



**NOVEMBER 9, 2016 MEMORIAL OPERA HOUSE FOUNDATION  
BOARD REGULAR MONTHLY MEETING held at the PCCF Center at 1401 Calumet.  
Jacki Stutzman presiding and Julie Lauck taking minutes.**

Our Mission: To provide opportunities for the community to support the preservation and growth of the Memorial Opera House.

**MEMBERS PRESENT:**

Jacki Stutzman	Julie Lauck	Joe Lauck	Paul Kohlhoff
Stacey Whitten	Camie Marfoe	Shannon Franko	

**MEMBERS NOT PRESENT:**

Laura Blaney	Michelle Bush	Kaye Frataccia	John Peluso
Josh Piech	Diann Tsikouris	Natalie Wasko	

**STAFF PRESENT:** Scot McDonald

**CALL TO ORDER:** 5:30PM

Welcome to new board member Shannon Franko.

**UPCOMING IMPORTANT EVENTS:**

November 25 - Dec. 11 *Meet Me in St. Louis*

December 9 - Season Sponsor Reception 6:30

December 14 - Election of new officers at board meeting and renewal of three year terms

**ADOPTION OF AGENDA:** Motion made by Julie Lauck to accept the agenda. Second by Stacey Whitten. Motion passes

**STAFF REPORT:** Scot

**APPROVAL OF CONSENT ITEMS:** October 12 board meeting minutes need to be amended. Under Unfinished/New Business #4 John had action #6 under question 1. Stacey Whitten

makes the motion to approve the consent items as amended. Camie Marfoe seconds.  
Motion passes.

## **COMMITTEE REPORTS:**

**Executive - Jacki** - The slate of officers is set to be voted on at the December 14th meeting. Also Natalie Wasko and Jacki Stutzman are up for second 3 year terms. **Strategic Plan** - By the December board meeting I need from each of you a brief summary of your report on the actions you presented to the board. I will summarize these into a strategic plan draft to be presented at the January meeting for further discussion.

**Financial - Paul** - Motion made by Joe Lauck to accept the financial report. Second by Stacey Whitten. Motion passes.

**Events - Jacki** - We have successfully completed our final fundraiser for the 2016 season. Preliminary numbers show the Connected Paint event brought in around \$5308.77. Final numbers won't be ready until after the poster sales are complete. All the thank you notes have been sent out and I am working with Simko Signs on the sponsor banner to be displayed starting opening night of MMSL. Randall has ordered for us 100 11"x17" gloss paper posters for a total of \$97.10. We will be selling them for \$10 each at each showing. Julie will put together an events committee which will meet after the first of the year to make plans for the 2017 season.

**Fundraising - Jacki** - Matching Grant Campaign - The executive committee met last week to discuss how we will proceed with this campaign which is fundamental to the future of the Foundation and the MOH. Each of you will be given a pledge form. It is important that we have 100% board participation. The campaign runs for 17 months through March 31, 2018. You can split your donation over 3 tax years if you make your first donation before Dec. 31, 2016 and the last one prior to March 31, 2018. Since we will undoubtedly be embarking on a capital campaign within the next year or so, we are not going after the people who might be the biggest donors but will hold off for that campaign. 23 nonprofits are vying for dollars for the PCCF matching campaign. Remember it is MATCHING - every dollar gives us two dollars. CHECKS MUST BE MADE OUT TO THE PCCF. Any checks made out to the MOHF and deposited into our account will NOT be matched. Annual Letter went out November 1 to the 703 Season ticket holders. We gave donors 3 options for their donations with a card insert. Total cost of the mailing was \$324.66 with Monica Decker donating her labor at Flannigan's.

**Marketing** - No Report

## **UNFINISHED/NEW BUSINESS**

1. Retreat summary question #1 - Action 6 - no report since John did not attend the meeting.

2. Mike's resignation - Motion made by Camie Marfoe to reluctantly accept Mike's resignation. Second by Shannon Franko. Motion passes.
3. Chad's status on the board - Motion made by Julie Lauck to remove Chad from the board. Second by Joe Lauck. Motion passes with one abstention. Jacki will write him a letter.
4. Prints by Connected Paint - agenda item requested by John Peluso. Connected Paint is not selling prints as per the contract with the MOHF so no action was necessary on this item.
5. Location for 2017 meetings - It was agreed that the current location of the PCCF Center was agreeable so Jacki will complete the application and secure the dates.

**ADJOURNMENT 6:12** - Motion made by Paul Kohlhoff to adjourn the meeting. Second by Camie Marfoe. Motion passes.

**Next Meeting: December 14**

*Minutes respectfully submitted by Julie Lauck, Secretary*