



**Hockey Club Alaska: Northern Knights**  
**Tuesday, December 21, 2021 6:00 pm Soldotna Public Library**

<b>Attendees:</b> <ul style="list-style-type: none"> <li>● <b>President</b> - Andie Bock 2021-Present</li> <li>● <b>Vice President</b> - Jeremy Love 2020 - 2022</li> <li>● <b>Treasurer</b> - Megan Swanson 2021 - 2023</li> <li>● <b>Secretary</b> - Sarah Miller 2021 - 2023</li> <li>● <b>Coach Coordinator</b> - Jeremy Love, Interim</li> <li>● <b>Registrar</b> - Bruce Linton, 2021-2023</li> <li>● <b>Information Technology</b> - Brice Cunningham 2020 - present</li> <li>● <b>Ice Scheduler</b>- Stephanie Derleth, 2021-2023</li> <li>● <b>Manager of Managers</b> -</li> <li>● <b>Volunteer Coordinator</b>- Sarah Williams 2021-present</li> <li>● Other -</li> </ul>	<b>Board Member Norms:</b> <ol style="list-style-type: none"> <li>1) <b>One person talking at a time</b></li> <li>2) <b>Stick to time</b></li> <li>3) <b>Constructive listening</b></li> <li>4) <b>Stay open-minded</b></li> <li>5) <b>Remain kind &amp; considerate</b></li> </ol>
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Agenda Item		Completed/ In-progress	Due Date	Responsible Party
<b>Call meeting to order</b>	Time: 6:08 pm			President/ VP
<b>Roll Call of board</b>	Andie, Jeremy, Sarah M., Bruce, Brice, Stephanie, Sarah W.	Complete		Secretary
<b>Call for Approval of Minutes</b>	<a href="#">November Minutes</a> <b>1st:</b> Jeremy <b>2nd:</b> Sarah W.	Approved		Secretary
<b>Call for Approval of Special Meeting Minutes</b>	None <b>1st: 2nd:</b>	Complete		Secretary
<b>Call for Approval of Agenda</b>	Any amendments from the Board to today's agenda? Reports etc. <b>1st:</b> Jeremy <b>2nd:</b> Sarah W.	Complete		President / VP

<b>Public Comment</b>	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed	Complete		
<b>Discussion Items</b>	1. Review email vote for approval of revised HCAK Handbook <a href="#">Bylaws Document</a> Sarah M. will review emails for votes and tally, report back after meeting	In progress		Andie
	2. Breakfast with Santa post event update- Table until January meeting to receive full report when Treasurer is present	In progress		Sarah W.
	3. Dryland training update- Both teams are participating in training at AATC, positive response from teams. U12 attendance had 8-9 members. Parent request for sibling to attend dryland trainings. Motion carries.	Complete		Andie
	4. SafeSport board member status update Bruce L. needs USA Hockey number to get on to SafeSport, then will be able to check status of board members.	In progress		Bruce
	5. Out of state travel options update. Additional tournament entries? Based on timing, COVID restrictions & player availability, it's looking unlikely that it will occur during season. Jeremy will gauge interest to travel to an after-season tournament (March, April). U12's attending 907 Tournament and one other. Will keep late-entry tournament options in mind.	On-going		Jeremy
	6. Ice schedule update	On-going		Stephanie
	7. Sponsorship & donations update <a href="#">Sponsorship Letter</a> Andie sent letter to past & present members to keep HCAK at forefront of consideration for donations. Brice will post letter on website.	On-going		Andie
	8. Accounting update	In progress		Megan
	9. COVID Mitigation Plan <a href="#">HCAK Return to Play</a> <a href="#">On-ice mask exemption 9.24.21.pdf</a> (SSC) <a href="#">Kenai Rink Covid Waiver</a> <a href="#">ASHA COVID POLICY</a>	In progress		Andie/Sarah M.

	<p>City of Soldotna and Kenai have lifted mask mandates to recommendations. Changing COVID circumstances make it difficult to establish guidelines that won't need to be changed right away.          Andie proposes eliminating negative COVID test requirement in HCAK Return to Play document (item 3).</p>			
	<p>9. Discussion- should HCAK develop a Disciplinary/Conflict Resolution Protocol, who will sit on a possible Discipline Committee  <a href="#">Protocol Draft</a>          Board members will work on editing the above document for how people are to deal with problems (steps for problem solving) and how our association will address player behaviors such as bullying and abuse.          Revisit at February board meeting.</p>	In progress		Sarah M.
<b>ACTION ITEMS</b>		<u><b>COMPLETED / IN PROGRESS</b></u>	<u><b>DUE DATE</b></u>	<u><b>RESPONSIBLE PARTY</b></u>
<b>Executive Session</b>	<p><b>Motion to move to Executive Session 6:48 p.m.</b>  <b>Executive Session closed at 6:58 p.m.</b></p> <p><b>1st: Andie</b>                                  <b>2nd: Sarah M.</b></p>	Completed		
	<p><b>1st:</b>    <b>2nd:</b></p>			
<b>Future Agenda Items</b>	<p>Suggestions:</p> <ol style="list-style-type: none"> <li>1. Review of vote to approve bylaws</li> <li>2. Breakfast with Santa post event</li> <li>3. SafeSport board member status update</li> <li>4. Ice Schedule update</li> <li>5. Accounting update</li> <li>6. COVID Mitigation return to play document</li> <li>7. Disciplinary/Conflict Resolution Protocol</li> </ol>			Board
<b>Public Comments</b>	<p>Public Comment Norms:          1) All comments must pertain to agenda items.          2) Each speaker is allowed two minutes.          3) No profanity allowed</p>			

<b>Next Meeting Date</b>	Tuesday, January 18th. 6:00pm Soldotna Public Library			
<b>Adjournment</b>	Motion to adjourn at 6:59 p.m. <b>1st:</b> Brice <b>2nd:</b> Sarah W.			President/VP