Richmondshire Cricket Club Rules and Constitution

1. Name

The name of the Club is Richmondshire Cricket Club, hereafter to be referred to as "the Club".

2. Aims and Objectives

- To foster and promote the sport of cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.
- To manage the Building and Grounds at Hurgill Road, Richmond and Gilling West and the Ground at Richmond School.
- To encourage all members to participate fully in the activities of the Club.

3. Affiliation

The Club is affiliated to Yorkshire Cricket Board and therefore forms part of the regulated cricket community governed by England and Wales Cricket Board Limited, a company limited by guarantee with company number 3251364 (the "ECB"), which is the national governing body for the sport of cricket in England and Wales.

To maintain its affiliation, each year the Club will sign and adhere to the ECB's Terms and Conditions of Affiliation as amended or restated from time to time.

The Club will adopt the ECB's Anti-Discrimination Regulations as amended or restated from time to time ("ADRs") and will ensure that all its members (playing and nonplaying), guests and volunteers comply with the ADRs. Any breaches or suspected breaches of the ADRs will result in appropriate disciplinary action being taken in accordance with Rule 10

The Club will ensure that it and its members (playing and non-playing), guests and volunteers abide by the Laws of Cricket (as published by the Marylebone Cricket Club from time to time, and including the Spirit of Cricket as set out in the preamble thereto) and the following ECB regulations as amended or restated from time to time:
The ADRs;
The General Conduct Regulations for Recreational Cricket;
The Recreational Conduct Regulations;
The ECB's Safeguarding Regulations; and any future ECB regulations that succeed the regulations outlined above.

The Club will adopt and implement the ECB's Safe Hands Policy as amended or restated from time to time. The Club must also have a separate club safeguarding Policy Statement, as required by the ECB.

4. Membership

Membership of the Club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership on a non-discriminatory basis is allowable as follows:

- according to available facilities
- in order to comply with HM Revenue and Customs Community Amateur Sports Club requirements that at least 50% of members are "participating members"

The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

Application for membership of the Club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the Club.

No person shall be eligible to take part in the business of the Club or eligible for selection for any Club team unless the appropriate subscription has been paid by the specified date or membership has been agreed by the Committee.

The Club Committee may refuse membership, or remove it, for good cause such as conduct or character likely to bring the Club or cricket into disrepute. Membership may also be removed or refused in order to maintain greater than 50% of the membership as "participating members". Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.

All members will be subject to the regulations of the Constitution and by joining the Club will be deemed to accept these regulations and any Codes of Conduct that the Club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.

5. Classes of Membership

There shall be four classes of membership available:

- Adult Playing Member: player minimum 18 years of age
- Junior Member: player under 18 years of age at the beginning of the current school year
- Non-Playing Member: non-player participating in cricket related activities or otherwise involved in managing and/or organising Club activities
- Honorary or Life Member

all of which categories are hereafter referred to as Members.

There shall also be the category of Supporter, a Supporter is not a Member.

A Supporter shall not have any voting rights, but will receive the same benefits as a non-playing Member of the club.

A list of Members and Supporters shall be maintained by the Membership Secretary.

6. Officers

The Officers of the Club shall be as follows:

- President
- Vice-President
- Chair
- Vice-Chair
- Secretary
- Treasurer
- Club Safeguarding Officer
- Fixture Secretary
- Director of Cricket
- Cricket Secretary
- Membership Secretary
- 1st XI Captain
- Publicity Officer
- Womens and Girls Cricket Officer
- Junior Cricket Committee Chair

7. Election of Officers

All Officers shall be elected at the Annual General Meeting of the Club from, and by, the Members.

All Officers shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

8. Management Committee

The affairs of the Club shall be conducted by a Management Committee (the Committee) comprising the Officers of the Club, Trustees of the Club and 7 other members elected from, and by, the Members. Only these members of the Committee shall be entitled to vote at Committee meetings.
The Committee will be convened by the Secretary and shall meet at agreed intervals and not less than four times per year.
The quorum required for business to be agreed at Committee meetings shall be eight, with two of the Chair, Treasurer and Secretary present.
Whenever a Committee member has a personal interest in a matter to be discussed they must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item, withdraw during the vote and have no vote on the matter concerned. Conflicts of Interest must be recorded and minuted.

The duties of the Committee shall be:

- To control the affairs of the Club on behalf of the members.
- To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account, the Treasurer is authorised to sign cheques and make bank transfer payments from the current account as required by the day-to-day business of the club. Any payments from any accounts which are not made by the Treasurer require two signatories or equivalent controls.
- To co-opt additional members of the Committee as the Committee feel is necessary. Co-opted members shall not be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.
- To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chair shall be entitled to an additional casting vote.

The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non-Club members invited to advise on specialist subjects.

