



# MASON DEERFIELD ROTARY CLUB FOUNDATION

## **Community Grant Guidelines**

### **General Information**

The Mason Deerfield Rotary Foundation provides the funding and resources necessary to support a diverse non-profit community service environment in Warren County, Ohio. The Mission Statement of the Foundation is as follows:

*The Mason Deerfield. Rotary is an active and respected service club, seeking to fulfill the charitable and vocational needs of our local, national and world communities while exemplifying the objectives and ideals of Rotary. The Foundation goals are to support cultural and civic non-profits organizations, encourage volunteer service, promote free enterprise and children at risk with financial needs who experience social obstacles.*

### **Funding Priorities**

The Mason Deerfield Rotary Foundation provides community grants to non-profit organizations for residents in the Warren County, Ohio and surrounding geographical area. The primary purpose of our funding priorities is for programs, projects, equipment, or materials that directly support members of the community.

International non-profit funding may be eligible with Foundation Board approval.

### **Qualifications:**

1. The grant request must be made by a non-profit, 501(c) 3 tax-exempt organization with an IRS letter of determination.
2. The organization must agree to spend the funds on the proposal submitted within one year of receipt.
3. An evaluation form should be sent via email to the Mason Deerfield Rotary Foundation within 12 months of the receipt of grant funds, detailing how the funds were used and the results obtained.
4. Most grants are in the range of \$1,500 - \$3,000 - requests should not exceed \$3,000. An award of a lesser amount than requested may be awarded.

## **Community Grant Submission Deadlines**

Applications will **ONLY** be accepted yearly during the period of **October 1<sup>st</sup> to December 31<sup>st</sup>**.

Applications will be reviewed by the Mason Deerfield Rotary Club Foundation and those selected will be notified February 1<sup>st</sup> via email and a date planned for award presentation. If your grant is not accepted, we appreciate the opportunity to review and encourage you to resubmit the next year.

## **Community Grant Application Procedure**

The financial information for Grant Application can be submitted electronically via email to:

**MasonDeerfieldOhRotary@gmail.com**

**or mailed to**

**Mason Deerfield Rotary Club, Attention: Club Foundation, Post Office Box 27, Mason OH 45040.**

**IMPORTANT:** The application, along with a copy of your IRS determination letter, **must be submitted or included with completed application.** *Please do NOT include additional materials. We will request additional information if needed.*



## Community Grant Application Mason Deerfield Rotary Club Foundation

Requesting Organization: \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

<b>ORGANIZATION FINANCIAL INFORMATION</b>	
Organization's Budgeted Expenses for Current Year (give fiscal year end mm/dd/yy)	\$
Is this a 501(c) 3 organization	
Organization's Major Funding Sources by percentage (e.g., United Way, local community foundation, county board of health, etc.) Names of other organizations lending support	
<b>ORGANIZATION'S AFFILIATION</b>	
United Way    Other specify: _____	Chapter of national or regional organization specify: _____

<b>REQUEST DATA</b>	
Program/Project Title	
Total Budget for this Program/Project	\$
Amount of Request	\$
Anticipated Project Start Date	
Community/Counties served by this Program/Project	
Total Number of people served during grant period	
Brief description of population served by this Program/Project	

Please describe or attach organization mission statement

What type of recognition will Rotary receive?

**TYPE OF REQUEST** (check all that apply)    Capital    Technical Assistance  
Operating    Endowment    Program/Project Start-up    Other - specify:

**SIGNATURES** (required unless otherwise specified by funder)

**Signature of Executive Director**

**Signature of Board President**

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**Mason Deerfield Rotary Club Foundation Use Only**

Date Application Received:

Notes:

Amount Awarded:

Date Notified:

Date Awarded or Declined:

Evaluation Form Received: