

**Council Meeting - Regular**  
**September 9, 2024**  
**Lumberport Community Building**  
**6:00**

**Present**

**Mayor Lexie Mayfield**  
**Valeria Ellis**  
**Judy Cleavenger**  
**Tom Exline**  
**Michael Stire**  
**Richard Desist**  
**Recorder Shannon Lopez**

**Workers**

**Bill Davisson**  
**Officer Jim Rigsby**  
**Stephanie and Allen Westfall**

**Code Enforcer Randall Jaggie**

**Lawyer – Trey Simmerman**

**Visitors signed up to speak**

**Clark Ellis**  
**Shannon Lopez**  
**George Skinner**  
**Kenny Harris**  
**Linda Harris**  
**Terry McKinney**  
**Dave Bennett**  
**William Dobinesz**  
**Holly Berrish**  
**Ally Maxwell**  
**Jackie Yeager**  
**Cliff Timek**  
**Leigh Holt**  
**Randy Swiger**  
**Betty Odell**  
**Valerie Trott**  
**John Cleavenger**

**WDTV Present**

**Visitors not speaking**

**Becky Harris**  
**Lloyd Spry**  
**Dale Oliverio and wife**  
**Jim Lopez**  
**Melissa Palmer**  
**Christie Harbert**

Prayer – Tom Exline

Pledge – Everyone

**Mayor opens meeting for signup up visitors**

**Trey Zimmerman gives rules on Robert's Rules during discussion time**

Clark Ellis – spoke

Shannon Lopez - spoke

George Skinner - spoke

Kenny Harris - spoke

Linda Harris - passed

Terry McKinney - spoke

Holly Berrish - spoke

Ally Maxwell – no show

Jackie Yeager – spoke

Cliff Tlmeck – passed

Leigh Holt – spoke

Randy Swiger – spoke

Betty O'Dell – spoke

Valerie Trott – spoke

John Cleavenger – spoke

**Action(s) taken by council:**

Code Enforcer(Randall Jaggie) will talk with Holly Berrish on property issue.

Valerie Trott wanted printed history of account. Paperwork will be available

**Mayor Lexie Mayfield asked council to accept agenda**

1<sup>st</sup> – Judy Cleavenger

2<sup>nd</sup> – Michael Stire

Approved – 5

Opposed – 0

Carried

**Mayor Lexie Mayfield asked council to accept minutes**

1<sup>st</sup> – Valeria Ellis

2<sup>nd</sup> – Tom Exline

Approved – 5

Opposed – 0

Carried

## **Water and Sewer Report**

### **Stephanie and Allen Westfall – Quality Water Gave Written Report**

120-day Sanitary Finding from health department  
New ordinance – next month  
Craig – Copies of report  
Background  
WV requirements  
January – May received action plan  
Sept 17<sup>th</sup>  
Council to proceed  
Backflow ordinance – deficiency contamination  
August 5<sup>th</sup> – passed on books for backflow ordinance  
Craig – slides to consider  
Split software cost with town  
Currently out of compliance  
Backflow plan  
WV state law required  
Upgrade all at once

**Town Attorney Trey Simmerman asked Quality Water why did they wait until now to present an issue. No communication or warning to the council. Where is the proactive work? Seems like a lot of money. Knew this information for months but gave no warning.**

Sanitary survey  
EPA deficiencies  
Upgrade installed – massive upgrades  
Backflow prevented when upgrades installed  
Health Dept violations  
Fairmont district office  
Whole record  
Proactive relation  
Active relation – 2018 – 2024  
Denied to fix  
Ordinance already acted on  
Quality Water said previous mayor refused to act on back flow issue

**Water samples – no issue**

**Drought – OEHS – Fairmont district**

**After house water leak number needs to be published**

**Drinking water plant – checking level of reservoir**

**Currently not over spill way**

**3-4 inches up at night**

**Water into reservoir**

**Health dept concern – updated**

**Resources – leak detection – free leak detection**

**Water plant hours – 40 hours**

**Extra pumping**

**Limited resources**

**Help find leaks**

**9 hours to 13 hours**

**Follow up tanks**

**Locks installed**

**Pass ordinance/backflow report and pictures**

**Ryan, Thrasher, update system**

**Activator is in – valve installed**

**Butterfly valve is needed**

**High Magnesium – drought – adjust chemicals.**

## **Waste water plant**

**Pumps good**

**Duckweed/ treated pond**

**Manual now**

**Cut grass**

**4 feet sludge / 14 feet water**

**Great shape – sludge pond**

**More drainage into pond**

**EPA – mineral help to effect water**

**Samples are fine**

**Chemical delivery**

**Water plant – basin – sludge 1<sup>st</sup> section cleared**

Charleston – fill up truck – 3-hour drive here – Lexie on top of calling Charleston  
Conserve water request  
Bottled water from Charleston an option.

**Mayor Lexie Mayfield requests council to approve water and sewer report**

1<sup>st</sup> – Michael Stire

2<sup>nd</sup> – Tom Exline

**Mayor Lexie Mayfield reads report from Ryan Holcomb - email**

Meters “zeroed” out  
Newly installed were at zero  
Ferguson final meter reading  
1<sup>st</sup> difference – final old meter  
Add reading  
Middle of billing cycle  
Oct – Nov 2023  
Back to normal even if above computations did not occur

Mayor Lexie Mayfield reports  
Automatic reading  
Estimated next month  
Unauthorized adjustments  
Credit for estimates  
2,000 gallons for water/3,000 gallons for sewage

Walnut Street – Allen sent worker  
Lola Raddish old house – lid ran over with lawnmower

**Public Works Report**

Bill Davisson

Gave Written Report

Garbage  
Meter reading  
Brush water tank  
Leak Jack's Run by pumps  
Septic Tank  
Patched roads  
Looking for leaks  
Flush hydrants with Rick Scott  
Flush to fix color of water

Bill and men were to work sludge pond as discussed prior  
Time and ½ at sludge pond  
~~Bill said rock was a concern – do not use sewage truck~~  
We need to contract a company

Looking for leak for 5 days. No leak found.

