#### **EAST COAST TECHNOLOGIES, LLC**



303 WEST MADISON STREET, BALTIMORE MD 21201

SBA HUBZONE & WOMAN OWNED CERTIFIED BUSINESS

## **ECT JOB ANNOUNCEMENT**

### JOB DESCRIPTION

The U.S. Division at East Coast Technologies is looking for a **Site Superintendent** to **work at** our job sites in Maryland to ensure field operations are executed per the approved schedule, safely, and effectively by managing construction procedures, materials, equipment, and quality control.

# Job Responsibilities

- Travel to ECT Project locations to provide hands-on support full-time.
- Guide the entire site team and manage all on-site activities from start to finish
- Develop and maintain the project schedule, ensuring work progresses according to plan and coordinating various subcontractors and crews.
- Ensure the project meets specified standards and quality requirements.
- Implement and enforce safety regulations and practices on the site.
- Identify and resolve issues that arise during construction to prevent delays.
- Serve as the main point of contact for the project team, clients, subcontractors, and workers.
- Manage the workforce and ensure necessary materials and resources are available.
- Clearly communicate instructions and information to various stakeholders.
- Attends Meetings with clients, subcontractors and ECT HQ.
- Have a deep understanding of construction processes, scheduling software, safety regulations, and building codes.
- Contributes to team effort by identifying and resolving on-site issues using technical knowledge and creativity.

# Required Qualifications

- Tradesman with certified knowledge of electrical, mechanical, plumbing, welding, carpentry or similar construction fields.
- 5-10 years of relevant experience working in construction projects
- Strong computer literacy, analytical thinking, and excellent communication skills are essential

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 Proficient skills in reading and interpreting specifications, drawings, and building codes

### Work Hours & Benefits

- Working hours are Monday to Thursday from 6am to 5pm (with one hour break for lunch)
- Observance of Federal Holidays
- Medical insurance including dental and vision
- Bonus program based on performance

## **Application Process**

- Send the resume with cover letter to nohora@eastcoasttechnologies.com or via our website at www.eastcoasttechnologies.com/careers
- Within a week, you should receive an email confirming your application is under review and will arrange an interview with you.
- One week after your interview, we will email you with a final determination confirming our intent to hire or decline your application.

## About East Coast Technologies

East Coast Technologies is a general construction contractor founded in 2010 with the purpose to serve the mission of the Bureau of Building Operations (OBO) for American Embassies and Consulates overseas. Since its inception, East Coast Technologies has performed work directly and on a consulting basis for several general contractors, including the US Department of State and its agencies, USACE, Maryland Department of Transportation, and the US National Parks Services, the Air Force, and the private sector. East Coast Technologies is a small business, SBA Woman-Owned and HUB-Zone certified.

## **Equal Opportunity Employer**

East Coast Technologies is an equal opportunity employer. We value your skills, your character, your knowledge. Please know that at East Coast Technologies diversity is valued as an asset that makes us stronger and more competitive.



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Your career path at East Coast Technologies is based on our business plan, your performance and your merit regardless of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

East Coast Technologies honors this pledge in every aspect of our business practice including but not limited to internships, hiring, promotion, training, compensation, benefit plans, partnerships, and disciplinary actions.

Should you need reasonable accommodation because of your disability, please make sure to let us know by calling +1 202-701-7269.