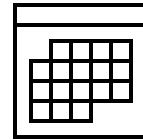


Cristal Robinson will explore the impact of ordinances and laws on pride events, emphasizing their role in fostering inclusivity and addressing challenges faced by the LGBTQ+ community.

We'll delve into specific legislations, court cases, their historical context, and delve into steps to research and document your ongoing efforts to ensure equal rights and protection for pride celebrations.

Ordinances and Laws Affecting Prides

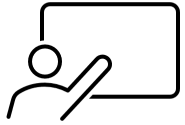


Friday, January 26, 2024



75 Minutes

Speaker Credentials



CRISTAL ROBINSON, JD/MBA (THEY/THEM/SHE)



Union County Pride, Inc. – Union Co, NC

- President & Co-Founder

Panhandle Pride, Inc. – Amarillo, TX

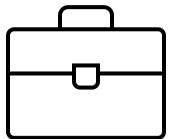
- Attorney, Volunteer, & Sponsor

Charlotte Pride, Inc. – Charlotte, NC

- VIP Team Chair – Not Completed 2020

Lansing Pride – Lansing, MI

- Volunteer



Robinson Law

- Licensed in TX, NC, & DC
- 16+ Years of Law
- 25+ Years of Business

Agenda

City of Monroe Resolution 20 Minutes

- Watch Video of City Council discussing Laws with Attorney
- Resolution Filed by the City of Monroe, North Carolina
- Union County Pride, Inc's Reaction

Supreme Law of the Land 25 Minutes

- Constitution and Bill of Rights
- Court System – State and Federal
- Historic Cases and Constitutional Concepts

Research and Documentation 15 Minutes

- Events Permit Steps
 - State and Local Ordinances, Regulations, & Rules
- CYA Documentation Techniques to Help your Legal Counsel

Question and Answer 10 Minutes



City of Monroe Resolution 20 minutes

- Watch Video of City Council discussing Laws with Attorney (12 Minutes)
- Resolution Filed by the City of Monroe, North Carolina & Union County Pride, Inc's Reaction (4 Minutes)
- Some Current Cases concerning Prides

City of Monroe – Meeting Discusses Laws



12-Minute Video

On September 13, 2022, the Monroe City Council meeting voted to request that Union County Pride, Inc. restrict one planned event - the Drag Queen Story Hour & Crafts – only to persons aged 18 and older. Prior to the vote, the City Attorney informed the Council members that the City Council had no legal authority to restrict the event to adults only because the event is not a “sexually-oriented performance” or an “adult performance.” The City Attorney is correct.

City's Resolution

**RESOLUTION CONCERNING DRAG QUEEN STORY TIME EVENT ON
SEPTEMBER 18, 2022
R-2022-64**

WHEREAS, the Union County Pride Festival ("Festival") will be held throughout Union County during September of 2022; and

WHEREAS, a portion of the Festival will be held at Belk Tonawanda Park on Sunday, September 18, 2022; and

WHEREAS, a portion of the Festival at Belk Tonawanda Park will include a Drag Queen Story Hour where children may be present; and

WHEREAS, members of the City Council are concerned about the potential impact of Drag Queen Story Hour on children; and

WHEREAS, the laws of the State of North Carolina and the United States protect free expression and freedom of speech, but in some cases do not strike a balance between freedom and the need to protect our children; and

WHEREAS, the City Council acknowledges that it cannot at this time, stop Drag Queen Story Hour from taking place on City owned property during the Festival, the City Council notes it can express its opinion concerning this event; and

WHEREAS, the City Council wishes to express its opinion on Drag Queen Story Hour.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Monroe expresses that it does not support the Drag Queen Story Hour which is scheduled to take place at Belk Tonawanda Park on September 18, 2022.

BE IT FURTHER RESOLVED, that the City Council is concerned about the potential impact of Drag Queen Story Hour on children that may be in attendance.

BE IT FURTHER RESOLVED, that the City Council requests that Union County Pride voluntarily considers limiting attendance at Drag Queen Story Hour to those of eighteen (18) years of age and above.

BE IT FURTHER RESOLVED, that the City Council requests that this Resolution be published by the City and made available on its website no later than 2:00 p.m. on Wednesday, September 14, 2022.

Adopted this 13th day of September, 2022.

Attest:


Marion L. Holloway, Jr., Mayor


Bridgette H. Robinson, City Clerk



Pride's Response

COMMUNITY-WIDE STATEMENT

Response to City of Monroe Resolution

In just a few days, hundreds of supporters and volunteers, businesses and community organizations have come forward to embrace that Union County is a place where, no matter your race, gender, or who you love, everyone can live authentically with pride. We look forward to welcoming our friends and neighbors to celebrate a very happy Pride!

Building Pride in Union will be a celebration and a place where our community can come together, learn about our LGBTQ+ loved ones, neighbors and colleagues, and enjoy each other's company. In preparing for this year's Building Pride in Union festival, Union County Pride, Inc. appreciates the thorough, courteous and professional way in which staff and officials from the City of Monroe have worked with Union County Pride to ensure that the events are safe and accessible for all participants.

However, on September 13, 2022, the Monroe City Council meeting voted to request that Union County Pride, Inc. restrict one planned event - the Drag Queen Story Hour & Crafts - only to persons aged 18 and older.

Prior to the vote, the City Attorney informed the Council members that the City Council had no legal authority to restrict the event to adults only because the event is not a "sexually-oriented performance" or an "adult performance." The City Attorney is correct.

As parents, family members, and community members, we would not do anything to harm children.

Contrary to the apparent misconceptions and concerns of the Council members, the Drag Queen Story Hour & Crafts event is not sexually-oriented or sexually suggestive. The event is designed for, and will be attended by, children and their parents together. Through diverse and culturally-inclusive children's books, will affirm all children and families, the goals of the event are to "inspire a love of reading, while teaching deeper lessons on diversity, self-love and an appreciation of others."

As a community we support Union County Pride, Inc, Charlotte Area Drag Queen Story Hour, and all the vendors, sponsors, partners, volunteers, and attendees of the 1st Pride event in Union County. As parents, family members, and community members, we will support children, youth, and young adults to express their authentic selves and become bright lights of change in their communities and businesses, organizations to build a community of accepting people who build friendships and business relationships in Union County.

Reason for this Community-Wide Statement

On September 13, 2022, the Monroe City Council meeting voted to request that Union County Pride, Inc. restrict one planned event - the Drag Queen Story Hour & Crafts - only to persons aged 18 and older. Prior to the vote, the City Attorney informed the Council members that the City Council had no legal authority to restrict the event to adults only because the event is not a "sexually-oriented performance" or an "adult performance." The City Attorney is correct.

