

**Sodus Town Board Agenda  
Regular Month End Town Board Meeting  
February 27, 2025**

**Pledge of Allegiance**

**4:00 PM**

Roll Call: *(Lori Diver)*

Supervisor Johnson-absent, Councilperson Tertinek-absent, Councilperson Ross-Zoom, Councilperson Pickering, Councilperson Willmott

**Month End Town Board Meeting Agenda**

1. Resolution approving Abstract #4-2025  
First \_\_\_\_\_ Seconded \_\_\_\_\_
  
2. Resolution to approve Annual Software Support Contract for Payroll Software with Williamson Law Book Company from March 1, 2025 through February 28, 2026 in the amount of \$1,205.00 (emailed contract).  
First \_\_\_\_\_ Seconded \_\_\_\_\_
  
3. Motion to adjourn.  
First \_\_\_\_\_ Seconded \_\_\_\_\_  
Time \_\_\_\_\_

**MINUTES**

Minutes of the Month End Town Board Meeting commencing at 4:00 PM in the upstairs meeting room February 27, 2025 located at 14-16 Mill St. Sodus, NY 14551.

All meetings are open to the public.

Present: Chris Tertinek, Deputy Supervisor-Councilperson  
Don Ross, Councilperson (*Zoom*)  
Dale Pickering, Councilperson  
Cathy Willmott, Councilperson

Recording Secretary: Lori Diver, Sodus Town Clerk

Absent: Scott Johnson, Supervisor

Others Present: Joshua Conklin, Village of Sodus Trustee

Meeting was called to order by Deputy Supervisor Chris Tertinek. All were present with the exception of Supervisor Scott Johnson that was absent.

**ABSTRACT****RESOLUTION TO PAY ABSTRACT No. 04-2025**

*(3 02-2025)*

**WHEREAS**, the following bills were presented for payment on Abstract 04-2025:

General	102-120	\$	17,463.48
Highway	065-088	\$	58,244.29
CM1-Parks	005-005	\$	19.99
<u>Trust &amp; Agency</u>	<u>004-005</u>	<u>\$</u>	<u>3,122.80</u>
<b>GRAND TOTAL: \$</b>			<b>78,850.56</b>

**NOW BE IT RESOLVED**, Councilperson Dale Pickering motioned to authorize payment for Abstract # 04-2025 as listed and adopt this resolution which was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, absent; Chris Tertinek, aye; Don Ross, aye; Dale Pickering; aye and Cathy Willmott, aye. Resolution Adopted.

**RESOLUTION**  
**ANNUAL SOFTWARE SUPPORT CONTRACT WILLIAMSON LAW BOOK**  
**(4 02-2025)**

**Williamson Law Book Company**  
790 Canning Parkway Victor, New York 14564

Town of Sodus  
Accounts Payable  
14-16 Mill Street  
Sodus, NY 14551

February 15, 2025

**Annual Software Support Contract**

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

**Payroll Software**  
(3/1/25 through 2/28/26)

This agreement is between Williamson Law Book Company (WLB) and Town of Sodus (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$1,205.00 as specified on the enclosed invoice.

\*\*\*Please sign and return one copy of this contract with your payment\*\*\*

Thank you,



Williamson Law Book Company

Accepted for the Town of Sodus

By:  Title: Town Supervisor Date: 3/3/25

**NOW BE IT RESOLVED**, Councilperson Dale Pickering motioned to adopt this resolution (04 02-2025) was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering; aye and Cathy Willmott, aye. Resolution Adopted.

Councilperson Dale Pickering motioned to adjourn the Town Board Meeting was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent, Don Ross, aye; Chris Tertinek, aye and Dale Pickering, aye and Cathy Willmott, aye. Motion carried.

