

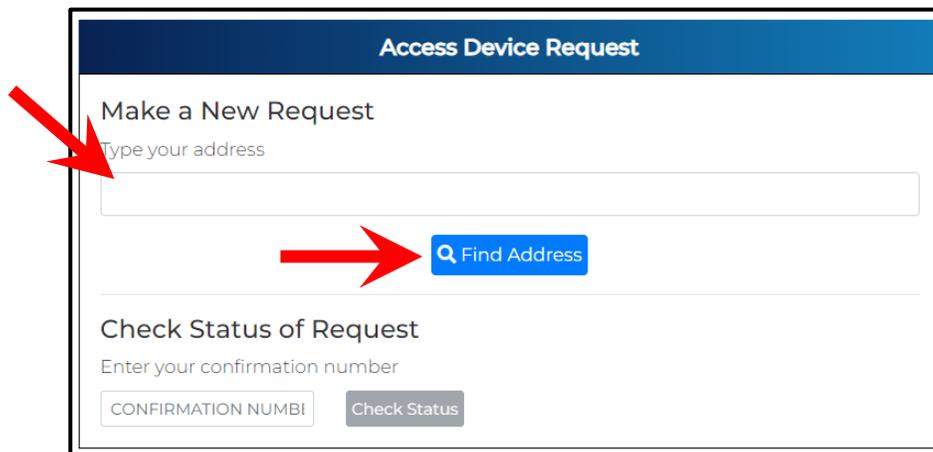
## Requesting Pool Tags / Access Devices

Step 1 – Go to [www.crest-management.com](http://www.crest-management.com).

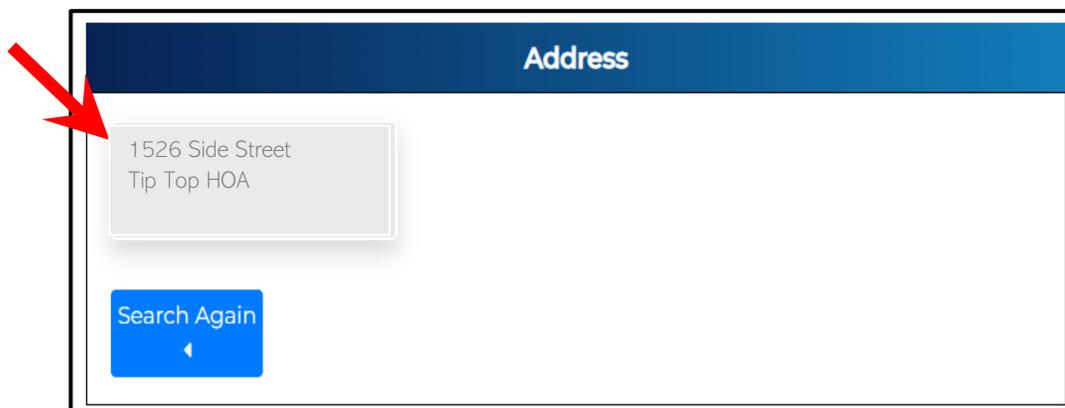
Step 2 – Click on Request a Pool Tag/Access Device.



Step 3 – Type your address and click Find Address.

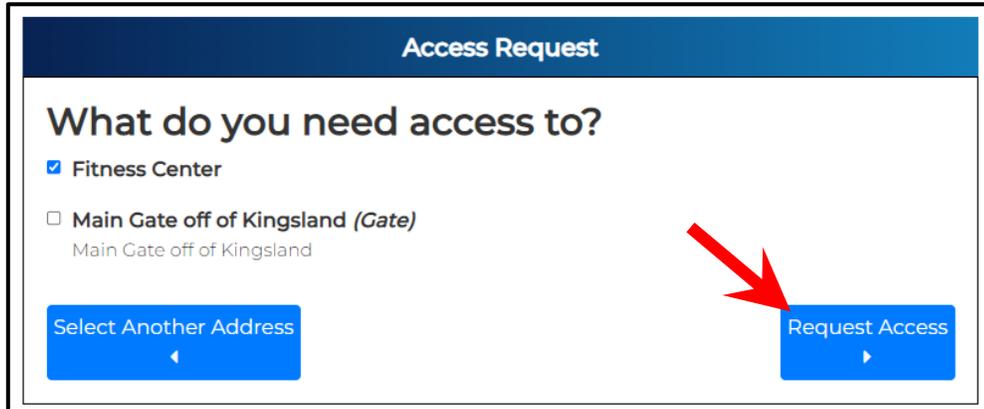


Step 4 – Confirm your address by clicking on it.