[TO READ THE CITY OF MONROE'S RESOLUTION FROM COUNCIL](#)



Union County Pride, Inc.
Community Statement regarding City of Monroe Resolution

Request of Community Support by Signing on to City of Monroe

On September 13, 2022, the City of Monroe at a City Council meeting request Union County Pride, Inc. to make the Drag Queen Story Hour to 18 years and older.

We would like to issue a **COMMUNITY-WIDE STATEMENT** to support 1 Charlotte Area Drag Queen Story Hour, and all the vendors, sponsors and attendees of the 1st Pride event in Union County. As parents, family members, we will support children, youth, and young adults to express their authentic selves and become bright lights of change in their communities and businesses, organizations to build a community of accepting people who build friendships in Union County.

Instructions:

- We have provided the video of the City of Monroe Council meeting (short on time) and the resolution.
- The **Community-Wide Statement** is available for you to review. You may clarify or clarify the statement, but at this time, even small changes to the statement are unavailable.
- If you would like to publicly show your support of the **Community-Wide Statement**, please complete the form below with your actual signature and if an organization or company logo along with identification.

Community-Wide Statement

In just a few days, hundreds of supporters and volunteers, businesses and community organizations have come forward to embrace that Union County is a place where, no matter your race, gender, or who you love, everyone can live authentically with pride. We look forward to welcoming our friends and neighbors to celebrate a very happy Pride!



- Christal Robinson
 - Ioshua Jernigan
 - Renji Gonzalez
 - Trey Cameron
 - Lara Murphy
 - Frank Summers
 - Christopher Harbin
 - Synthia Brown
 - Lee Smith
 - Aelissa Easley
 - Undei Chasnoff
 - Bress Barnes
 - Ievin Daniels
 - Iristen Clark
 - Aonica King
 - Iatelyn Kimbrell
 - Ishley Broome
 - Iethany Corrigan
 - Ialerie Coia
 - Irica Esason
- Marguerita Blaker & Associates, PLLC**
- Iender Education Network
 - Ivance Care Midtown
 - Ialton Law Office
 - Iistory for Jerks
 - Iharlotte Trans Health
 - Ihirstone Artware
 - Irink the Movies
 - Iirque du Cosplay
- Derek Kramer
 - Robin Mann
 - Jonathan Gollan
 - Stephanie Griffith
 - Stephanie Myatt
 - Megan Tucker
 - Kryssi Easton
 - Connie Vetter
 - William Loftin
 - Holly Savoy
 - Kelly Durden Posey
 - Brooke Adams
 - Emily Peters
 - Marguerita Blaker
 - Sherry McCoy
 - Elesha Ellison
 - John Rounds
 - Patricia Jorgensen
 - Dawn Pugh
- Sonya Deen
 - Sarah Hawkins-Rushing
 - Julio Amill
 - Sophia Amill
 - Stephanie Myatt
 - Colleen Ventura
 - Ann Charlesworth
 - Nathan Smith
 - Tabetha St Arnaud
 - Eric Norman
 - Zuni Johnson
 - Stephanie Morency
 - Jen Parks
 - Alexandra Alcorn
 - Regan Smith
 - Josh Parel
 - Tracey McDaniel
 - Derek Patterson

- Helene Schilian
 - Candelario Saldana
 - Debra Hopkins
 - Jonathan Barrio
 - Becky Lawton
 - Kim Hayward
 - Diane Walton
 - Louis Kemp III
 - Louis Kemp
 - Micah Belong
 - Rebecca Freeman
 - Eve Rogerson
 - Noah Granade
 - Sara Irvin
 - Jeffery DeNio
 - Jennifer Patterson
 - Nicholas Reigle
 - Alexis Stadler
 - Joe Hunsaker
- Karen Futtersak
 - Michelle Holleman
 - Courtney Heinze
 - Kaysey Flanagan
 - Lindsey Carver
 - Annette Prosterm
 - Holly Zipperer
 - Lisa Hoffman
 - Anna Sendgikoski
 - Michaela Wood
 - Courtney Diliberto
 - Amanda Faleschini
 - Emily Allen
 - Nicole Sparks
 - Cheri Dennis
 - Lisa Dudzik
 - Brenda Huelle
 - Ramona Sommer-Myers
 - Michael Patric
 - Susan Graffius

TO SIGN THIS COMMUNITY-WIDE STATEMENT

“It is baffling to me that this council has decided for themselves that now being who you are is inappropriate. We now need to “protect our children” from people who are being their true and authentic selves... It’s truly disturbing to think that this council has turned something as innocent as “Drag Q

— Sophia Amill



“Diversity is not a threat to anyone. The ability to be who we are is an inalienable human right. Just like with anything else if you feel so strongly about something, don't do it. But you do not have the right to

[UnionCountyPride.com/Statement](https://www.unioncountypride.com/Statement)

Current Cases concerning Prides

There are many bills being filed and some have been filed into law at the local and state level. There are several actual lawsuits in the 5th (Roe, Johnson, Lawrence, etc), 6th (Obergefell), and 11th Federal Circuits.

Tennessee
Adult
Entertainment
Act

Federal Dist.
Court Blocked
and the 6th
Federal Circuit

Florida
Protection of
Children Act

Fed Stay at
11th Cir. SC
denied State's
Stay on the
District Court's
Stay

Murfreesboro
anti-LGBTQ+
Ordinance

Federal District
Court Approved
Settlement
City Council
Deleted
Homosexuality

WTAMU
President
canceled a drag
show

Federal District
Court Denied
Stay – 5th
Circuit (Another
Fed. DC decided



Supreme Law of the Land

25 Minutes

- Constitution and Bill of Rights (5 minutes)
- Court System – State and Federal (5 minutes)
- Historic Cases and Constitutional Concepts (15 minutes)



1st Amendment (1791)

Congress shall make no law:

- Respecting an Establishment of **Religion**
 - Prohibit the Free Exercise thereof
- Abridging the Freedom of **Speech** or
- Or of the **Press**
- Right of the people peaceably to **Assemble**
- To Petition the Government for a **Redress** of Grievances



14th Amendment (1868)

No State shall make or enforce any law which

- shall abridge the **privileges or immunities** of **citizens** of the United States;

nor shall any State

- deprive any person of life, liberty, or property, without **due process** of law;
- nor deny to any person within its jurisdiction the **equal protection** of the laws.

