**APPLICATION FOR GROUND HIRE:**

Proposed Day & Date:

Reason for Hire:

Proposed Start & Finish Time:

* Tick if the Bar is Required:
* Tick if Catering is Required:

 Catering enquiries can be discussed by e-mailing: clubhouse@richmondshirecc.org.uk

Note any additional Requirements:

Full Name:

Position in Organisation:

Name of Organisation / Unit:

Contact Details:

E-Mail Address:

Work Telephone Number:

Address:

**Signature (Electronic):**

**Print Name:**

**Date:**

* Tick to verify that you have read, understood and agree to comply with the terms and conditions and schedule of charges for the hire of the Richmondshire Cricket Club ground as shown on pages 2 and 3:

**Ground Hire – Schedule of Charges (Exclusive of VAT):**

a). **One Day Ground Hire with Bar:** £150

 (Includes the clubhouse bar being open from 12pm,

 a grass wicket, the changing rooms, the scorebox

 and the practice nets facilities).

b). **One Day Ground Hire without Bar:** £100

 (Includes a grass wicket, the changing rooms,

 the scorebox and the practice nets facilities).

c). **Evening Only Ground Hire (From 6pm):** £75

 (Includes the clubhouse bar being open a grass

 wicket, the changing rooms, the scorebox and

 the practice nets facilities).

d). **Practice Net Hire Only (Daytime or Evening):** £15 per hour

 (Includes the use of 2 lanes in the artificial practice nets facility).

NB. No cricket spikes are to be worn in the artificial cricket nets and suitable cricket helmets and protective equipment should be worn when batting or wicket keeping.

**Terms and Conditions of Hire:**

1. Completed forms should be forwarded to the Fixture Secretary jayne.layfield@richmondshirecc.org.uk no later than **1 month** prior to the date of the booking.
2. The Treasurer will invoice the Hirer for payment upon notification from the Fixture Secretary that the ground is available, and full payment must be made **2 weeks** prior to the date of the ground hire.
3. Cancellations from the hirer for any reason other than the weather must be made in writing (ie. E-mail) at least 1 week in advance of the booking date. In this case a 75% refund will be given.
4. Cancellations on the day of the booking due to adverse weather conditions prior to the commencement of play will result in either:
* An opportunity to book another date via the Fixture Secretary.
* A 75% refund of the ground hire charge if no dates are suitable or available.
1. Richmondshire Cricket Club (The Groundsman) is the sole judge of whether the ground is fit to play.
2. The use of the ground and facilities is entirely at the risk of the hirer and Richmondshire Cricket Club accepts no responsibility for any loss, claims, actions demands, proceedings or costs arising out of any claims made by the hirer or against the hirer by a third party.
3. The hirer is responsible for any damage caused to the actual ground or its equipment on the day of the hire due to misuse.
4. In the event of any damage to property or vehicles inside or outside the ground caused by flying cricket balls in practice or during a match, the hirer is required to pay up to £250 for each occurrence. This is because Richmondshire Cricket Club’s insurance has an excess of £250 for each claim or series of claims arising from the same event.
5. The changing rooms, toilets and showers should be left as clean and tidy as possible.
6. Smoking is not permitted inside the Clubhouse or changing rooms.
7. Cricket spikes are not to be worn inside the Clubhouse.
8. Cars are only allowed to park in the club car park and are not allowed on the ground.
9. Richmondshire Cricket Club has a fully licensed bar that can be staffed for your event by prior arrangement (see booking form). Therefore, no outside alcohol is to be brought into the club grounds by any person attending the event.

**Data Protection Statement:**

Richmondshire Cricket Club will use the information provided on this form to administer the hire of the cricket ground and its facilities. Any personal details supplied on this form will be safeguarded and will not be divulged to any other individuals or organisations other than those involved in the running of Richmondshire Cricket Club. The full Privacy Policy of Richmondshire Cricket Club is displayed in the clubhouse and may be read on our website at [www.richmondshirecc.org.uk](http://www.richmondshirecc.org.uk)