

# **LAUNDRY ROOM RULES**

**STRICTLY ENFORCED • RESIDENTS USE ONLY**

## **GENERAL USE**

- The laundry room is for residents only.
- The Association is NOT responsible for lost, stolen, or damaged items.
- DO NOT overload washers or dryers.
- COMFORTERS AND PILLOWS ARE NOT PERMITTED in the washing machines.
- Remove laundry IMMEDIATELY when cycles are finished.
- CLEAN THE LINT TRAP AFTER EVERY DRYER USE.
- Keep the laundry room clean and orderly at all times.
- Treat this facility with respect.

## **SCHEDULING & COURTESY**

- SIGN-UP IS REQUIRED.
- Use the sign-in sheet posted on the clipboard.
- Add your name 1–2 DAYS IN ADVANCE.
- Do not interfere with others' scheduled laundry time.
- DO NOT start laundry and leave it unattended.
- Be respectful—others are waiting to use the machines.

## **FABRIC SOFTENER USE**

- DO NOT overfill fabric softener dispensers.
- Overfilling causes backup and damage.
- Fabric softener may be added directly into the machine if necessary.
- Damage caused by misuse will result in enforcement action.

## **HOURS OF OPERATION**

- Laundry room is LOCKED AT 6:30 PM.
- Laundry room REOPENS AT 7:45 AM.
- LAST WASH LOAD MUST BE COMPLETED BY 6:00 PM.
- The posted schedule MUST be followed.

## **ENFORCEMENT**

- Misuse of the laundry room is UNACCEPTABLE.
- VIOLATION NOTICES WILL BE ISSUED to owners and/or tenants.
- LAUNDRY ROOM PRIVILEGES WILL BE REVOKED for failure to comply.