



Hockey Club Alaska: Northern Knights
October 19, 2021 @ 6pm, Soldotna Public Library

Attendees: <ul style="list-style-type: none"> ● President - Andie Bock 2021-Present ● Vice President - Jeremy Love 2020 - 2022 ● Treasurer - Megan Swanson 2021 - 2023 ● Secretary - Sarah Miller 2021 - 2023 ● Coach Coordinator - Jeremy Love - Interim ● Registrar - Bruce Linton, 2021-2023 ● Information Technology - Brice Cunningham 2020 - present ● Ice Scheduler- Stephanie Derleth, 2021-2023 ● Manager of Managers - Tanya Lautaret 2021 - 2023 ● Volunteer Coordinator- Sarah Williams 2021-present ● Other - 	Board Member Norms: <ol style="list-style-type: none"> 1) One person talking at a time 2) Stick to time 3) Constructive listening 4) Stay open-minded 5) Remain kind & considerate
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Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	Time: 6:04 pm			President/ VP
Roll Call of board	Sarah W., Sarah M., Brice, Bruce, Megan, Andie, Jeremy, Stephanie			Secretary
Call for Approval of Minutes	Tabled until November 2021 1st: 2nd:		11/16/21	Secretary
Call for Approval of Special Meeting Minutes	1st: 2nd:			Secretary
Call for Approval of Agenda	Any amendments from the Board to today's agenda? Reports etc. Brice: Renew website hosting per board approval Andie: Acceptance of Tanya Lautaret's resignation 1st: Brice 2nd: Megan		10/19/21	President / VP

Public Comment	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed			
Discussion Items	1. COVID Mitigation plan. Re-read & make modifications. Andie: felt it was contradictory. Asks all to re-read and make edits in google docs.	in progress	11/16/21	Sarah M., Andie
	2. Skate-a-thon: 11/7/21 3:15pm at SSC. Scheduled, packets handed out to teams. Most are opting in to fundraise. Pizza party for kids participating afterward.	in progress	11/7/21	Sarah W. / Andie
	3. Scholarship application process Agenda: Stephanie will send to board for review, approval at November meeting.	in progress	11/16/21	Stephanie
	4. Registrar Update Bruce: official team roster approved.	complete		Bruce
	5. Brown Bears Volunteer options. season pass? Megan: ideas- help count laps at Skateathon. Join practices? Evenings/weekends. No more season passes offered to youth hockey. Teams can buy in blocks for discounted rate.	in progress		Megan
	6. Team Roster / Coaching update? No changes to report. One new player to be added to U14 team.	complete		Jeremy
	7. Out of state travel options Jeremy looking for out of state travel option for U14 team. Will discuss fundraising when more information is known.	in progress		Jeremy
	8. Ice Schedule update Will send updated ice schedule email to board.	in progress		Stephanie
	9. Additional holiday fundraising opportunities Breakfast and pictures with Santa. Coach James volunteered to play Santa. Open to public. Need assistance with cooking, decorating, costs \$375 to rent Sterling Community Center, additional to rent the kitchen- est \$600-650 to run. Sarah W. will run event. Possibly look into renting a less expensive facility? \$275 to rent Sports Center (offered by Andrew Carmichael) and combine with open skate. Table for now, continue discussion over text thread. Motion: Approve \$600 budget for Breakfast with Santa at Soldotna Sports Center 1st: Brice 2nd: Jeremy Approved	in progress		Sarah W.
	10. Board members safe sport & USAH volunteer status	in progress	11/16/21	All Board Members

	Andie: ensure all HCAK board members have completed SafeSport/volunteer training & background check. Agenda: update on status of all members			
	11. Jersey & warm-up order update Warmups for U14 are ready for pickup, U12 arriving next week. Jerseys have been ordered & are on the way.	in progress		Andie
	12. Homeschool vendor status No update	complete		Sarah W. / Megan
	13. Treasurer update \$11,000 in checking account after ice bill paid	complete		Megan
	14. Update from Andrew Carmichael with SSC Regarding masking requirement at SSC: "we will not achieve 100% compliance with masking requirement." Effort is to demonstrate as much cooperation as possible among groups & individuals using the facility to comply with requirement. Examples: Brown Bears doing drawings for those wearing masks during games. Work with community groups of school-aged volunteers- CARES funding will provide volunteer organizations with funds to compensate for their time to pass out masks, remind about masks. Demonstrates that SSC is putting forth effort to encourage mask compliance in the facility. No masks required for those on the ice. Andie: Honor the requirements of any facility we use as HCAK.	complete		
ACTION ITEMS		COMPLETED / IN PROGRESS	DUE DATE	RESPONSIBLE PARTY
	1. Motion to approve website hosting renewal at \$240 per year 1st: Jeremy 2nd: Sarah W.	Approved		
	2. Motion to accept Tanya Lautaret's resignation as Manager of Managers, effective October 18, 2021 1st: Megan 2nd: Sarah M.	Approved		
Future Agenda Items	1. Review and approve changes to HCAK bylaws https://docs.google.com/document/d/1dliaplZ2teComVseF0m2EbSI51MTPCT0HmVwRkHnRxw/edit?usp=sharing 2. Review and approve POL-01-2021 (Late payment policy) https://docs.google.com/document/d/1E6Ta3UtygV1PGbQqmnZkD3UM8awzcmNF54dlGmf_7Vk/edit?usp=sharing (Brice) 3. COVID mitigation plan update (HCAK Return to Play) Plan from last year remains on website. Sarah M. has reached out to City of Kenai and City of Soldotna for			Board

	<p>feedback on necessary updates for the current year. Email responses were received from Stephanie Queen (Soldotna City Manager) and Bob Frates (Kenai Parks & Rec Director), and have been forwarded to all Board Members. Stephanie Queen reviewed the HCAK Return to Play document and made some suggestions for edit, mainly about CDC instructions for disinfecting player equipment. Her suggestions can be seen in the attachment to her email. The other suggestion for edit was to update that Alaska is now in Phase III of COVID mitigation efforts. If the board approves, we could post this updated document on our website. Feedback from Bob Frates of Kenai- Kenai is not currently requiring submissions from associations for the use of the ice rink but will most likely continue requiring Covid Waiver Liability Forms be completed by participants. I've requested he send a blank form for our association to distribute as the board decides. (9/13/21)</p> <p>4. Approval of September minutes (tabled for this month's meeting)</p>			
Public Comments	<p>Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed</p>			
Next Meeting Date	Tuesday, November 16, 2021. 6:00pm Soldotna Public Library			
Adjournment	<p>Motion to adjourn at 6:57 pm 1st: Brice 2nd: Megan</p>	Approved		President/VP