The Court System – Article III Federal Courts

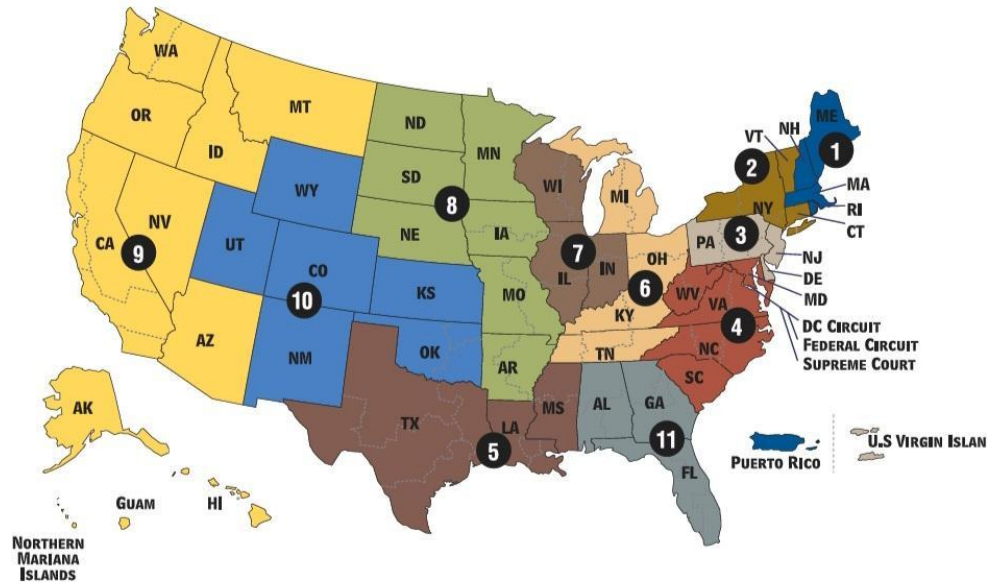
US Supreme Court



Court of Last Resort

- Judicial Review under Marbury v. Madison (1803)

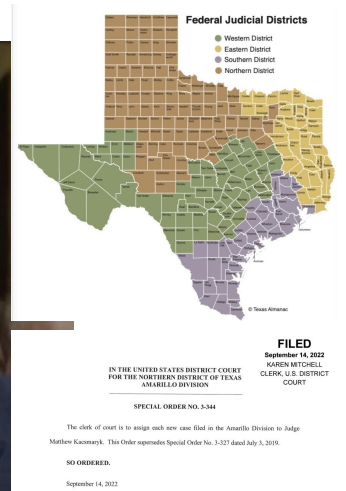
US Court of Appeals



13 Circuits and Specialty Courts

- Created by Congress in 1891

US Districts Courts



94 Courts in all states and 3 territories

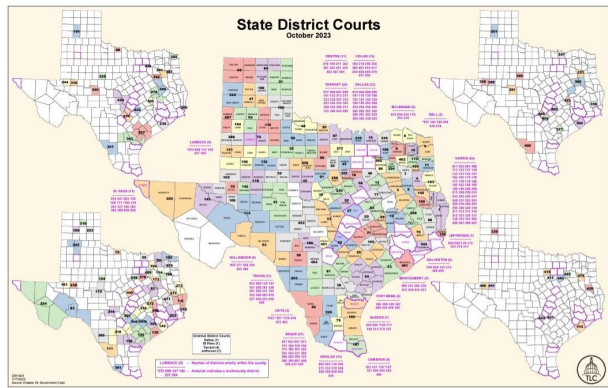
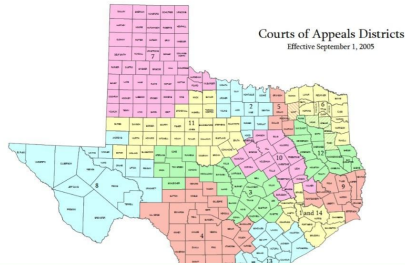
- US Specialty Courts – Created by Congress under Article I – Tax, Armed Services, Federal Claims

The Court System – State Court to Supreme

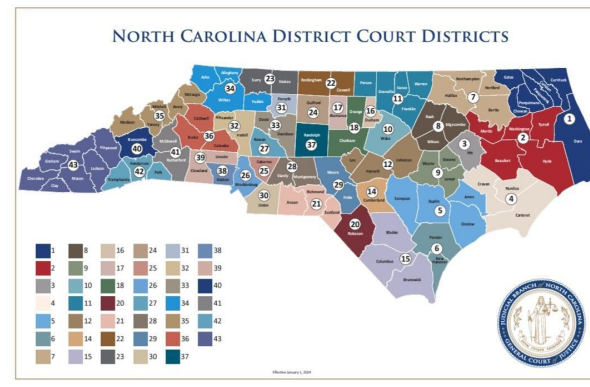
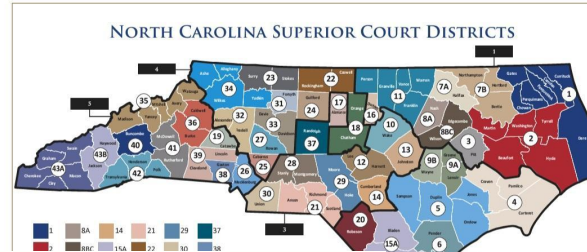
Texas – 5th Fed Circuit

North Carolina – 4th Fed Circuit

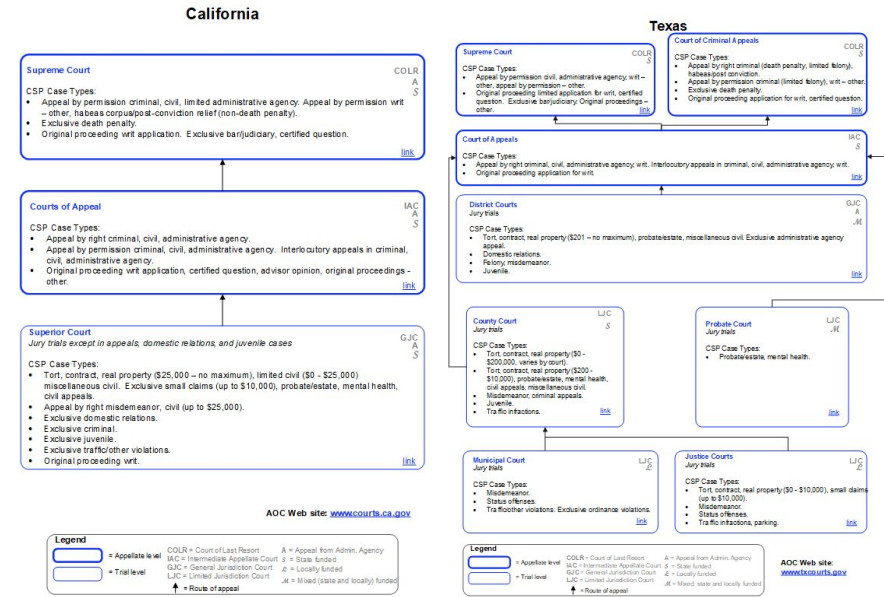
Every State is Different



2 Supreme Courts
14 Court of Appeals
488 District Courts +



Supreme Court
15 Judges - Appellate Statewide
43 District & 48 Superior Courts



50 State Courts Systems
All Different

Incorporation to the States

Bill of Rights

The 1st 10 Amendments to the Constitution

ORIGINALLY ONLY PROTECTION FEDERAL

Barron v. Baltimore (1833)
– MD (4th Cir)

