

September 13, 2017 MEMORIAL OPERA HOUSE FOUNDATION
REGULAR MONTHLY MEETING held at the MOH. Julie Lauck presiding
and Jacki Stutzman taking minutes.

*Our Mission: Providing opportunities for the community to support the preservation and
growth of the Memorial Opera House.*

Meeting called to order at 5:32.

Members Present:

Julie Lauck	Joe Lauck	Paul Kohlhoff	Rich Ferlazzo
Jacki Stutzman	Michelle Bush	Kaye Frataccia	Shannon Franco

Members Absent:

Natalie Wasko (excused)	Chad Bush (excused)
Stacey Whitten (excused)	Diann Tsikouris (excused)

Staff Members Present:

Scot MacDonald	Natalie Klobushar
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I. ADOPTION OF AGENDA

Motion to approve: Kaye Frataccia
Second: Rich Ferlazzo
Motion passes

II. APPROVAL OF CONSENT ITEMS - September meeting minutes

Motion to approve: Joe Lauck
Second: Rich Ferlazzo

III. STAFF REPORT - Scot

Staff Report copies given to each board member
AACT Report copies given to each board member - each attendee has ideas
they are going to put in practice
November 12 & December 7 - South Shore CVA Christmas Story display/ MOH
cast will be involved these two days
April 30 - DNR deadline and match due
Creative Arts Council begins September 14. Scot and Kaye are on board to begin
working on art in the community
February 15 - ribbon cutting for welcoming 125th year

IV. FINANCE REPORT - Paul Kohlhoff

July report - motion to approve: Joe Lauck Second: Kaye Frataccia

Motion passes

August report - motion to approve: Jacki Stutzman Second: Joe Lauck

Motion passes

V. REPORTS

a. President - Julie Lauck

Update from PCCF - Matching endowment still an option as we approach sponsors. Could have Bill Higbie or Brenda Sheets talk to the board about the endowment fund.

b. Vice Present - Michelle Bush

Talked about PCCF THE BOARD SERIES. Scot is attending each of the four sessions. Joe Lauck attended the first session, Jacki Stutzman the second, Kaye Frataccia the third and Rich Ferlazzo the fourth.

c. Secretary - Jacki Stutzman

no report

d. Development - Michelle Bush/Shannon Franco

Potential donor list cut down to 100. Members are to go over list and identify those they wish to contact and email Shannon or Michelle. Materials are ready but specifics still need to be worked out. November 30 suggested as a possible reception - soft launch - cheese and crackers.

VI. UNFINISHED/NEW BUSINESS

a. Resignation of Stacey Whitten

Motion to Approve: Jacki Stutzman Second: Michelle Bush

Motion passes

b. Resignation of Diann Tsikouris

Motion to Approve: Jacki Stutzman Second: Michelle Bush

Motion passes

c. Change in meetings

i. Every other month

ii. 2nd Monday, 9:00 AM VCS Administration Building

iii. Development and Executive committees to meet as needed

NO DISCUSSION

VII. ADJOURNMENT Time 6:32
Motion to Approve: Shannon Franco Second: Rich Ferlazzo
Motion passes

NEXT MEETING: Monday, November 13, 2017 at 9:00 AM, VCS
Administration, 3801 N. Campbell

Minutes respectfully submitted by Jacki Stutzman, Secretary