

Hernando County Cattlewomen  
Scholarship in Partnership with the  
Hernando County Cattlemen



# HCCW Scholarship Procedures and Directions

*Hernando County Cattlewomen  
2025-2026*



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**HCCW Scholarship Procedures and Directions**

**General Application Procedures and Directions**

1. The application is to be **hand-delivered in a sealed envelope** to the Hernando-Citrus Farm Bureau office at 617 Lamar Street, Brooksville, FL, on or before **April 1**.
2. You are to determine your eligibility based on the listed criteria.
3. The scholarship forms are **only accepted in print form**. Digital work is to be converted to print.
4. An applicant may receive the scholarship more than once.
5. A child of an active HCCW member receives five bonus points. An active member is defined as someone who has a paid HCCW membership for the entire HCCW calendar year, from September through May preceding their child's scholarship application, as well as for the current year of application.
6. Two recommendation letters, one from a person in agriculture, are to be included.
7. A one-page resume is to be included, highlighting your various non-agricultural and agricultural activities, achievements, community service, and positions held.
8. It is the **applicant's responsibility** to verify that HCCW received the application.

**HCCW Assurances**

1. Each **eligible** entry is rated using a blind review judging process, ensuring a fair and impartial quality assessment.
2. The names are blacked out on the judge's materials. This *anonymous* review process removes bias and ensures that each application is evaluated on merit and fairness.
3. The judging session occurs in closed sessions to ensure fairness and confidentiality. Only the Judges and, if appointed, a neutral party, the Independent Observer, can be present in the room. All discussions during the process are confidential.
4. Tiebreakers will be determined in the following order: 1) the Section 3 Scholarship Essay score, 2) the Section 2 Part B score, and then the activities on the resume.
5. The HCCW Scholarship Chair will email the applicants to notify them that the application has been received on or before April 10.
6. The Scholarship Chair will notify applicants if they win on or before April 30.

**Scholarship Winner's Responsibilities**

1. The winner must attend HCCW's annual awards meeting in May, either in person or virtually, to introduce themselves and briefly explain their plans or appeal the requirement.
2. Tuition funds are released directly to the institution once the recipient provides the Scholarship Chair with proof of acceptance, a class schedule, and the tuition bill.
3. The winner must inform HCCW of their intended enrollment term and enroll by the intended term to keep the scholarship or request an extension through an appeal.
4. The winner must claim the funds before their intended enrollment term or appeal a change; otherwise, the funds will be rolled over to next year's scholarship competition.
5. Funds exceeding the first term's tuition for up to three subsequent terms will be kept for their future tuition, or the rule may be appealed. Each disbursement follows the initial procedures.
6. After the scholarship-funded term, the recipient must email the Chair within six weeks a summary of their experiences and learning about agriculture. This way provides future access to excess funds for future tuition and to fulfill their responsibilities, or to appeal the rule.
7. The recipient must share, within six weeks of an HCCW-funded term, a copy of a current official grade report or transcript, preferably by email to the Chair, to allow the future release of excess funds for tuition and to fulfill their responsibilities.