**The Slaughter-House
Cases** (1873) – LA (5th
Cir)

14th Amendment (1868)

1st Amendment - Speech

Gitlow v. New York (1925) –
NY (

2nd Amendment – LAST

DC v. Heller (2008) - DC

McDonald v. City of Chicago
(2010) – 7th in IL

Selective Incorporation
Compromise – 1925 - 2008

Some do NOT

- All of 3rd and 7th,
- 8th - Excessive Bail, and
- 5th - Grand Jury

Procedural Due Process

Procedural protections before the government must follow before it deprives an individual of **LIFE, LIBERTY, or PROPERTY**.



Notice;



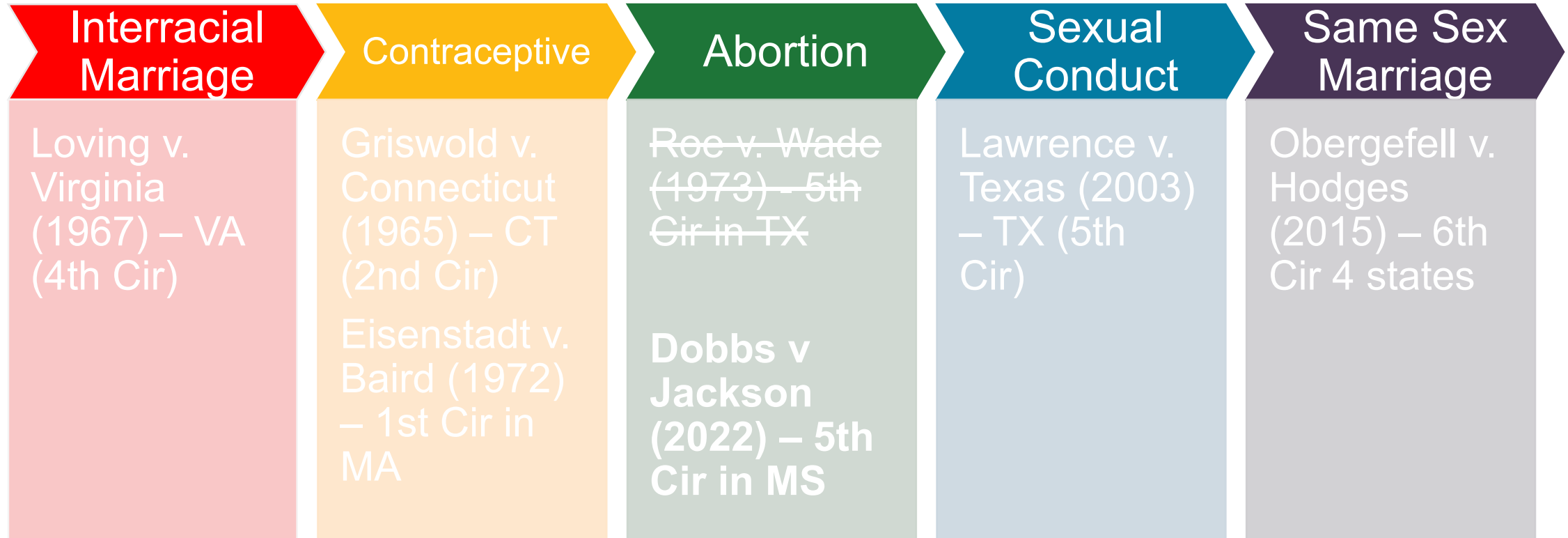
Opportunity to be **Heard**; and



Impartial Tribunal.

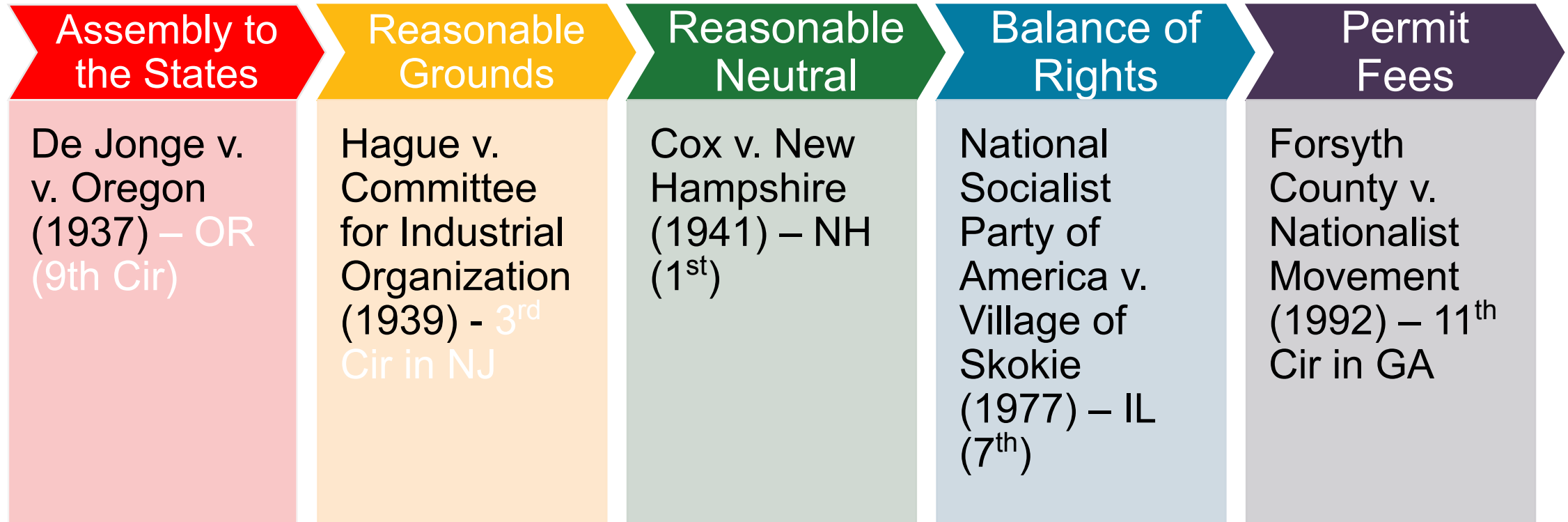
Substantial Due Process

Fundamental rights that are NOT specifically enumerated elsewhere in the Constitution



