



December 12, 2016 MEMORIAL OPERA HOUSE FOUNDATION BOARD REGULAR MONTHLY MEETING held at the PCCF Center at 1401 Calumet. Jacki Stutzman presiding and Julie Lauck taking minutes.

Our Mission: To provide opportunities for the community to support the preservation and growth of the Memorial Opera House.

MEMBERS PRESENT:

Jacki Stutzman Julie Lauck Camie Marfoe Shannon Franko Michelle Bush
Kaye Frataccia Diann Tsikouris Laura Blaney John Peluso Stacey Whitten

MEMBERS NOT PRESENT:

Joe Lauck Paul Kohlhoff Natalie Wasko Josh Piech

STAFF PRESENT: Scot McDonald **GUEST:** Curt Ellis

CALL TO ORDER: 5:30

Welcome to new board member Diann Tsikouris

ADOPTION OF AGENDA : Motion made by Julie Lauck to accept the agenda. Second by Kaye Frataccia. Motion passes

STAFF REPORT: Scot MacDonald

Curt Ellis – Website for MOHF will be a tab on the MOH web site. It will be May or August before this is in place. The board will need to provide the content. Motion made by Camie Marfoe to move forward with this website plan. Second by Stacey Whitten. Motion passes.

Approval of Consent Items: November 9 board meeting minutes. Motion made by Julie Lauck to approve the November 9th minutes. Second by Laura Blaney. Motion passes.

COMMITTEE REPORTS:

Executive - Jacki - Stacy Ruiz will soon be posting the volunteer calendar to usher for the 2017 season. Sign up to usher for 1 or 2 shows.

Treasurer Report – Jacki - Financial report for November 2015 presented to the board for a vote. Mistake discovered after the meeting and Paul email the correct November 2016 financial report. Voted on by email to accept the correct report.

Events - Jacki - MMSL posters were sold at each performance. 8 sold for \$5 and 7 sold at \$10 giving us a total of \$110 which covers the cost of printing by \$20. 3 were given to Scot to give to MMSL people. Randall has signed them all.

Fundraising - Jacki - *Ask Letter* has generated \$3620 from 28 donors. *PCCF Matching Grant* - Your donation to this fund can cover 3 taxable years if you make a donation before December 31 of this year and before March 31 of 2018. You can make your annual donation to the MOHF through this endowment (checks made payable to the PCCF) or directly to the MOHF if you do not want it to be part of the endowment.

Marketing - No report

UNFINISHED/NEW BUSINESS

1. Chad's letter of resignation was emailed to each of you. Motion made by Camie Marfoe to accept the resignation. Second by John Peluso. Motion passes.

2. I still need summaries of the Actions so I can put together a Strategic Plan draft for the January meeting.

3. Dates for the 2017 meetings: January 11, February 8, March 8, April 12, May 10, June 14, July 12, August, September 13, October 11, November 8 and December 13. You will be notified of any changes in this schedule. Meetings will be held at the PCCF Center. Door code: 0104

4. Election of officers for 2017 - 2019 and additional 3 years for Jacki Stutzman and Natalie Wasko as board members. Voting by ballot. Camie Marfoe counted the ballots. Unanimous vote in favor of the slate of officers and the renewal of the 3 years terms. We say good by to Camie Marfoe and John Peluso as members.

ADJOURNMENT - Motion made by Kaye Frataccia to adjourn the meeting. Second by Stacey Whitten. Motion passes.

NEXT MEETING: January 11, 2017

Minutes respectfully submitted by Julie Lauck, Secretary.