



**Hockey Club Alaska: Northern Knights**  
**September 21, 2021 @ 6pm, Soldotna Public Library**

**Attendees:**

- **President** - Andie Bock 2021-Present
- **Vice President** - Jeremy Love 2020 - 2022
- **Treasurer** - Megan Swanson 2021 - 2023
- **Secretary** - Sarah Miller 2021 - 2023
- **Coach Coordinator** -
- **Registrar** - Bruce Linton, 2021-2023
- **Information Technology** - Brice Cunningham 2020 - present
- **Ice Scheduler**- Stephanie Derleth, 2021-2023
- **Manager of Managers** - Tanya Lautaret 2021 - 2023
- **Volunteer Coordinator**- Sarah Williams 2021-present
- Other -

**Board Member Norms:**

- 1) **One person talking at a time**
- 2) **Stick to time**
- 3) **Constructive listening**
- 4) **Stay open-minded**
- 5) **Remain kind & considerate**

Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	Time: 6:05pm			President/ VP
Roll Call of board	Andie, Jeremy, Megan, Sarah M. (absent), Bruce, Brice (absent), Stephanie (absent), Tanya (absent), Sarah W			Secretary
Call for Approval of Minutes	<a href="https://docs.google.com/document/d/1KYGZzxkRAZAlE-1VrTeacYyWmA7aPrPU/edit?usp=sharing&amp;oid=104530706181235692670&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1KYGZzxkRAZAlE-1VrTeacYyWmA7aPrPU/edit?usp=sharing&amp;oid=104530706181235692670&amp;rtpof=true&amp;sd=true</a> 1st: Megan 2nd: Jeremy <span style="float: right;"><b>Approved</b></span>			Secretary
Call for Approval of Special Meeting Minutes	N/A 1st: 2nd: <span style="float: right;"><b>Approved</b></span>			Secretary
Call for Approval of Agenda	Any amendments from the Board to today's agenda? Reports etc. 1st: Jeremy 2nd: Megan <span style="float: right;"><b>Approved</b></span>			President / VP

Public Comment	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed			
Agenda	1. ASHA handbook <a href="https://cdn2.sportngin.com/attachments/document/201b-2502569/2021.22_ASHA_Handbook_Final.pdf#_ga=2.133541262.1444457064.1629871604-1463853556.1629871602">https://cdn2.sportngin.com/attachments/document/201b-2502569/2021.22_ASHA_Handbook_Final.pdf#_ga=2.133541262.1444457064.1629871604-1463853556.1629871602</a>	In progress		Andie
	2. Account balance update & expenses Insurance Update <b>Megan reported the insurance claim for \$7500.00 had been received. Still waiting for the additional \$1500.00.</b>			Megan / Brice
	3. Registration deadline questions <b>Brice and Andie would like to have the registration deadline October 31st. Any new registrants would have to request approval.</b>			Megan / Brice
	4. Practice jersey distribution / loaner jersey distribution process & logging <b>Forms have been created and listed on google drive for jersey sign outs. Megan and Andie revised and updated the form for the 21-22 season.</b>	in Progress		Andie / Megan
	5. Scholarship eligibility / required documentation <b>Board members agreed to discuss at next meeting.</b>	in Progress		Stehanie
	6. Registrar Update T1 Roster <b>Bruce reported this was still a work in progress.</b>	in progress		Bruce / Brice
	7. Team Rosters / Coaching Update <b>Will Howard volunteer application for on ice help was approved. Travis Richardson volunteer application for on ice help was approved provided that background check comes through as approved.</b>	in progress		Rocky / Jeremy
	8. Ice Scheduling Update <b>Jeremy reported that all ice has been scheduled for practices. All game ice still needs to be scheduled when games get scheduled.</b>	in process		Stephanie
	9. COVID mitigation plan update (HCAK Return to Play) Plan from last year remains on website. Sarah M. has reached out to City of Kenai and City of Soldotna for feedback on necessary updates for the current year. Email responses were received from Stephanie Queen (Soldotna City Manager) and Bob Frates (Kenai Parks & Rec Director), and have been forwarded to all Board Members. Stephanie Queen reviewed the HCAK Return to Play document and made some suggestions for edit, mainly about CDC instructions for disinfecting player equipment. Her suggestions can be seen in the attachment to her			Sarah M.



	<p>3. Review and approve POL-01-2021 (Late payment policy)  <a href="https://docs.google.com/document/d/1E6Ta3UtygV1PGbQqmnZkD3UM8awzc_mNF54dIGmf_7Vk/edit?usp=sharing">https://docs.google.com/document/d/1E6Ta3UtygV1PGbQqmnZkD3UM8awzc_mNF54dIGmf_7Vk/edit?usp=sharing</a> (Brice)  <b>Board members agree to discuss at next meeting</b>  <b>1st:</b> _____ <b>2nd:</b> _____ <b>Tabled</b></p>			Megan / Brice
	<p>4. Acceptance of Rocky Garcia's resignation.  <b>1st: Megan</b> <b>2nd: Jeremy</b> <b>Approved</b></p>			Board Members
	<p>5. Nomination of interim Coaching Coordinator.  <b>Coach Jeremy Love nominated to become interim coaching coordinator</b>  <b>1st: Megan</b> <b>2nd: Sarah W.</b> <b>Approved</b></p>			Board Members
	<p>6. Andie Bock Motions to give Mrs. Williams voting privileges for the 2021/2022 season. To ensure an odd number of voting board members.  <b>1st: Megan</b> <b>2nd: Bruce</b> <b>Approved</b></p>			Board Members
	<p>7. Player Release Request Form  A new entry for the Registration "Player Release Request Form" has been received. Reason: Other Team: U6\8B  <b>Rance Carpenter player release request from fees due for the 2020-2021 season</b>  <b>1st: Andie</b> <b>2nd: Sarah W.</b> <b>Approved</b></p>			Brice / Board Members
<b>Future Agenda Items</b>	Suggestions:			Board
<b>Public Comments</b>	Public Comment Norms: <b>No Public comments</b> 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed			
<b>Next Meeting Date</b>	Tuesday, October 19th 2021. 6:00pm Soldotna Public Library			
<b>Adjournment</b>	<b>7:04 pm</b> <b>1st: Bruce</b> <b>2nd: Megan</b> <b>Approved</b>			President/VP