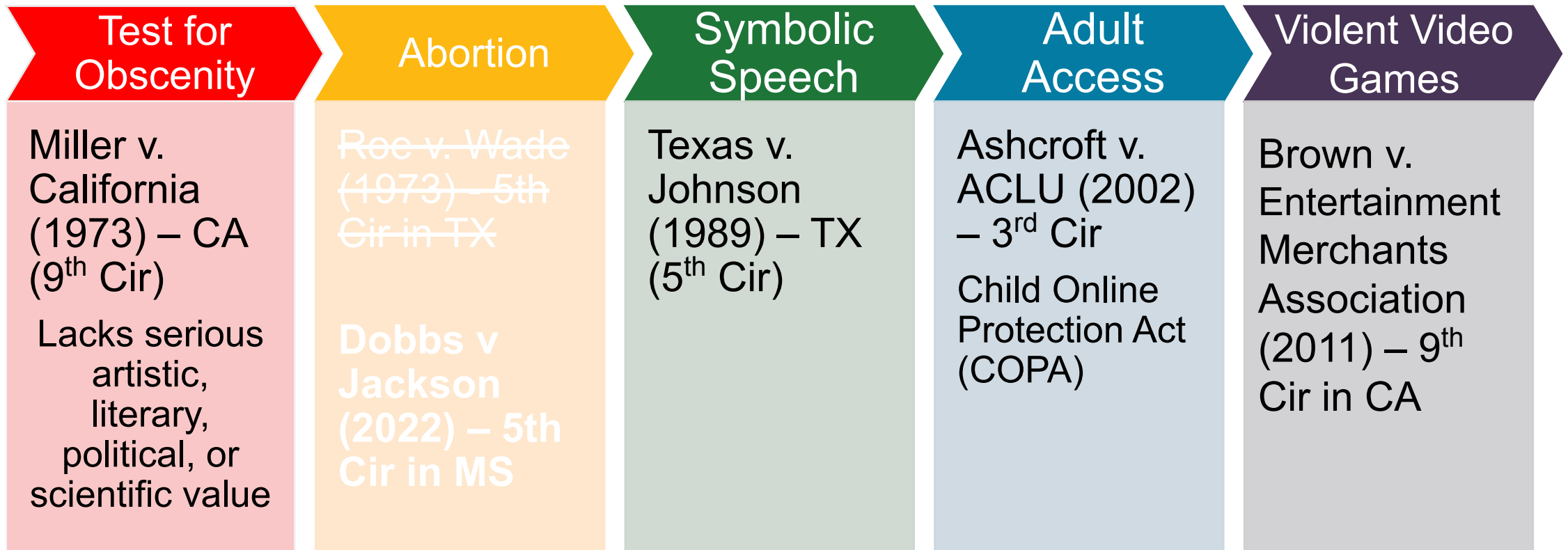
Right to Assemble – Permits

Court cases related to **assembly** for events often revolve around issues of free speech, public safety, and the right to peaceful assembly.



Right to Expression – Creative Art Forms

Several court cases have addressed issues related to free expression in the context of creative art forms.



Right to Expression – Dancing as Art Form

Several court cases have addressed the question of whether dancing qualifies as a form of art protected by the First Amendment.





Research and Documentation

15 Minutes

- Events Permit Steps (10 Minutes)
 - State and Local Ordinances, Regulations, & Rules
- CYA Documentation Techniques to Help your Legal Counsel (5 Minutes)

Event Permit Steps

Some legal issues can arise from local regulations or licensing requirements for entertainment venues. Pride Events may need to comply with specific rules, and disputes can occur if these regulations are perceived as overly restrictive.

Research Local Regulations

Look on the City's and County's Website

Websites for Municipal and County

codelibrary.amlegal.com
library.municode.com

Identify Permit Types

Look on the Department's

Departments
Parks & Rec, Fire, Health, Food, Environmental, Police

Obtain Application Forms

Look on the City's Website or Call

Online Forms
PDF Forms

Complete Application Forms

Save Everything

Folder for EACH Event and then Subfolders for each Department for Permits

Provide Supporting Documents:

Label and Check Off

Name Electronic Documents as the Item on the Application

Submit Application Forms

Save & Document Everything

Start a Document for all Communication

State & Local Ordinances, Regulations, & Rules

Monroe, NC

Code of Ordinances
Amarillo, TX
Code of Ordinances
Supplement History Table
CHAPTER
CHAPTER COMPANIMATE TABLE - 1915 CHAPTER
CHAPTER COMPANIMATE TABLE - ORDINANCES AND REGULATIONS
TITLE I - GENERAL PROVISIONS
TITLE II - ADMINISTRATION
TITLE III - BUILDING CODES, DEVELOPMENT AND ZONING
TITLE IV - EQUAL OPPORTUNITY
TITLE V - PUBLIC HEALTH AND SANITATION
TITLE VI - PUBLIC SAFETY
TITLE VII - PARKS AND RECREATION, MISCELLANEOUS SERVICES
TITLE VIII - PERMITS, TAXATION, LICENSES AND BUSINESS REGULATIONS
TITLE IX - TRANSPORTATION
TITLE X - UTILITIES
CODE COMPANIMATE TABLE - 1915 CODE
CODE COMPANIMATE TABLE - ORDINANCES
STATE LAW REFERENCE TABLE

Small Towns rarely have Ordinances and may have Forms and Policies usually to prevent events.

Amarillo, TX

Code of Ordinances
Amarillo, TX
Code of Ordinances
Supplement History Table
CHAPTER
CHAPTER COMPANIMATE TABLE - 1915 CHAPTER
CHAPTER COMPANIMATE TABLE - ORDINANCES AND REGULATIONS
TITLE I - GENERAL PROVISIONS
TITLE II - ADMINISTRATION
TITLE III - BUILDING CODES, DEVELOPMENT AND ZONING
TITLE IV - EQUAL OPPORTUNITY
TITLE V - PUBLIC HEALTH AND SANITATION
TITLE VI - PUBLIC SAFETY
TITLE VII - PARKS AND RECREATION, MISCELLANEOUS SERVICES
TITLE VIII - PERMITS, TAXATION, LICENSES AND BUSINESS REGULATIONS
CHAPTER 14.3 - TAXATION
CHAPTER 14.4 - BUSINESS LICENSES
CHAPTER 14.4 - BUSINESS LICENSES
ARTICLE 6 - GENERAL
ARTICLE 8 - FOODS ESTABLISHMENTS
ARTICLE 9 - SMOKE AND CIGARETTES
ARTICLE 10 - RESTAURANTS
ARTICLE 11 - HOTELS
ARTICLE 12 - HOTELS, RESTAURANTS AND OTHER FOOD SERVICE ESTABLISHMENTS
ARTICLE 13 - RESTAURANTS
ARTICLE 14 - HOTELS AND MOTEL REQUIREMENTS
ARTICLE 15 - PUBLIC TRANSPORTATION SYSTEM
ARTICLE 16 - POLICE
ARTICLE 17 - CODE ENFORCEMENT AND COMPLIANCE CONTROL
ARTICLE 18 - DISORDERLY CONDUCT
ARTICLE 19 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES
ARTICLE 20 - SUBORDINANCE
ARTICLE 21 - TREES
ARTICLE 22 - STREET LIGHTS
ARTICLE 23 - WASTE SERVICES AND INDUSTRIAL WASTE DISPOSAL RESTRICTIONS
ARTICLE 24 - ZONING
APPENDIX A - ZONING
CODE COMPANIMATE TABLE - 1915 CODE
CODE COMPANIMATE TABLE - ORDINANCES
STATE LAW REFERENCE TABLE

