

Memorial Opera House Foundation

Board Meeting

July 10, 2018

Porter County Community Foundation

Our Mission – Providing opportunities for the community to support the preservation and growth of the Memorial Opera House

Members present:

Kaye Frataccia	Shannon Franko	Chad Bush
Paul Kohlhoff	Jackie Gray	Michelle Bush

Also in attendance:

Scot MacDonald	Natalie Klobuchar	Dan Whitten	Andrew Brent
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The board meeting was called to order at 1:15 pm

Staff Report:

Scot presented the Executive Director report. Highlights included:

- Received \$20,000 grant from John W Anderson Foundation for technical needs. Scot distributed a requisite form for technical needs for \$19,807. Discussion followed about the best way to purchase the items
- Scot also received a grant from Indiana Humanities for \$2,500 and a IRA donation from Sharon Hubbard for \$2,000.
- Legally Blond begins July 13; show is two thirds sold
- Season tickets are renewing at a rapid pace
- The Legally Blond fashion show is July 12 along with a preview of the show

Natalie presented update on Rock the Block:

- Ads to promote will drop soon
- The police chief and fire chief have agreed to work the dunk tank; looking for sponsors to match donations raised
- Currently out of space for additional vendors

Andy gave a demonstration of the website and encouraged board members to log on and navigate to make sure links are working and information is correct. Confirmed that Show ware offers an option to have donations go straight into the MOHF account instead of the county account. Also, the Foundation can sell tickets for our own events through website.

Approval of minutes from June meeting

Chad made a motion to approve, Jackie seconded the motion; motion passed

Treasurer's Report

Treasurer Paul Kohlhoff presented the financials. General account reflected a balance as of 6/30/18 of \$52,955.33. The DNR grant balance remains at \$1,121.28.

Shannon made a motion to approve the treasurer's report; seconded by Michelle; the motion passed Jackie made a motion to approve Scot's requisition to purchase technical equipment from the Anderson grant proceeds; Michelle seconded the motion and it passed. Paul requested that invoices be submitted to track these expenditures and match to debit card purchases.

Governance

No update at this time; Jackie will attempt to contact Karen Conover for a potential new board spot.

Fundraising

Paul and Jackie distributed information regarding the Michael McDermott concert on November 17, 2018. The board talked about joining forces with Rob Harkel to host a concert series in 2019 to eliminate his financial burden of fronting the shows and help the board attract talent. Paul, Jackie, and Chad agreed to meet with Rob to discuss the details to present to the board at August meeting.

Adjournment:

The meeting was adjourned at 2:15 pm

Next meeting: PCCF Tuesday, August 14, 2018 9:00 am