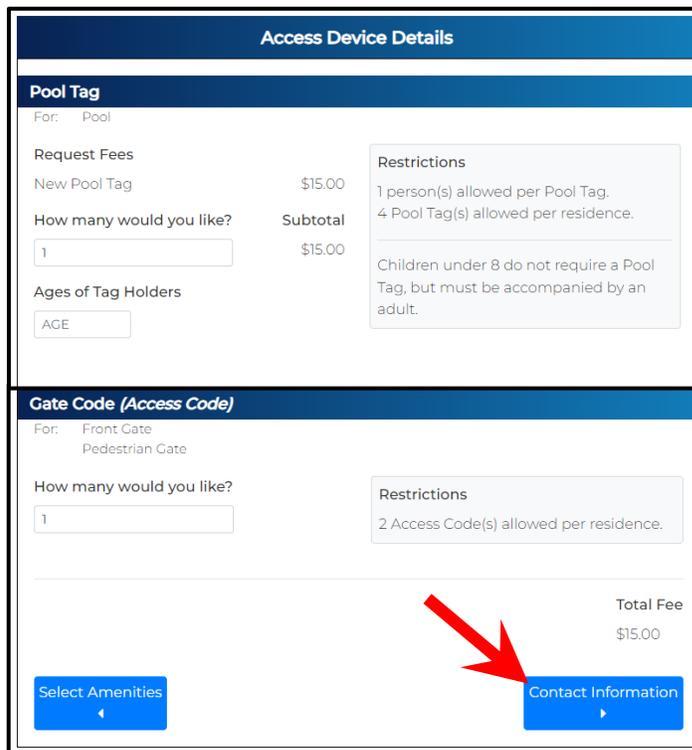


## Requesting Pool Tags / Access Devices

Step 5 – Select each amenity you would like access to and click Request Access.



Step 6 – Review the restrictions for each amenity, complete the required information and click Contact Information.



Request Fees	
New Pool Tag	\$15.00
How many would you like?	Subtotal
1	\$15.00

**Restrictions**  
1 person(s) allowed per Pool Tag.  
4 Pool Tag(s) allowed per residence.  
Children under 8 do not require a Pool Tag, but must be accompanied by an adult.

**Restrictions**  
2 Access Code(s) allowed per residence.

Total Fee  
\$15.00



## Requesting Pool Tags / Access Devices

Step 7 – Complete your contact information and select whether you own or rent the home. Click the blue button in the bottom right corner to continue to the next step. Depending on the requirements of your community, the button may say Acknowledge Waiver(s), Payment, or Request Access.

**Application Details**

### Applicant Contact Information

First Name  Last Name

Phone Number  Email

Do you own or rent the property?  Own  Rent

[Select Amenities](#) [Acknowledge Waiver\(s\)](#)

Step 8 – If a waiver is required, review all information and check the box(es) to agree to the terms and conditions. If payment is required, the button to continue will say Payment. If no payment is required, the button will say Review Application.

I have reviewed and accept the required Pool waiver.

[Contact Information](#) [Payment](#)

Step 9 – Confirm all information is correct and click Submit Application.

**Review Application**

### Device(s) Requested

**Phone Number**

For: Front Gate  
123 Front Gate Way

Phone Number(s) to add	Number Requested
832-832-8322	1

[Contact Information](#) [Submit Application](#)

## Requesting Pool Tags / Access Devices

Step 10 – You will see a confirmation screen when the submission is complete. You can return to the website anytime and use the confirmation number provided to track your request. You will also receive an email with the confirmation and a link to the tracking.

### Access Request Confirmation

**Thank you! Your request has been submitted.**

An Associate from Crest Management will contact you if your application is incomplete. For your records, please print this page containing your completed form. You will receive a confirmation e-mail in the next few minutes. If you do not receive this e-mail please contact Crest Management at (281) 579-0761. Please add the address [Do\\_Not\\_Reply@crest-management.com](mailto:Do_Not_Reply@crest-management.com) to your safe sender list, to avoid any delays in receiving your documents.

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#### Request Status 📄 ↻

Confirmation Number: 77800040

Requested	Under Review	Completed	Shipped	Delivered
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