Medium-sized Cities start to have Ordinances and Forms with Policies and Procedures that make it easier yet flexible.

Charlotte, NC

Code of Ordinances
Charlotte, NC
Code of Ordinances
SUPPLEMENTARY HISTORY TABLE
PART I - CHAPTER
CHAPTER 1 - GENERAL PROVISIONS
CHAPTER 2 - ADMINISTRATION
CHAPTER 3 - AMMALS
CHAPTER 4 - AVIATION
CHAPTER 5 - BUILDINGS AND BUILDING REGULATIONS
CHAPTER 6 - BUSINESS AND TRADES
CHAPTER 7 - CEMETERIES
CHAPTER 8 - FIRE PREVENTION AND PROTECTION
CHAPTER 9 - FREE PRESENTATION AND PROTECTION
CHAPTER 10 - HEALTH AND SANITATION
CHAPTER 11 - HOUSING
CHAPTER 12 - HUMAN RELATIONS
CHAPTER 13 - LICENSES
CHAPTER 14 - MOTOR VEHICLES AND TRAFFIC
CHAPTER 15 - OFFENSES AND MISCELLANEOUS PROVISIONS
ARTICLE 1 - GENERAL
ARTICLE 2 - HIGH-FREQUENCY POLICE MODES AND AUTOMATIC CALLING DEVICES
ARTICLE 3 - NOISE
ARTICLE 4 - OFFENSES AGAINST PUBLIC HEALTH AND DECENCY
ARTICLE 5 - PUBLIC MONUMENTS
ARTICLE 6 - CONDUCT OF PUBLIC HEARINGS
ARTICLE 7 - HOV-3 PROTECTION
ARTICLE 8 - FALSE ALARMS
ARTICLE 9 - PUBLIC ART PROGRAM
ARTICLE 10 - GAMING
ARTICLE 11 - INDUSTRIES/PUBLIC UTILITIES ZONES
ARTICLE 12 - PUBLIC TRANSPORTATION SYSTEM
ARTICLE 13 - HOTEL AND MOTEL REQUIREMENTS
ARTICLE 14 - ENTERTAINMENT EVENTS
CHAPTER 16 - POLICE
CHAPTER 17 - CODE ENFORCEMENT AND COMPLIANCE CONTROL
CHAPTER 18 - DISORDERLY CONDUCT
CHAPTER 19 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES
CHAPTER 20 - SUBORDINANCE
CHAPTER 21 - TREES
CHAPTER 22 - STREET LIGHTS
CHAPTER 23 - WASTE SERVICES AND INDUSTRIAL WASTE DISPOSAL RESTRICTIONS
APPENDIX A - ZONING
CODE COMPANIMATE TABLE - 1915 CODE
CODE COMPANIMATE TABLE - ORDINANCES
STATE LAW REFERENCE TABLE

Large Cities have Ordinances for everything with Forms, etc. that may actually harm Creativity and Expansion.

CYA Documentation Techniques to Help your Legal Counsel, & Rules

Plan and Organize ALL steps and all parts of the organization like you KNOW you will die suddenly. Spreadsheets and Reports are your friends. NOT a Waste of Time.

Read	Make	Request	Save	Delegate
Read all the policies and forms to find hidden requirements.	Make forms for everything from permit requirements, volunteer jobs, to signed and required agreements for vendors, suppliers, and volunteers.	Request documents under FOIA or state law for evidence as it happens, if it is needed.	Save documents in a way that is easily accessible to everyone and able to be retrieved if anyone disappears.	Delegate to Attorney to deal with all permit filings with contact information and even correspondence coming from the Attorney.

Hidden – Read Policies and FORMS



STAFF REPORT

TO: General Services Committee
VIA: William Mark Watson, City Manager
DATE: Thursday, September 7, 2023
FROM: Ryan Jones, Parks and Recreation Director
PREPARED BY: Ryan Jones, Parks and Recreation Director
SUBJECT: Facility Use Application Revision

SUMMARY STATEMENT

The Parks and Recreation Department recommends revision of the facility use application regarding community center and park usage.

REVIEW

City owned facilities and parks exist to provide recreational opportunities to the public, particularly City of Monroe citizens. This revision provides better opportunity for access to parks and community centers by the general public without interruption. In the past, parks and facilities have been available for full park rental for private and public events. Understanding that these facilities exist for the public, these revisions provide appropriate usage by the public.

RECOMMENDATION

Staff requests approval from the General Services Committee to accept this revision and forward to the City Council for approval.

Attachments: Park Use Application
 Community Center Use Application

PARK SHELTER FEES AND REGULATIONS*

Type of Space	Occupancy	Time Frame	City Resident Fee	Non-City Resident Fee
Park Shelter	75	Daily (8 hours)	\$75.00	\$95.00
Community Center Shelter**	75	Daily (8 hours)	\$120.00	\$160.00
Community Center Shelter**	75	½ Day (4 hours)	\$70.00	\$95.00

* Entire Park rentals are not available to the public. All rentals must be considered private events and are not available as events open to the public.

** Community Center Shelters include shelters located at Sutton Park, Dickerson and Old Armory Community Centers. Meeting room within the community center is included for restroom access.

