

REGULAR COUNCIL MEETING FEBRUARY 3, 2025

IN ATTENDANCE

Mayor : Lexi Mayfield

Council: David Bennett, Judy Cleavenger, Richard Desist, Thomas Exline

ABSENT: Micheal Stire

Meeting called to order at 6:00 P.M

Prayer given by Linda Exline

Pledge Allegiance led by Mayor Lexi Mayfield

MOTION TO ACCEPT AGENDA

Richard Desist made motion to accept, David Bennett 2nd the motion, motion carried

ADOPTION OF 12/2/2024 & 12/20/2024 MINUTES

Thomas Exline made motion to accept, Richard Desist 2nd the motion, motion carried

QUALITY WATER- WATER & SEWER REPORT

See enclosure

In regards to waste water plant:

Judy Cleavenger made a motion to approve getting an estimate from electrician to perform work needed to replace missing power box safety switches for upper lagoon aeration

David Bennett 2nd the motion, motion carried

PUBLIC WORKS REPORT- Given by Bill Davisson

Picked up garbage, Fixed four water lines in four different areas, plowed and treated roads

Fixed areators at sewer plant

Thomas Exline made a motion to accept David Bennett 2nd the motion, motion carried

POLICE REPORT

A DOA in Lumberport

Break in at the old high school, removed a vehicle from oak street that ran out of gas and had to be towed

Richard Desist made a motion to accept, Judy Cleavenger 2nd the motion, motion carried

THRASHER ENGINEERING REPORT

Recieved on 01/22/2025 Certificate of substantial completion.

Everything is functioning as it should be.

Gave update on phase II water project- Hepzibah is planning on the agreement to proceed

Richard Desist made a motion to accept , Judy Cleavenger 2nd the motion, motion carried

NO VISITORS WERE PRESENT

NEW BUSINESS : None

ADDITIONAL REPORTS:

CITY CLERK/FINANCIAL REPORT

Utility collection is increasing

New bank accounts with Wesbanco are completed

Billing is improving

Only two applicants applied to run for this election. One application for Mayor and for council

Richard Desist made a motion to accept, Thomas Exline 2nd the motion, motion carried

MAYORS REPORT

A resignation letter dated 01/30/2025 was recieved from Shannon Lopez resigning as town recorder.

Shannon Lopez has been absent from Lumberport City Council meetings. September 2024 was the last meeting she attended.

Vacations and pay were discussed with Public Works employees. A favorable decision had been made. All were in agreement

Interviews for new office empolyees were discussed. Office needs someone five days a week.

Mayor Lexi Mayfield would like to keep Nutterfort employees at least one day a week. No definite decision was made. Waiting on applicants for these positions.

Staggering council terms might be a possiblity and will be a later discussion

Thomas Exline made a motion to accept, Richard Desist 2nd the motion, motioned carried

ADJOURNMENT

Thomas Exline made a motion to adjourn, Richard Desist 2nd the motion, motion carried

Meeting adjourned at 7:35 p.m.

*Minutes taken by Linda Exline
in absence of Recorder.*

Lexi Mayfield, Mayor



Monthly Status Report

System Name	Town of Lumberport	Month/Year	February 2025
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Compliance

Drinking Water/OEHS

- January water quality samples completed, and Monthly Operational Report submitted without issue
- Violation from Aug MOR for chlorine and turbidity paperwork, PN will be drafted by QWS prior to 10/15/2025. Council to advise on timing.

Wastewater/DEP

- January compliance samples completed, monthly eDMR submitted
- Exceedance on ammonia nitrogen, due to icing over lagoons for extended period of time. Corrective action h
- Reminder that all spills should be reported to the DEP hotline (i.e. during rain events, etc.) While Town hall is short-staffed, please ask crew to text picture of spill report form to Alan, QWS will report and respond to DEP.

Operations

Drinking Water Plant

- After follow up with electrician (Spiker), he will not be able to provide estimate for repair of contacts on high service pump #2 (initial quote for replacement too high). Repair parts are not able to be sourced. Need council to direct next steps.
- Hach 4th quarter service completed in Dec. First quarter maintenance has been scheduled for 02/07/2025
- M&M has been unable to service the portable toilet at plant they have requested the Town provide a key to the gate.

Wastewater Plant

- Old empty 55-gallon drums at WWTP full of rainwater, will empty and transport to maint bldg for disposal.
- Flow meter calibration to be scheduled – council approved at Nov meeting.
- Replace missing power box safety switches for upper lagoon aeration. Need council to approve getting estimate from electrician to perform this work.
- Ridge vent on chemical feed building was blown off in December. Temporary repairs were made to the roof that should last through winter. Permanent roof repair will need scheduled in for crew.
- Mixers for lagoon need repair: One in Chamber 1, One in Chamber 3

Other Items & Information

- Cyber Security – EPA working with Town hall and IT contractor directly after Nov call
- Backflow PM – Town hall supplied customer list; initial letters to be mailed by 02/07. Final signed ordinance to be filed at Town Hall.
- Sedimentation basin sludge removal – Town approved putting out for bids at Nov meeting. ON HOLD due to weather.

Public Works Report

Picked Up Garbage

Fixed Line ON JACK RDN

Fixed Line ON HOH STREET

Fixed Line ON Depot Street

Plowed & Treated Roads

Fixed AREATORS AT Sewer PLANT

Fixed Line IN Haywood