Mayor Lexie Mayfield asks for downtown to be weed eaten.

**Mayor Lexie Mayfield requests to accept the public works report**

1<sup>st</sup> – Valeria Ellis  
2<sup>nd</sup> – Judy Cleavenger  
Approved – 5  
Opposed – 0  
Carried

**Town Inspector**

**Mr. Jaggie**

Problem houses noted  
Condemn – DEP grant to help  
Badge on hand  
Paperwork added  
2018 Code – ICC codes  
2023 codes – older  
Every 3 years adopt new codes  
Order the book  
Property maintenance, grass, trash

Houses as storage buildings  
Court house will have documentation  
Region 6 can help with grant writing

**Mayor Lexie Mayfield request for council to accept town inspector's report**

1<sup>st</sup> – Judy Cleavenger

2<sup>nd</sup> – Michael Stire

Approved – 5

Opposed – 0

Carried

**Police Report:**

Officer Rigsby

Gave Written Report

3 stops

2 citations

Call services

5 calls

Bank deposits

School traffic

Cherry Street

Radar Daily

Intersection daily

**Mayor Lexie Mayfield requests approval of police report**

1<sup>st</sup> – Valeria Ellis

2<sup>nd</sup> – Judy Cleavenger

Approved – 5

Opposed – 0

Carried

**New business**

Accept resignation of Brenda Stark as of 8-26-24

1<sup>st</sup> – Valeria Ellis

2<sup>nd</sup> – Judy Cleavenger

Approved – 5  
Opposed – 0  
Carried

Accept applications for City clerk with Quick books experience, organizational skills, record keeping.... See duty list

1<sup>st</sup> – Valeria Ellis  
2<sup>nd</sup> – Tom Exline

Approved – 5  
Opposed – 0  
Carried

Accept applications for water clerk with organizational skills, record keeping....  
See duty list

1<sup>st</sup> – Michael Stire  
2<sup>nd</sup> – Tom Exline

Approved – 5  
Opposed – 0  
Carried

Accept applications for community building cleaning after events

1<sup>st</sup> – Michael Stire  
2<sup>nd</sup> – Richard Desist

Approved – 5  
Opposed – 0  
Carried

Approve support contract with JayHawk

\$725.00 renewal

15 hours

Present to Sept 2025

1<sup>st</sup> – Valeria Ellis  
2<sup>nd</sup> – Tom Exline

Approved – 5  
Opposed – 0  
Carried



Purchase a check scanner for the office

Connie from Wesbanco will assist

1<sup>st</sup> – Tom Exline

2<sup>nd</sup> – Judy Cleavenger

Approved – 5

Opposed – 0

Carried

Free dump day (3<sup>rd</sup> one)

8:00 to 12:00, September 28, 2024

Kenny Harris

1 worker

Across from cemetery

Tires extra cost \$3.00 per tire to dispose and dump

1<sup>st</sup> – Michael Stire

2<sup>nd</sup> – Tom Exline

Approved – 5

Opposed – 0

Carried

Region 6 Hazard Plan

Rosanne Rashella

Action Item

Adopt to approve

Needed for funding

1<sup>st</sup> – Valeria Ellis

2<sup>nd</sup> – Richard Desist

Approved – 5

Opposed – 0

Carried

Condemning buildings

Utility unsafe

Town will board up

Demo

Hazard to public safety

Check for asbestos

Grant money needed  
Participate with county  
Move on this action per Trey Simmerman

New updated office forms to begin using  
Water – Sewer Agreement  
Dumpster Agreement  
Community Building Agreement  
Waste Management invoice  
1<sup>st</sup> – Valeria Ellis  
2<sup>nd</sup> – Richard Desist  
Approved – 5  
Opposed – 0  
Carried

Recovery Center Update – Old high school  
On hold – state required a Sprinkler System  
Not open

**Mayor Lexie Mayfield requests council to approve Mayor's Report**

1<sup>st</sup>- Judy Cleaventer  
2<sup>nd</sup> – Michael Stire  
Approved – 5  
Opposed – 0  
Carried

**Mayor Lexie Mayfield requests council to approve paying finances**

1<sup>st</sup> –  
2<sup>nd</sup> –  
Approved – 5  
Opposed – 0  
Carried

**Mayor Lexie Mayfield request the council to approve adjournment of meeting**

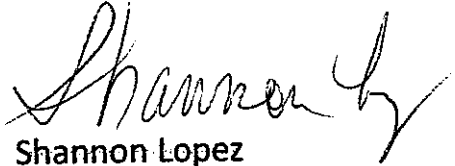
1<sup>st</sup> –Valeria Ellis

2<sup>nd</sup> –Tom Exline

Approved - 5

Opposed – 0

Carried

A handwritten signature in black ink, appearing to read "Shannon Lopez", with a stylized flourish at the end.

Shannon Lopez

Lumberport Recorder