

April 12, 2017 MEMORIAL OPERA HOUSE FOUNDATION REGULAR MONTHLY MEETING held at the MOH. Julie Lauck presiding and Jacki Stutzman taking minutes.

Our Mission: providing opportunities for the community to support the preservation and growth of the Memorial Opera House.

MEMBERS PRESENT:

Julie Lauck	Joe Lauck	Paul Kohlhoff	Natalie Wasko
Rich Ferlazzo	Kaye Frataccia	Shannon Franko	Diann Tsikouris
Jacki Stutzman	Michelle Bush		

MEMBERS NOT PRESENT:

Stacey Whitten	Laura Blaney	Josh Piech
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STAFF MEMBERS PRESENT:

Natalie Klobuchar	Scot MacDonald
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OTHERS PRESENT:

Curt Ellis

Meeting called to order by President Julie Lauck at 5:31.

ADOPTION OF AGENDA:

PCCF Matching Endowment Fund to be added under unfinished business
Motion made by Kaye Frataccia to approve the agenda as amended. Second by Shannon Franko. Motion passes.

APPROVAL OF CONSENT ITEMS:

Correction on date of next meeting.
Secretary requests clarification on proposal of fund development.
Motion made by Diann Tsikouris to approve the minutes of the March 8, 2017 meeting as amended. Second by Rich Ferlazzo. Motion passes.

STAFF REPORT: - Scot and Natalie

Grant update

All donations handled through the MOHF. Checks written to vendors by MOHF treasurer. Merchant account needs to be set up. Curt and Paul will discuss this. 2018 season is in the planning stages. August 5 ROCK THE HOUSE - "Local H" band secured. Board needs to sign up to volunteer: set up/tear down, beer pong table, bean bags and dunk tank. The museum will do kid stuff. Family time no admission. Adult time \$25 admission.

COMMITTEE REPORTS:

President's Report: Asner update: Scot - 192 tickets sold as of 4/12. Curt - Facebook ad and mailer to all season ticket holders. All that can be done to advertise will be done. Jacki suggested we contact assisted living facilities. Michelle - one \$1000 sponsor and one \$500. Rich will contact Anton Insurance.

Vice-President's Report: Michelle working on formal corporate sponsors with one ask per year. Scot has prepared sponsorship opportunities and levels. Matt Vessley of First Source Bank gave the advice to work on corporate packages and have one contact person per sponsor.

Treasurer's Report: Paul Kohlhoff. Correction needed on Total Credits line. Motion made by Joe Lauck to accept the treasurer's report as corrected. Second by Kaye Frataccia. Motion passes.

Secretary's Report: Still need necessary forms from Chad Bush. Contact list will be prepared when I have this information.

UNFINISHED/NEW BUSINESS:

- 1) Remove Josh Piech from the MOHF board. Motion made by Jacki Stutzman. Second by Michelle Bush. Motion passes.
- 2) Laura Blaney has resigned as a member of the MOHF board. Motion made by Diann Tsikouris to accept her resignation. Second by Kaye Frataccia. Motion passes.
- 3) Laura Blaney will serve as liaison with the county. Motion made by Joe Lauck for Laura to serve in this position. Second by Jacki Stutzman. Motion passes.
- 4) MOH team requests funds to attend the AACT Team Conference/Continuing Education in Arlington, TX. Cost: \$7185.21. Motion made by Joe Lauck to fund this request. Second by Michelle Bush. Motion passes.
- 5) PCCF Matching Endowment Fund: The board feels the MOHF is not ready for an endowment at this time but will focus on getting donors.

ADJOURNMENT:

Motion made by Diann Tsikouris to adjourn the meeting. Second by Natalie Wasko. Motion passes. Meeting adjourned at 6:35.

NEXT MEETING: May 10, 2017

Minutes respectfully submitted by Jacki Stutzman, Secretary.