

February 8, 2017 MEMORIAL OPERA HOUSE FOUNDATION REGULAR MONTHLY MEETING held at the PCCF Center. Julie Lauck presiding and Jacki Stutzman taking minutes.

Our Mission: Providing opportunities for the community to support the preservation and growth of the Memorial Opera House.

MEMBERS PRESENT:

Kaye Frataccia	Paul Kohlhoff	Shannon Franko
Joe Lauck	Julie Lauck	Natalie Wasko
Jacki Stutzman	Diann Tsikouris	Stacey Whitten
Rich Ferlazzo		

MEMBERS NOT PRESENT:

Josh Piech	Laura Blaney	Michelle Bush	Chad Bush
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STAFF PRESENT:

Scot MacDonald	Natalie Klobuchar
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Meeting called to order by president, Julie Lauck, at 5:35.

ADOPTION OF AGENDA:

Motion made by Kaye Frataccia to accept the agenda. Second by Joe Lauck.
Motion passes

APPROVAL OF CONSENT ITEMS:

Motion made by Shannon Franko to approve the minutes from the January 11, 2017 meeting. Second by Natalie Wasko. Motion passes.

STAFF REPORT NOTES: Request made by Scot for three 10 foot Sun Air SC 2500 Aluminum Roller Tubes with Gudgeon and end brackets for mounting. Cost: \$2319.00 plus \$1181.00 for installation. Total Request: \$3500.00. Request made by Natalie Klobuchar for commercial 50" beer bottle cooler for Klemz Lounge at the cost of \$949.00. Complete Request by MOH staff: \$4449.00. Motion made by Joe Lauck to approve both purchases. Second by Natalie Wasko. Motion passes
Natalie asked for volunteers to help with Rock the House 4 to be held at the MOH on August 19, 2017 from 1 PM to 11 PM. Each board member received a copy of volunteer

positions needing to be filled. She can be reached at n.klobuchar@porterco.org to volunteer.

COMMITTEE REPORTS:

President's Report: Julie Lauck urged all board members to participate in the Ed Asner May fundraiser. The board seemed interested in retaining Curt Ellis for social media coverage. Julie will meet with him.

Vice-President's Report: Julie Lauck reported on the sponsor levels for the Ed Asner fundraiser prepared by Michelle Bush. The board seemed comfortable with these levels. The meet and greet with Ed Asner will probably be held on the stage. Funding has been applied for from Porter Regional Hospital. Board help is needed to secure sponsors at each level.

Treasurer's Report: Paul Kohlhoff - Motion made by Diann Tsikouris to accept the treasurer's report for January. Second by Rich Ferlazzo. Motion passes. Motion made by Stacey Whitten to accept the proposed budget for 2017. Second by Jacki Stutzman. Motion passes.

Secretary's Report: Jacki Stutzman - A Conflict of Interest and a Board Agreement are needed to be signed by each board members and returned to the secretary. Contact information is also needed to update the listing of all board members. Note from secretary: At the January meeting the December meeting minutes were approved only to discover the Consent Items were missing. A motion was made by Julie Lauck to approve the amended minutes to include the Consent Items. Natalie Wasko seconded. Motion passes.

UNFINISHED/NEW BUSINESS

- a. Fall Fundraiser possibility - ideas were discussed such as a wine tasting, beer tasting, bourbon. Scot recommended we get a band. A couple band names were suggested.
- b. Stacey Whitten asked about forming committees. Julie said this will be done once the MOH has completed their strategic plan and we will know what committees are needed.

ADJOURNMENT: Motion made by Shannon Franko to adjourn the meeting. Second by Paul Kohlhoff. Motion passes.

NEXT MEETING: March 8, 2016

Minutes respectfully submitted by **Jacki** Stutzman, Secretary.