- Any outside vendor (DJ, caterer etc) associated with your rental must be approved by the appropriate department and included in the rental. Additional permits and a certificate of insurance may apply.
- Any flyers advertised for any private event cannot contain the City of Monroe logo.
- Large rental items or large items used during the rental (smokers, large grills etc) must be approved by the appropriate department. Most park facilities have grills on site. Inflatables are only allowed at facilities that offer outdoor rentable spaces (outdoor picnic shelters). Please check with specific facility to ensure inflatables are allowed at that particular facility. Inflatables, including bounce houses, require additional permits, including a certificate of insurance listing the City of Monroe as additionally insured, if permitted. Additional equipment, including generators, may be required at the expense of the renter.
- Parks and Recreation facilities are available for private rentals only. Rentals or events that are advertised or open to the public are not allowed.
- No admission fees may be charged at the door or entry; no concessions may be sold; no admission fees shall be used for personal financial gain. Fundraising events permitted only for approved non-profit (501c3) organizations. Any fundraising event must be a private event and invitation only.
- Individuals listed on rental forms are responsible for the facility during the rental period. Please provide adequate supervision of guests.
- Renter must leave the facility as it was found. Trash should be placed in receptacles. Tables and chairs must be cleaned and left as the renter found them.
- Confetti, streamers and water balloons are not allowed at any rental event. No tape, staples or glue is to be used on the walls.
- Failure to leave any park facility or amenity as you found it could result in suspending the responsible parties ability to reserve for future functions.
- All functions must begin at the designated time listed on the facility use application. SET UP AND BREAK DOWN TIME MUST BE INCLUDED IN THE RENTAL TIME. INDIVIDUALS WILL NOT BE ALLOWED TO ACCESS THE BUILDING BEFORE THE TIME STIPULATED ON THE FACILITY USE APPLICATION. ADDITIONAL FEES WILL BE CHARGED TO INDIVIDUALS WHO STAY PASSED THE TIME STIPULATED ON THE FACILITY APPLICATION FEE.
- Renter must have a copy of the approved permit at the time of their event.
- Person listed on Usage Application must be present at the facility for the duration of their rental.

- Outdoor space, including parking lots, at City Community Centers are not available for rental for special events.
- Use of alcohol and tobacco products are strictly prohibited.
- No stages of any kind are permitted unless prior authorization is given and noted on your rental form.
- Reservations cannot be made outside of a year in advance.

Specific regulations require certain permits in addition to the parks and recreation facility permit. Checking yes to all or some of these items may require more action before the application can be approved.

Do any of the following items pertain to your request?

The use of amusement attractions including inflatables:	YES	NO
Large items of equipment, including rental equipment:	YES	NO
Fee associated with reservation?*	YES	NO

*Permitted for Non-Profit Use Only; i.e. Tickets sold, sponsors, donations

ADMINISTRATIVE USE ONLY:


Permit required:	Health Department	City Permit	Parks and Rec Permit ONLY
Appropriate Permit Received	YES _____	NO _____	N/A _____
Certificate of Insurance	YES _____	NO _____	N/A _____
Staff Signature	_____Date_____		

Make Forms and Checklist for Everything

ORGANIZATIONAL TIMELINE - PRESIDENT					
Program	Team	Due Date	Task/Event Notes	Owner	Completed?
Events	Adult KO	3/30/2022	Start Liquor Licence Process	President & Coordinator	Cristal Robinson
Organizational	Board	1/30/2023	Reconcile Bank Statement and Financial Report	President	Cristal Robinson
Organizational	Board	2/28/2023	Reconcile Bank Statement and Financial Report		
Events	Legal	2/28/2023	Complete Permit Documents for Park		Liquor Permit
Organizational	Board	3/15/2023	Finalize Annual Report with Financials		
Organizational	Board	3/15/2023	Make Agenda for Annual Meeting		
Events	Legal	3/15/2023	Submit Permit Documents for Park		
Events	Legal	3/15/2023	Get Insurance for Festival		
Organizational	Board	3/30/2023	Reconcile Bank Statement and Financial Report		
Organizational	Board	3/30/2023	Make Agenda for Board Meeting		
Organizational	Board	3/30/2023	Make Agenda for Annual Meeting		
Organizational	People	3/30/2023	Reorganize Board Positions		
Organizational	Financial	3/30/2023	Festival Cost Structure Updates		
Organizational	Financial	3/30/2023	Sales Timeline Decided		
Organizational	Financial	3/30/2023	Festival KO Sales Launched		
Organizational	Financial	3/30/2023	Candidate Cost Structure Updates		
Organizational	Financial	3/30/2023	Sales Timeline Decided		
Organizational	Financial	3/30/2023	Candidate Sales Launched		
Events	Adult KO	3/30/2023	Major Update: I.e. additional events, final layout, etc.		
Safety	Festival	3/30/2023	Look at Venue for Security Issues		
Safety	Teen KO	3/30/2023	Look at Venue for Security Issues		
Safety	Adult KO	3/30/2023	Look at Venue for Security Issues		
Safety	Candidate	3/30/2023	Look at Venue for Security Issues		
Marketing	Promotion	3/30/2023	Get Newsletter Media from Promotions Sponsor & Presi		
Events	Financial	3/30/2023	Get RFP Bids from Past Year Supplies		
Events	Financial	3/30/2023	Contact Past Year Food Trucks to Sign Up		
Events	Financial	3/30/2023	Contact Past Year Sponsors to Sign Up		
Events	Financial	3/30/2023	Contact Past Year Vendors to Sign Up		
Events	Financial	3/30/2023	Contact Past Year Board to Sign Up		
Events	Financial	3/30/2023	Contact Past Year Volunteers to Sign Up		
Events	Adult KO	3/30/2023	Start Liquor Licence Process		
Marketing	Promotion	4/30/2023	Change Website & App		
Organizational	Board	4/30/2023	Reconcile Bank Statement and Financial Report		
Organizational	Board	4/30/2023	Make Agenda for Board Meeting		
Events	Festival	4/30/2023	Confirm with City about Permit		
Safety	Festival	4/30/2023	Meet with Team Leader about Venue		
Safety	Teen KO	4/30/2023	Meet with Team Leader about Venue		

- Have your Application # and PIN to sign back in
 - Email:
 - Application #:
 - PIN:
- Upload a copy of the signed and notarized application
 - The permittee shall notify local law enforcement ar signed by law enforcement
- Upload a copy of any lease/rental agreement (or) have cc Information on the application
- Upload a certified copy of the applicant's criminal record v from the Clerk of Court in the county where the applicant
- Upload a diagram of the actual premises showing all entr and where consumption and/or sale will take place
- Upload documentation to show that the organization is ex under the appropriate subsection of Section 501(c) of the or is exempt under similar provisions of Chapter 105 of th General Statutes
- Upload the purpose of fund-raiser and recipient of funds r
- N/A Upload third party management agreement
- N/A Upload documentation to show the political party as c Statute 163-96(a)(1) or (2) or a campaign organization wf and has had a person certified as a candidate. Statute 16
- Pay the application fee of \$50.00 by credit card
- Make sure the complete application is submitted at least 14 days prior to the event occurrence - DEADLINE - _____

Upload Menu to be offered that day or Shop of item to be sold, if Food Truck or Retail Booth:



Browse Files

Drag and drop files here

Insurance




Browse Files

Drag and drop files here

Also we need proof of insurance either a general liability that covers off-site events, umbrella insurance, or the one-time policy that costs \$65 showing Union County Pride, Inc as additional insured and a minimum limit of \$1M per occurrence/\$2M aggregate and rated A-XII or better. Please upload here or go to www.unioncountypride.org/insurance.

