REGULAR COUNCIL MEETING MARCH 3,2025

IN ATTENDANCE
Mayor : Lexi Mayfield
Council : David Bennett, Judy Cleavenger, Richard Desist, Thomas Exline, Micheal Stire

Meeting called to order at 6:00 PM
Prayer given by Linda Exline
Pledge of Allegiance led by Judy Clevenger

MOTION TO ACCEPT AGENDA
Thomas Exline made the motion to accept, Ricahard Desist 2nd the motion, motion carried

ADOPTION OF 02/03/2025 MINUTES
Micheal Stire made the motion to accept, Judy Clevenger 2nd the motion, motion carried

QUALITY WATER-WATER AND SEWR REPORT
"See Enclosure" Thomas Exline made the motion the except, Micheal Stire 2nd the motion, motion carried

PUBLIC WORKS REPORT
No Report

POLICE REPORT
"See Enclosure" Micheal Stire made the motion to accept, Richard Desist 2nd the motion, motion carried

THRASHER ENGINEERING REPORT
Plan to swap out 17 water meters not listed as active

WELCOME VISITORS
Don Myers , A gentleman from another town . Mr Myers is well known to be verbally aggressive. He plans he plans to have the Mayor and Council removed. He stated they are in office illegally. He then left the meeting.

NEW BUSINESS:

1. In Consideration of RESOLUTION ATHORIZING INVESTMENT IN CONSOLIDATED FUND (Resolution State needs on file)
Richard Desist made the motion to accept, Judy Cleavenger 2nd the motion, motion carried

2. In Consideration of WATER SYSTEM IMP PROJECT IJDC #2022W-2150-Requistion #06 Deliverd to Mayor Lexi Mayfield by Shelby Johnson from Region
Micheal Stire made the motion to accept Judy Cleavenger 2nd the motion, motion carried

3. In Consideration of Ordinance #25-01 -An ordinance of the Town of Lumberport, WV,

Linda Exline

Amending the Ordinance or Rate Schedule and Establishing a Revised Schedule of Just Equitable Rates for the Service and Facilities Furnished to the Customers of the Sewer Collection System of the Town Of West Viriginia -1st Reading

4. EXECUTIVE SESSION
Judy Cleavenger made the motion to go into executive session 6:47 PM Micheal Stire 2nd the Motion, motion carried.
6:53 PM Micheal Stire made the motion to come back into regular session. Thomas Exline 2nd the motion , motion carried

5. In Consideration of Shannon Lopez resignation letter dated 01/30/2025 ,was recieved prior to the regular Council meeting on February 3, 2025,The letter being mention in the minutes and accompanied by the resignation letter itself. Shannon Lopez in no longer Recorder Of The Town of Lumberport WV
Micheal Stire made the motion to accept Shannon Lopez resignation, Thomas Exline 2nd the motion, motion carried

6. In Consideration of Appointment of New Recorder- Mayor Lexi Mayfield appointed Linda Exline to be the Town of Lumberport Recorder

7. In Consideration of Swearing in the New Recorder. Mayor Lexie Mayfield swore in Linda Exline as the New Recorder for the Town of Lumberport

ADDITIONAL REPORTS

CityClerk/Financial Report: Issues and financials are improving, planning interviews for new employee for the office. None promising at this time.
Thomas Exline made a motion to accept the Clerk/Financial report Richard Desist 2nd the motion motion carried

Mayors Report
Complementing the girls from Nutter Fort helping in the office. Acknowledging the wonderful job they are doing. Mayor Lexi Mayfield states a side from hiring one full time person she wants one the present girls to stay on part time. This is to ensure the office continues to run appropriately.
There will be a meeting Wednesing March 5, 2025 at 3pm in the Mayors to discuss the on going water project

ADJOURNMENT
Thomas Exline made the motion to adjourn the meeting, David Bennet 2nd the motion. Meeting adjourned 7:05 PM

Police Dept Report

Feb 2025

Calls for Service by Lumberport PD = 2 traffic stops, 0 citations, 2 warnings, 2calls for service.

Calls For Service by the SO or State police = 0 Calls for service

Breaking and Entering in the old middle School. Contacted Pick Up City, they provided further evidence to me related to the suspect. It was all turned over to the prosecutor.

Worked a week of midnight shift, encounterd just one person the entire week and she was just getting home.

Made daily Bank deposits.

Monitored school traffic.

Ran radar daily, watched intersections daily, normal Law Enforcement related duties

That is all.

Quality Water Services LLC

Department: Administration

Monthly Status Report

System Name	Town of Lumberport	Month/Year	March 2025

Compliance

Drinking Water/OEHS

- February water quality samples completed, and Monthly Operational Report submitted without issue.
- Violation from Aug MOR for chlorine and turbidity paperwork, PN will be drafted by QWS prior to 10/15/2025. Council to advise on timing.

Wastewater/DEP

- February compliance samples completed, monthly eDMR submitted
- Exceedance on ammonia nitrogen. Corrective action on treatment has been to increase dosage of Biojet 7, will resample second week of March.
- Reminder that all spills should be reported to the DEP hotline (i.e. during rain events, etc.)

Operations

Drinking Water Plant

- After follow-up with electrician (Spiker), he will not be able to provide estimate for repair of contacts on high service pump #2 (initial quote for replacement too high). Repair parts are not able to be sourced. Need council to direct next steps.
- Hach 1st quarter service completed in Feb. Second quarter maintenance TBD
- M&M weekly visit is still inconsistent (potential credit for Town if paying for weekly visits).

Wastewater Plant

- Flow meter calibration scheduled later this month.
- Replace missing power box safety switches for upper lagoon aeration update. Spiker assessed the boxes He said it might be best to switch out the boxes as starters need replaced. We could submit our plan to the DEP.
- Ridge vent on chemical feed building was blown off in December. Temporary repairs were made to the roof that should last through winter. Permanent roof repair will need scheduled in for crew.
- Mixers for lagoon need repair: One in Chamber 1, One in Chamber 3. Starters are bad for two of the mixers. The other mixer has a bad motor.
- Currently seeking vendors to begin pricing process for repair of rubber pond liners (cited last DEP visit).

Other Items & Information

- Backflow PM – Initial letters were mailed to customers mid-February. ~23% have responded as of 02/28, deadline for response 04/15 for all commercial account holders.
- Sedimentation basin sludge removal – Town approved putting out for bids at Nov meeting. ON HOLD due to weather.