An elected Committee member ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. Appeal against removal may be made to the Appeals Committee.

The Committee shall fairly decide time limits and formalities for these steps.

The Committee has the power to:

- acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities.
- provide coaching, training, medical treatment, and related social and other facilities.
- take out any insurance for Club, employees, contractors, players, guests and third parties.
- raise funds by appeals, subscriptions, loans and charges.
- borrow money and give security for the same, and open bank accounts.
- buy, lease or license property and sell, let or otherwise dispose of the same.
- make grants and loans and give guarantees and provide other benefits.
- set aside funds for special purposes or as reserves.
- invest funds in any lawful manner.
- employ and engage staff and others and provide services.
- co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket and secondly any Club or body involved with cricket and thirdly with government and related agencies.
- do all other things reasonably necessary to advance the aims and objectives of the Club.

None of the above powers may be used other than to advance the aims and objectives in a manner consistent with the Rules and the general law.

9. General Meetings

The Annual General Meeting of the Club shall be held not later than the end of November each year. Twenty-one clear day's written notice of the Annual General Meeting shall be given to members by circulating a copy of the notice to every member and posting the notice on the Club notice board.

Members must advise the Secretary in writing of any other business to be moved at the Annual General Meeting at least 14 days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to members not less than 14 days before the meeting.

The business of the Annual General Meeting shall be to:

- Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.
- Receive the audited accounts for the year from the Treasurer.
- Receive the annual report of the Committee from the Secretary.
- Elect an auditor.
- Elect the Officers of the Club (i.e. President; Vice Presidents, Chair etc.).
- Review Club subscription rates and agree them for the forthcoming year.
- Transact such other business received in writing by the Secretary from members 14 days prior to the meeting and included on the agenda.

Nominations of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Members and must be seconded by another Member.

Special General Meetings may be convened by the Committee or on receipt by the Secretary of a request in writing from not less than 20 Members of the Club. At least 21 days notice of the meeting shall be given.

At all General Meetings, the Chair will be taken by the Chair or, in their absence, by a deputy appointed by Members attending the meeting. Decisions made at a General Meeting shall be by a simple majority vote from those Members attending the meeting. In the event of equal votes, the Chair of the meeting shall be entitled to an additional casting vote.

A quorum for a General Meeting shall be 21 Members and any other categories of membership entitled to vote (as outlined by the membership section of this Constitution) and four Officers of the Club including at least two from the Chair, Secretary and Treasurer.

Each Member of the Club shall be entitled to one vote at General Meetings.

10. Alterations to the Constitution

Any proposed alterations to the Club Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Member of the Club and seconded by another Member. Such alterations shall be passed if supported by not less than two-thirds of those Members present at the meeting, assuming that a quorum has been achieved.

11. Finance

All Club monies shall be banked in an account in the name of the Club.

The Treasurer shall be responsible for the finances of the Club and for providing a report on the financial position as required by the Committee.

The Secretary shall ensure that the Club maintains adequate and appropriate insurance to cover the activities of the Club.

The financial year will end on 31 August.

The Treasurer will present an audited statement of annual accounts at the Annual General Meeting.

12. Property and Funds

The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits shall be reinvested in the Club.

Any property or assets of the Club may be vested in between two and four Trustees. The Trustees shall hold the same for and on behalf of the members of the Club. The Committee shall have power by notice in writing to appoint such Trustees from the membership of the Club, and may remove them at any time, by resolution of the Committee. The Trustees shall deal with the Club's property and assets as directed by the Committee from time to time. The Trustees shall be entitled to be indemnified against any cost or expense properly incurred in dealing with the property or the assets out of the Club's funds.

The Club has a limited company trading subsidiary Richmondshire Cricket Club Trading Limited. The objects of the company are to carry on business as a general commercial company whose profits and gains are donated or distributed to the Club as part of the Community Amateur Sports Club scheme. The shares in Richmondshire Cricket Club Trading Limited will be held on behalf of the Club by the Club's Trustees.

The Club may also in connection with the sports purposes of the Club:

- employ members and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present
- pay for reasonable hospitality for visiting teams and guests
- indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

13. Discipline and Appeals

All complaints regarding the behaviour of members should be lodged in writing with the Secretary.

The Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within seven days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.

The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within seven days following the hearing.

There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary action being taken. The Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within seven days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

14. Dissolution

If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

If at that Special Meeting, the resolution is carried by at least two-thirds of the Members present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

The Committee will then be responsible for the orderly winding up of the Club's affairs.

After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:

- to another Club with similar sports purposes which is a registered charity and/or
- to another Club with similar sports purposes which is a registered Community Amateur Sports Club and/or
- to the Club's governing body for use by them for related community sports.

15. Declaration

Richmondshire Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.

Updated 11th November 2026 following Annual General Meeting held 9th November 2026.