



Hockey Club Alaska: Northern Knights
Tuesday, May 17, 2022 6:00 pm Soldotna Public Library

Attendees: <ul style="list-style-type: none"> ● President - Andie Bock 2021-Present ● Vice President - Jeremy Love 2020 - 2022 ● Treasurer - Megan Swanson 2021 - 2023 ● Secretary - Sarah Miller 2021 - 2023 ● Coach Coordinator - Jeremy Love, Interim ● Registrar - ● Information Technology - Brice Cunningham 2020 - present ● Ice Scheduler- Stephanie Derleth, 2021-2023 ● Manager of Managers - ● Volunteer Coordinator- Sarah Williams 2021-present ● Other - 	Board Member Norms: <ol style="list-style-type: none"> 1) One person talking at a time 2) Stick to time 3) Constructive listening 4) Stay open-minded 5) Remain kind & considerate
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Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	6:09 p.m.	Completed		President/ VP
Roll Call of board	Andie, Jeremy, Sarah M., Sarah W.			Secretary
Call for Approval of Minutes	April Minutes 1st: Andie 2nd: Jeremy	Completed		Secretary
Call for Approval of Special Meeting Minutes	None 1st: 2nd:	Completed		Secretary
Call for Approval of Agenda		Completed		President / VP

	1st: Sarah W. 2nd: Sarah M.			
Public Comment	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed			
Action Items	1. Open HCAK Board Elections online Andie posted on FB that elections are open. Ballots will be emailed out this evening to 2021-22 general members and will remain open for a week. Official nomination for Jeremy as Coaching Coordinator by Sarah Williams. Results posted publicly on website by Sarah M.	Completed		Andie
Discussion Items				
	1. Ice scheduling for August (Open Skate for interested players, tryouts scheduling) Jeremy spoke with Tyler Best, no guarantee of ice availability in August. On hold for August until scheduling opens up.	In progress		Stephanie/Jeremy
	2. June 5 work session: establish time & place, determine agenda Proposal 4 p.m. at Andie's home Work agenda proposal: determine fee schedule, coach's pay, disciplinary policy & action steps, invoices for unpaid fees/jersey returns, scholarship program, Hilcorp donation usage, helmet devices for concussions, Bylaws revision to merge IT/Registrar duties, ASHA meetings (ensure board member attends on behalf of all teams), transfer/training of duties Print and ready (Sarah M.) 1 set of bylaws to vote/approve Proposed fee schedule Disciplinary policy/protocol Scholarship program proposal Transfer/training of duties	Completed		Board
	3. Training for open board positions/interim support a. Registrar Duties- document b. IT Duties	In progress		Board

	If new board members are elected for this position, invite them to work session and conduct transfer of duties/trainings then.			
	4. Proposed Fee Schedule for 2022-23 season Will address further/vote at work session.	In progress		Brice
ACTION ITEMS		<u>COMPLETED / IN PROGRESS</u>	<u>DUE DATE</u>	<u>RESPONSIBLE PARTY</u>
Future Agenda Items	Election Results Approve work session items			
Public Comments	Public Comment Norms: None 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed	Completed		
Next Meeting Date	Work Session Sunday June 5, 2022 4:00 p.m. Board Meeting Tuesday, June 21st. 6:00pm Soldotna Public Library	Completed		
Adjournment	Motion to adjourn at 6:40 p.m. 1st: Jeremy 2nd: Sarah W.	Completed		President/VP