

Updated Gate Access to Swimming Pools, Tennis and Pickleball

New Cards Required Beginning of April

Every Green Trails Phase II Household can get **one**
FREE new card

The Association is replacing the existing card readers with new card readers at the access gates for the Gerri Ayres and Park Cypress Swimming Pools, and the Tennis and Pickleball courts. These new card readers will require a different card than our existing cards. Your old card will not work after the new card readers have been installed. These new card readers should be installed at the beginning of April.

Get Your Free Card **NOW** at

www.crest-management.com/Portal/RequestAccessForm

Step 1 – enter address and click find address. On the next screen click on your address.

The screenshot shows a web form titled "Access Device Request" with a dark blue header. The form is divided into two main sections. The first section, "Make a New Request", contains a text input field labeled "Type your address" and a blue button with a magnifying glass icon and the text "Find Address". The second section, "Check Status of Request", contains a text input field labeled "Enter your confirmation number" and a grey button labeled "Check Status".

Step 2 –
Check box
and click
request
access

Access Request

What do you need access to?

Pools/Tennis Courts/Pickleball Court Access Device

Select Another Address Request Access

Step 3 – For the
1 free card,
select card and
click continue

Select Device(s)

Select access device(s)

Pools/Tennis Courts/Pickleball Court Access Device

Pool/Tennis/Pickleball Card (*Card*)
 Pool/Tennis/Pickleball Fob (*Fob*)

Select Amenities Continue

Step 4 – For the
free card,
select New
device and
leave the
quantity at 1

Access Device Details

Pool/Tennis/Pickleball Card (*Card*)

For: Pools/Tennis Courts/Pickleball Court Access Device

Is this request for a new or replacement device?
 New Replacement

Request Fees
New Card \$0.00

How many would you like?

I would like to pick this order up instead of having it shipped.

Restrictions
1 Card(s) allowed per residence.

Select Amenities Contact Information

*** Please note during step 4, if you have ordered an access card using the Crest website in the last 1-2 years, you will not get the option to select a NEW card at no charge. If this happens please email RonaldT@crest-management.com and request he send you 1 free card as you are unable to order the free card online.***

On the next page enter your contact information and then submit the application.

You will only be able to order 1 card at a time, additional cards and fobs can be purchased in a **separate transaction** following the same steps above. Cards are \$10 each and Fobs \$15 each.

When purchasing an additional access device you need to select Replacement on this screen instead of New

Access Device Details

Pool/Tennis/Pickleball Card (Card)

For: Pools/Tennis Courts/Pickleball Court Access Device

Is this request for a new or replacement device?
 New Replacement

Restrictions
1 Card(s) allowed per residence.

Request Fees

Replacement Card	\$10.00
How many would you like?	Subtotal
<input type="text" value="1"/>	\$10.00

Order Summary

Device	#	Total
Pool/Tennis/Pickleball Card	1	\$10.00
		Total Due: \$10.00

I would like to pick this order up instead of having it shipped.

[Select Amenities](#) [Contact Information](#)

If you have any questions or need assistance in ordering new or replacement access devices please contact Ronald at 281-945-4663 RonaldT@crest-management.com