

**Notre Dame Parish
Finance Council Meeting
March 19, 2026
4:00PM**

Present: Fr. Venerando Sabacan, Alexander Reschny, Pauline Bates and John Vetter

- 1. Opening Prayer was led by Fr. Sabacan, and welcomed two (2) new members, Pauline Bates and John Vetter.**
- 2. Motion to adopt the Agenda: P. Bates/A. Reschny - passed.**
- 3. Motion to adopt the Minutes of Aug. 18, 2025: Fr. Sabacan/A. Reschny – passed.**
- 4. Business Arising from the Minutes - nil**
- 5. New Business:**
 - a. Review of IS July 1, 2025 – February 28,2026**

-A review was made and extra attention was given to the repair and maintenance of 5 Plex. It was explained that Unit # 3 had a pipe burst last July 2025 and it required a lot of work: repair of ceiling and floor replacement.
 - b. Preliminary Budget for FY 2026-2027**

-Review of 2026-2027 Budget was made and will be revisited in the next meeting for finalization and approval.
 - c. Repainting of the Foyer and Church’s Ceiling, Sanctuary and Foyer Walls**

-Fr. Sabacan asked two (2) companies in Dawson Creek to provide estimates for this project with a timeline. A Fort St. John company suggested to look for a local contractor/company for a more affordable pricing.

-An estimate was received from **F and R Maintenance and Cleaning (General Handyman)** for \$54,600.00. A project timeline was also provided: May 25-29, 2026 and June 1-5, 2026.

-Motion to approve and accept the estimate with an additional 10% (\$5,200.00) contingency bringing it to a total of \$59,800.00: J. Vetter/A. Reschny - passed.

d. St. Anne - Kelly Lake DDF Savings Account

-It was brought to the attention of Finance Council members that there is a Diocesan Development Fund (DDF) – St. Anne’s Mission Savings Account. Since there is no longer St. Anne’s Mission.

-Motion that the money (\$13,911.22 as of February 28, 2026) be donated to St. Theresa’s Mission: A. Reschny/J. Vetter - passed.

e. Notre Dame Parish RBC Signing Authority

Notre Dame Finance Council motions to approve the following:

1. That the two (2) former members of Notre Dame Parish Finance Council: Pauline Gerwien and Glenda Macarat be removed as signing authorities to RCEC Notre Dame Parish RBC Account: Fr. Sabacan/A. Reschny - passed
2. That the following new members, Pauline Bates and John Vetter be added to the two (2) current signing authorities, Rev. Venerando Sabacan and Alexander Reschny to the RCEC Notre Dame Parish RBC Account effective April 1, 2026: Fr. Sabacan/A. Reschny: passed.

6. Next Meeting: June 25, 2026, at 4PM

7. Closing Prayer

8. Adjournment at 4:46PM