Business License, if needed such as Food Truck



Browse Files

Drag and drop files here

* I agree to Terms & Conditions as stated below in this 2023 Union County Pride Festival Sponsor/ Vendor Agreement:

Request their Documents for Evidence if needed

DISCRIMINATION SOMETIMES IS SILENT

3/4/23, 11:19 AM

1467 total Rentals
11/1/2021 - 10/14/23

Rec1 - City of Monroe

Run On 10/04/2023 11:19 AM
Run By Ryan Jones
From 01/01/2021 12:00 AM
To 10/04/2023 11:59 PM
Facilities Multiple (57)
Reservation Type Customer Reservation

Facility Reservations by Facility

Bazemore Active Adult Center BAAC Multipurpose Room

Rental Date/Time	Rental Time	Rental Start	Rental End	Start Date	Start Time	End Date	End Time	Description	Type	Permit #	User
1. 06/05/2023 09:00 AM - 01:00 PM	09:00 AM - 01:00 PM	06/19/2023 09:00 AM	08/05/2023 01:00 PM	08/05/2023	09:00 AM	08/05/2023	01:00 PM	Transaction 58232487	Customer Reservation	5402	Arvela Suster
Note: Rental											

Belk Tonawanda Belk Tonawanda Park

Rental Date/Time	Rental Time	Rental Start	Rental End	Start Date	Start Time	End Date	End Time	Description	Type	Permit #	User
1. 06/19/2021 12:00 PM - 08:00 PM	12:00 PM - 08:00 PM	06/19/2021 12:00 PM	06/19/2021 08:00 PM	06/19/2021	12:00 PM	06/19/2021	08:00 PM	Transaction 25313145	Customer Reservation	2554	Trinity Wellness Community Outreach
Note: Rental											
2. 07/02/2021 12:00 PM - 04:00 PM	12:00 PM - 04:00 PM	07/02/2021 12:00 PM	07/02/2021 04:00 PM	07/02/2021	12:00 PM	07/02/2021	04:00 PM	Transaction 29312906	Customer Reservation	3562	Verlina Newsum
Note: Rental											
3. 09/10/2022 10:30 AM - 11:30 AM	10:30 AM - 11:30 AM	09/10/2022 10:30 AM	09/10/2022 11:30 AM	09/10/2022	10:30 AM	09/10/2022	11:30 AM	Transaction 45412276 (Use of bocce courts on these dates)	Customer Reservation	4728	Special Olympics Union County
Note: Rental											
4. 09/17/2022 10:30 AM - 11:30 AM	10:30 AM - 11:30 AM	09/17/2022 10:30 AM	09/17/2022 11:30 AM	09/17/2022	10:30 AM	09/17/2022	11:30 AM	Transaction 45412276 (Use of bocce courts on these dates)	Customer Reservation	4728	Special Olympics Union County
Note: Rental											
5. 09/18/2022 10:00 AM - 06:00 PM	10:00 AM - 06:00 PM	09/18/2022 10:00 AM	09/18/2022 06:00 PM	09/18/2022	10:00 AM	09/18/2022	06:00 PM	Transaction 39426384	Customer Reservation	4540	Union County Pride Inc.
Note: Rental											
6. 09/24/2022 10:30 AM - 11:30 AM	10:30 AM - 11:30 AM	09/24/2022 10:30 AM	09/24/2022 11:30 AM	09/24/2022	10:30 AM	09/24/2022	11:30 AM	Transaction 45412276 (Use of bocce courts on these dates)	Customer Reservation	4728	Special Olympics Union County
Note: Rental											
7. 10/08/2022 10:30 AM - 11:30 AM	10:30 AM - 11:30 AM	10/08/2022 10:30 AM	10/08/2022 11:30 AM	10/08/2022	10:30 AM	10/08/2022	11:30 AM	Transaction 45412276 (Use of bocce courts on these dates)	Customer Reservation	4728	Special Olympics Union County
Note: Rental											
8. 10/15/2022 10:30 AM - 11:30 AM	10:30 AM - 11:30 AM	10/15/2022 10:30 AM	10/15/2022 11:30 AM	10/15/2022	10:30 AM	10/15/2022	11:30 AM	Transaction 45412276 (Use of bocce courts on these dates)	Customer Reservation	4728	Special Olympics Union County
Note: Rental											
9. 10/29/2022 10:30 AM - 11:30 AM	10:30 AM - 11:30 AM	10/29/2022 10:30 AM	10/29/2022 11:30 AM	10/29/2022	10:30 AM	10/29/2022	11:30 AM	Transaction 45412276 (Use of bocce courts on these dates)	Customer Reservation	4728	Special Olympics Union County

1/104

Out of the 14 rentals of the Entire Park since 2021, 1 was City Police, 6 were Special Olympics in 2022, 4 for events organized for and by people of color like a reunion, 1 for a business, and 2 by Union County Pride.

Rec1 - City of Monroe

023 05:00	06/03/2023	09:00 AM	06/03/2023	05:00 PM	Transaction 51378456	Customer Reservation	5130	DECORATIVE SPECIALTIES
023 08:00	07/15/2023	12:00 PM	07/15/2023	08:00 PM	Transaction 53284352	Customer Reservation	5289	Cyresse McCarter
023 05:00	09/16/2023	09:00 AM	09/16/2023	05:00 PM	Transaction 47055078	Customer Reservation	4842	Tony Autry
023 06:00	09/17/2023	10:00 AM	09/17/2023	06:00 PM	Transaction 51856186	Customer Reservation	5166	Union County Pride Inc.
023 06:00	09/30/2023	10:00 AM	09/30/2023	06:00 PM	Transaction 53189385	Customer Reservation	5259	Monroe Police Dept.

Best CYA & FAFO

Get an ATTORNEY on the Board or as Legal Representation listed on the organizational website.

Make sure the attorney knows Constitutional Law AND Transactional Law such as the bureaucracy of event permits ALONG with never saying things like “well I think kids should not be around drag.”





Question and Answer
10 Minutes

Questions & Answers

Invite questions from the audience.



Cristal Robinson, JD/MBA
Pronouns: they/them/she

Diversity & Civil Rights Attorney

Social Entrepreneur

Neuroqueer & Disability Advocate

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[**www.UnionCountyPride.com**](http://www.UnionCountyPride.com)



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