



JOB ROLE AND SUMMARY

Job Title: Donor Relations VISTA
Reports to: Development Officer
Direct Reports: N/A
Classification: Volunteer, Hybrid/In-Person/Remote

MISSION

Hopewell’s mission is to improve access to music education in North Minneapolis through affordable, inclusive, and engaging music programs

WHAT WE OFFER

Hopewell values our relationships with teachers, administrators, volunteers, students and families. We envision a thriving music community in North Minneapolis, where everyone has equal opportunity to nurture and share their talents regardless of race, income, ability, or musical background. As an Americorps VISTA you will not only build your career skills but you will make a lasting impact in our community.

POSITION DESCRIPTION	SKILLS & QUALIFICATIONS
<ul style="list-style-type: none"> • This is a 1 year national service position for those with interest in gaining skills in development and the nonprofit sector • In this position the VISTA will research best practices in donor retention as well as developing tools for building donor relationships 	<ul style="list-style-type: none"> • Strong written and verbal communication skills • Ability to work independently • Comfort with research and reporting research findings • Familiarity with Google tools

COMPENSATION

- Living Allowance
- Non-competitive Eligibility for federal jobs
- End of service stipend - Either \$6,495 in tuition awards or \$1800 cash stipend.

BENEFITS

- Membership to Affinity Plus FCU
- Rehearsal & Practice space
- Access to music instruments
- Professional Development Training

ELIGIBILITY

- 18 Years or older
- US citizen, US National, Lawful Permanent Resident, and persons legally residing within a state. refugee, asylee, temporary protected status throughout VISTA service, and holding Deferred Action for Childhood Arrivals (DACA) status.

INFORMATION

- <https://www.americorps.gov/serve/fit-finder/amicorps-vista>
- www.Hopewellmusic.com
- <https://www.literacyymn.org/amicorps-vista>

COVID GUIDELINES

Hopewell strives to keep our families, staff and teachers safe. To that end, all staff and faculty must be fully vaccinated for Covid- 19 to be on-site or at community events. Those who are not vaccinated are welcome to work remotely as their position allows.

North Minneapolis residents and BIPOC musicians are encouraged to apply.

