

Memorial Opera House Foundation

Board Meeting
December 20, 2018

Our Mission – Providing opportunities for the community to support the preservation and growth of the Memorial Opera House

Members present:

Kaye Frataccia
Shannon Franko
Paul Kohlhoff
Jackie Gray

The board meeting was called to order by President Kaye Frataccia at 5:05 pm

Governance

Kaye indicated that Paul Kohlhoff has agreed to remain on the board for an additional term. Michelle Bush and Chad Bush submitted letters of resignation to the board as family and work obligations have limited their ability to participate in monthly meetings. Both, however, wish to remain active in fundraising and other ad hoc committees.

Shannon made a motion to accept Paul's additional term as well as accept the resignation of Michelle and Chad; Jackie seconded, and the motion passed.

Kaye has since met with potential new members Cliff Bryan, Linda Rodenbarger and Debbie Shaffer. After a brief review of their qualifications, Kaye submitted to the board members all three applications to serve on the board beginning at the January 8 meeting; Jackie made a motion, Shannon seconded, and the motion passed.

Due to time constraints of new board members, the monthly meetings have been moved to 4:00 pm the first Tuesday of the month at the Porter County Community Foundation, except for the January meeting which will occur on January 8th due to the holiday.

With the resignation of Michelle Bush, Shannon agreed to serve as Vice President and Jackie agreed to serve as Secretary for the next year. Kaye presented the slate of offers as follows:

- President – Kaye Frataccia
- Vice President – Shannon Franko
- Treasurer – Paul Kohlhoff
- Secretary – Jackie Grey

Jackie made a motion to accept the slate of officers as presented; Paul seconded, and the motion passed.

Recruitment of Young Leaders/Opening night Shrek

A group of young leaders has emerged as an offshoot of the Valparaiso Rotary Club. The individuals are in their 20s and 30s and seeking opportunities to volunteer, become involved in the community and possibly participate on a board. Kaye invited the group to attend the opening night of Shrek in the

reserved balcony section reserved by the Foundation. Thirty members of the group have already submitted an RSVP. Kaye would like board members to attend and discuss the opportunities MOH and The Foundation have to offer. After the initial meet and greet, the group is holding their March meeting at MOH. Scot will conduct a tour and more in-depth conversations can occur at that time.

Fundraising Opportunity

Kaye presented a unique fundraising opportunity sponsored by new board member Cliff Bryan. Cliff has proposed an evening with the Rat Pack on June 22, 2019. As he is covering the cost of the entertainment, the profit potential upon sell out could raise as much as \$20,000. More details will be forthcoming. Board members were very enthusiastic at the potential of hosting the event.

Limelights holiday program and lease update

Kaye mentioned that the cookie walk and Limelights program was enormously successful. Plans are underway to build on the momentum and expand for next year.

As there were no issues with lead paint, the proposed lease of the Limelights space had since been approved by board members via email. The cost of the lease will remain at \$600/month as this amount did reflect a discount. Kaye will forward the final contract to Paul and indicated she needs to sign off on it by December 29, 2018. Paul said he will review and submit changes ASAP.

Adjournment:

Jackie made a motion to end the meeting at 6:33 pm, Shannon seconded, and the motion passed.

Next meeting: Tuesday, January 8, 2019 at 4:00 pm at Porter County Community Foundation (please note change of time)