2nd @ 6pm	Complete		
Adjournment	Meeting adjourned at 7:09 1st: Nicole 2nd: Laura	Complete		President/VP