Time: 4:05 PM

Minutes Written By:

Lori K. Diver

Sodus Town Clerk, RMC

**TOWN OF SODUS**  
**Abstract of Unaudited Vouchers**  
**GENERAL FUND - TOWNWIDE**

Total Claims: \$78,850.56

02/27/2025

Number 004

Voucher #	Claimant	Account #	Amount	Check	Date
102	WILLIAMSON LAW BOOK CO 205251/PAYROLL SOFTWARE	A1220.4	1,205.00		
104	NYS MAGISTRATES ASSOC 2025 DUES	A1110.4	170.00		
105	CHARTER COMMUNICATIONS 142339301020725/DIGITAL ADAPTER	A1620.4	35.30		
106	BERNARD P DONEGAN INC PROF. SVC. 2024 WD #12	A600	446.00		
107	WEX BANK FUEL FOR JANUARY 2025	A7110.4	126.70		
108	ROCHESTER AREA CONST. & HEALTH INSURANCE FOR MARCH 2025	A9060.8	4,125.00		
109	BARTON & LOGUIDICE PC 149153/REMAINING BAL. OF VOUCHER #75	A8160.4	100.00		
110	WILLIAMSON AUTOMOTIVE 2024-449/INSPECTION (DA 5130.4 2024)	A600	21.00		
111	LAKE COUNTRY DISTRIBUTING 805136/MUNICIPAL WATER	A1620.4	28.00		
112	ROCHESTER GAS AND ELECTRIC 2003-1838-277/HIGHWAY	A5132.4	2,033.20		
113	ROCHESTER GAS AND ELECTRIC 2002-7887-429/BEECHWOOD GARAGE	A7110.45	172.35		
113	ROCHESTER GAS AND ELECTRIC 2003-2792-853/CEMETERY	A8810.4	35.92		
114	CHARTER COMMUNICATIONS 141749001021425/INTERNET	A1620.4	329.96		
115	NYS ASSOC. OF TAX REC. & COLL. 2025 DUES	A1330.4	25.00		
116	TOSHIBA AMERICA BUSINESS SOLUT 549603520/COPIER	A1620.4	80.87		
117	KNAUF SHAW ATTORNEYS AT LAW 01979/SERV. RENEDERED 11/1/24-2/5/25	A5132.2	1,841.00		
117	KNAUF SHAW ATTORNEYS AT LAW A600/(A1420.4 - 2024)	A600	2,575.00		
118	LEXI PARKER MILEAGE 24 MILES @ \$.70	A1410.4	16.84		
119	LYONS NATIONAL BANK 4622/OFFICE SUPPLIES / SPLASHTOP	A1220.4	1,004.20		



**TOWN OF SODUS**  
**Abstract of Unaudited Vouchers**  
**GENERAL FUND - TOWNWIDE**

Total Claims: \$78,850.56

02/27/2025

Number 004

Voucher #	Claimant	Account #	Amount	Check	Date
119	LYONS NATIONAL BANK 4630/DROPBOX	A1620.4	720.00		
119	LYONS NATIONAL BANK 4614/WEBSITE	A1620.4	5.39		
119	LYONS NATIONAL BANK 0568/UNIFORMS	A7310.4	547.00		
120	MARTIN DOOR SERVICE LLC 65732/GARAGE DOOR	A5132.4	285.00		
Total:			15,928.73		





**TOWN OF SODUS**  
**Abstract of Unaudited Vouchers**  
**GENERAL FUND - OUTSIDE VILLAGE**

Total Claims: \$78,850.56

02/27/2025

Number 004

Voucher #	Claimant	Account #	Amount	Check	Date
103	LETTERING LOUNGE 11018/MAPS	B8010.4	144.00		
103	LETTERING LOUNGE 11019/OFFICE SUPPLIES	B8020.4	15.75		
108	ROCHESTER AREA CONST. & HEALTH INSURANCE FOR MARCH 2025	B9060.8	1,375.00		
Total:			1,534.75		



**TOWN OF SODUS**  
**Abstract of Unaudited Vouchers**  
**CM1 - PARKS**

Total Claims: \$78,850.56

02/27/2025

Number 004

Voucher #	Claimant	Account #	Amount	Check	Date
5	COUNTRY HARDWARE 7988/TOOL	CM1-7110.461	19.99		
Total:			19.99		



