



## Virtual Lesson Policies

- Hopewell Music Cooperative North will designate an approved online learning platform for instructors and students to use for online learning.
- Students/Families are responsible for downloading the required software/app prior to their lesson start date.
- Hopewell Music Cooperative North is not responsible for providing technology resources for online learning. Students shall use personal technology resources during lesson time according to Hopewell's and their instructor's policies. Hopewell and/or Instructors may choose to provide recommendations for devices such as microphones and speakers.
- Hopewell Music Cooperative North is not responsible for any damage to personal technology resources. Students/Families are responsible for ensuring their at-home set up has appropriate power supplies for personal devices used in online learning.
- Instructors will not make up for time lost due to power failure on student devices. During your assigned lesson time all personal technology devices will be turned off unless it is being utilized for educational purposes as approved by your instructor.
- Students shall use Hopewell's teaching platform and the Internet in a safe, responsible, and appropriate manner.
- Students should be prepared at their lesson start time with the instrument assembled (as necessary) sheet music or method books readily accessible and any other accessories that are required for on-site classes.
- Students shall have no expectation of privacy in online lesson platforms. Any computer files, electronic communications, including email, or lesson recordings are not private and may be accessed by Hopewell administration at any time for the limited purpose of ensuring compliance with Hopewell policies and regulations.
- Parents, guardians or an authorized adult must be present in the room during online lessons of students under 18 years old. If a parent, guardian or an authorized adult cannot be present in the room where the lesson is taking place the lesson will be canceled and may be eligible for make up at the Program Manager's discretion. Extenuating circumstances will be taken into consideration. If it is not possible for a parent, guardian or authorized adult to be present for online lessons, alternative learning arrangements may be made.

I certify that I have read this Agreement, and that I understand their meaning and purpose. I understand that online learning cannot begin until this form is submitted.