

Association of Green Trails Phase II Homeowners Association  
P.O. Box 219320  
Houston, Texas 77218-9320  
Phone: (281) 579-0761 Fax: (281) 579-7062



**NOTICE OF ANNUAL MEETING OF MEMBERS**

**DATE: Tuesday, February 11, 2025**

**TIME: 7:00 PM**

**LOCATION: Nottingham Country Elementary School Cafeteria (park and enter at the back of the building)  
20500 Kingsland Blvd, Katy, TX 77450**

This shall serve as formal notice to all members of Association of Green Trails Phase II Homeowners Association of the 2025 Annual Meeting of Members. The purpose of the meeting is to elect two directors to the Association of Green Trails Phase II Homeowners Association Board of Directors. The elected directors shall serve terms of three years.

A quorum of 10% is required in person or by proxy. If you are unable to attend the meeting, please return the enclosed Directed Proxy so it is received no later than 12:00 p.m. on the day of the meeting.

Each member is entitled to 1 vote per lot. Cumulative voting is not permitted.

The Agenda for the Annual Meeting will be as follows.

- I. Confirmation of Quorum and Call to Order
- II. Introductions
  - a. Board Members
  - b. Management Company
- III. Election of Directors
  - a. Introduction of Nominees
  - b. Nominations from the Floor
  - c. Vote
- IV. Financial Report
- V. Community Overview
- VI. Homeowner Open Forum
- VII. Announcement of Election Results
- VIII. Adjournment

Per Texas Property Code Section 209.00594(b-1), a person who tabulates votes may not disclose to any other person how an individual voted.

To make paying online easier and to access up to date account information and electronic community forms, please register at [www.crest-management.com](http://www.crest-management.com). Click on Homeowner Login, then enter your email address and the temporary password provided below and click Submit. You will then be able to personalize your password and access your account. **Temporary Password:**

**Association of Green Trails Phase II Homeowners Association  
2025 DIRECTED PROXY**

**Please return the completed, signed, and dated Directed Proxy to the Association by:**

Mail to Association of Green Trails Phase II Homeowners Association P.O. Box 219320, Houston, TX 77218-9320

Email to [heathere@Crest-Management.com](mailto:heathere@Crest-Management.com)

Fax to 281-579-7062

Send to the meeting with your proxy holder

**\*\*DIRECTED PROXIES MUST BE SUBMITTED TO THE ASSOCIATION BEFORE THE MEETING IS CALLED TO ORDER. NO DIRECTED PROXIES WILL BE ACCEPTED AFTER THE MEETING BEGINS. \*\***

This assignment is for the purpose of assigning my proxy for the 2025 Annual Meeting of Association of Green Trails Phase II Homeowners Association for quorum and for all business to be conducted at that meeting, including but not limited to the election of directors.

I, \_\_\_\_\_ (PRINT NAME HERE), do wish to appoint a true and lawful proxy, to vote at the 2025 Annual Meeting of Association of Green Trails Phase II Homeowners Association and at any recalled meetings in the event the meeting fails to reach quorum, for the purposes of establishing quorum and voting on all matters to be voted on at the Annual Meeting, including but not limited to the election of directors.

**CHECK ONLY ONE (1) OPTION BELOW:** (If no options are selected, it will be used for quorum only.)

This proxy is to be used only for the purpose of establishing quorum. No vote is to be cast on my behalf.

I designate \_\_\_\_\_, whose address is \_\_\_\_\_, as my true and lawful proxy, to act as my designated representative and **cast my vote as directed below.**

I designate The Association of Green Trails Phase II Board of Directors, as my true and lawful proxy, to act as my designated representative and **cast my vote as directed below.**

1. **Election of Directors:** For the election of two people to serve on the Board of Directors of Association of Green Trails Phase II Homeowners Association for a term of three years each. Please make your selection for not more than two candidates below.

Kim Franklin

Jim Haylett

This directed proxy assignment is valid only for the 2025 Annual Meeting of Association of Green Trails Phase II Homeowners Association and at any recalled meetings in the event the meeting fails to reach quorum. I understand that if I attend this meeting in person, this directed proxy shall be automatically revoked. Otherwise, this directed proxy, once signed and submitted to the Association, shall expire at the conclusion of the 2025 Annual Meeting of Association of Green Trails Phase II Homeowners Association.

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member's First and Last Name *(please print clearly)*

\_\_\_\_\_  
Property Address in Association of Green Trails Phase II Homeowners Association *(please print clearly)*