**TOWN OF SODUS**  
**Abstract of Unaudited Vouchers**  
**HIGHWAY FUND - TOWNWIDE**

Total Claims: \$78,850.56

02/27/2025

Number 004

Voucher #	Claimant	Account #	Amount	Check	Date
65	EAGLE WELDING & MACHINE LLC 1703/PARTS	DA5130.4	52.00		
65	EAGLE WELDING & MACHINE LLC 1710/PARTS	DA5130.4	35.00		
65	EAGLE WELDING & MACHINE LLC 1738/PARTS	DA5130.4	14.76		
66	CHEMUNG SUPPLY CORP 35037/PARTS	DA5142.4	923.00		
67	DOLOMITE PRODUCTS CO, INC 1200878/ROAD/CUSHION SAND	DA5142.4	805.50		
67	DOLOMITE PRODUCTS CO, INC 1200787/ROAD/CUSHION SAND	DA5142.4	3,795.85		
68	ADVANCE AUTO PARTS MULTIPLE/PARTS	DA5130.4	540.12		
69	AMERICAN ROCK SALT COMPANY,LLC 0790533/BULK ICE CONTROL SALT	DA5142.4	3,733.60		
70	E & V ENERGY CORP 48727/200 GAL DIESEL @ \$2.9179	DA5130.4	583.58		
71	AMERICAN ROCK SALT COMPANY,LLC 0790846/BULK ICE CONTROL SALT	DA5142.4	3,784.56		
72	E & V ENERGY CORP 514084/1500 GAL DIESEL @ \$2.8626	DA5130.4	4,293.90		
73	TRACEY ROAD EQUIPMENT INC X105125481:01/PARTS	DA5130.4	1,941.05		
74	DECKMAN OIL CO 802143/OIL	DA5130.4	217.25		
75	AMERICAN ROCK SALT COMPANY,LLC 0791820/BULK ICE CONTROL SALT	DA5142.4	5,711.16		
75	AMERICAN ROCK SALT COMPANY,LLC 0791530/BULK ICE CONTROL SALT	DA5142.4	3,669.12		
75	AMERICAN ROCK SALT COMPANY,LLC 0791281/BULK ICE CONTROL SALT	DA5142.4	4,771.52		
76	E & V ENERGY CORP 53793/700 GAL DIESE @ \$2.8089	DA5130.4	1,966.23		
77	PLASSCHE LUMBER CO INC 430219/MAILBOX	DA5130.4	59.98		
78	LUBRICATION ENGINEERS INC. IN546406/H1 QUINPLEX PEN.OIL & LUBE	DA5130.4	389.30		



**TOWN OF SODUS**  
**Abstract of Unaudited Vouchers**  
**HIGHWAY FUND - TOWNWIDE**

Total Claims: \$78,850.56

02/27/2025

Number 004

Voucher #	Claimant	Account #	Amount	Check	Date
79	E & V ENERGY CORP 514053/900 GAL DIESEL @ \$2.8391	DA5130.4	2,555.19		
80	ROCHESTER AREA CONST. & HEALTH INSURANCE FOR MARCH 2025	DA9060.8	9,625.00		
81	WEX BANK FUEL FOR JANUARY 2025	DA5130.4	822.74		
82	CIVES CORPORATION, DBA 4540569/PARTS	DA5130.4	225.00		
82	CIVES CORPORATION, DBA 4540950/PARTS	DA5130.4	257.17		
83	COUNTRY HARDWARE 8195/PART	DA5130.4	9.49		
84	EAGLE WELDING & MACHINE LLC 1767/PARTS	DA5130.4	358.00		
86	DOLOMITE PRODUCTS CO, INC 1201003/ROAD/CUSHION SAND	DA5142.4	2,184.32		
87	E & V ENERGY CORP 53793/451.4 GAL DIESEL @ \$2.8089	DA5130.4	1,267.94		
88	AMERICAN ROCK SALT COMPANY,LLC 0792084/BULK ICE CONTROL SALT	DA5142.4	3,651.96		
Total:			58,244.29		





**TOWN OF SODUS**  
**Abstract of Unaudited Vouchers**  
**TRUST & AGENCY**

Total Claims: \$78,850.56

02/27/2025

Number 004

Voucher #	Claimant	Account #	Amount	Check	Date
4	EXCELLUS HEALTH PLAN DENTAL INSURANCE FOR MARCH 2025	TA20	459.36		
5	ROCHESTER AREA CONST. & HEALTH INSURANCE FOR MARCH 2025	TA20	2,663.44		
Total:			3,122.80		

