**MINUTES**

Minutes of the Regular Sodus Town Board Meeting held April 10, 2018 in the Sodus Town Court Room, commencing at 7:00 pm 14-16 Mill St. Sodus, NY 14551.

Sodus Town Board Meetings are open to the public.

Present: Steven LeRoy, Supervisor

David LeRoy, Councilperson/Deputy Supervisor

Jim Quinn, Councilperson

Don Ross, Councilperson

Scott Johnson, Councilperson

Recording Secretary: Lori Diver, Town Clerk

Absent: Dale Pickering, Highway Superintendent

Others Present: Eileen Loveman, Sun & Record

Kim Buell, ZBA

Al Hendrikse, Code Enforcement Officer

Trevor Davey, Camp Beechwood Caretaker

Katie Villani, Town Attorney

Supervisor Steve LeRoy called the Regular Town Board to order commencing at 7:00 pm with the Pledge of Allegiance.

***MINUTES***

Councilperson David LeRoy motioned to approve the Minutes of the ***March 13, 2018***

***Regular Town Board Meeting*** was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

***SUPERVISOR’S REPORT***

The December 2017, Yearly 2017, January 2018, February 2018, March 2018 Supervisor’s Reports are tabled until Ray Wager’s Office completes their final audit.

*Note: The Town Auditors currently are doing their yearly audit in the Town Supervisor’s Office hence; delaying Supervisor Clerk Bree Crandell from closing her 2017 books, opening the 2018 books, and printing reports. The books cannot be closed until the final audit is complete.*

***TOWN CLERK’S REPORT***

The Town Clerk’s Report, Town Clerk’s bank statement for audit and bank register for March 2018 was presented. Councilperson David LeRoy motioned to accept and file this report, which was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***TAX COLLECTION REPORT***

Councilperson David LeRoy motioned to accept and file the March 2018 Tax Collection Report, bank statement for audit, and bank register was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***ABSTRACT***

***RESOLUTION TO PAY ABSTRACT NO. 07***

***(01 04-2018)***

**WHEREAS,** the following bills were presented for payment on Abstract 07:

General 160-190 $ 16,292.12

Highway 90-104 $ 8,426.01

Sewer District 03-03 $ 514.40

Special Dist. 08-08 $ 922.72

**GRAND TOTAL: $ 26,155.25**

**NOW BE IT RESOLVED**, Councilperson David LeRoy motioned to approve payment of these bills as reviewed for Abstract No. 07, which was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Resolution adopted.

**PUBLIC COMMENTS**

N/A

**PUBLIC SAFETY/DRAINAGE/ENVIRONMENT COMMITTEE: *Councilperson Don Ross, Chair (Fire, Ambulance, Emergency Preparedness)***

Councilperson Don Ross discussed report emailed to Town Board, OSHA class, and human resource class he attended.

**BUILDINGS AND GROUNDS COMMITTEE: *Councilperson Jim Quinn, Chair***

***(Town Property, Parks, Animal Control, Cemeteries)***

***CODE ENFORCEMENT REPORT:***

*(Al Hendrikse, Code Enforcement Office)*

Councilperson Don Ross motioned to accept and file the March 2018 Code Enforcement Report was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***CAMP BEECHWOOD REPORT:***

*(Trevor Davey, Camp Beechwood Caretaker)*

Councilperson Don Ross motioned to accept and file the March 2018 Camp Beechwood Report was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***DOG CONTROL OFFICER REPORT:***

*Shane Martin- Primary DCO*

*Craig Schwartz- Secondary DCO*

Councilperson Scott Johnson motioned to accept and file the March 2018 DCO reports from Shane Martin and Craig Schwartz, DCO Officers was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**PUBLIC WORKS COMMITTEE:** ***Councilperson David LeRoy, Chair***

***(Highway, Drainage - Deputy Town Supervisor)***

***Highway Report***

***(Dale Pickering Highway Superintendent)***

Councilperson Scott Johnson motioned to accept and file the March 2018 Highway Report was seconded by Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**RECREATION COMMITTEE: *Councilperson (Scott Johnson, Chair)***

***(Recreation, Assessor)***

***Recreation Report***

***(Sheila Fisher, Recreation Director)***

Councilperson David LeRoy motioned to accept and file the March 2018 Recreation Report was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson Scott Johnson discussed the minimum wage law, summer recreation, and the new weight room at the school.

***Assessor’s Report***

***(Nathan Mack, Assessor)***

Councilperson David LeRoy motioned to accept and file the March 2018 Assessor’s Report was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**TOWN HALL COMMITTEE: *Supervisor LeRoy, Chair***

***(Personnel, Clerks, Justices, Assessor, Building Inspector, Town Council, Boards, Insurances, Finance)***

Councilperson Jim Quinn motioned to approve Nathan Mack Sole Assessor to attend a class in Batavia, NY for Grievance was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**REGULAR MONTHLY CORRESPONDENCE**

Councilperson David Leroy motioned to approve Shane Delyser to complete the construction for the Supervisor Clerk’s Office in the amount of $3,188.77 was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***RESOLUTION***

***MILEAGE REIMBURSEMENT POLICY***

***(02 04-2018)***

WHEREAS, all employees submitting for mileage reimbursement must use the approved mileage sheet provided, and

WHEREAS, all mileage sheets must be submitted on a monthly basis and received by the Town Clerk no later than the first Wednesday of each month, and

WHEREAS, all mileage sheet fields must be filled out completely (notes pertinent), and

WHEREAS, all submissions will be audited and approved by the Town Board prior to reimbursement check being issued, and

**NOW THEREFORE BE IT RESOLVED,** Councilperson Scott Johnson motioned to adopt the above resolution into policy was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Resolution Adopted.

Councilperson David LeRoy motioned to authorize Supervisor LeRoy to sign the contract for Barton & Loguidice *(pending Town Attorney Katie Villani’s changes)* for the Post Closure Monitoring Program (info and contract provided) was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Supervisor LeRoy discussed NY State Housing Condition Report for Camp Beechwood.

Councilperson Scott Johnson motioned to authorize the Town of Sodus to join in partially funding, “The Village of Sodus’s E-Waste Day” however; payment will not exceed $2,500.00 was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson Scott Johnson authorized Supervisor Steven LeRoy to purchase 8 new chairs and 1 table for the Town of Sodus Break Room from Caitlin Furniture in the amount of $2,388.80 (per quote provided) was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to approve Supervisor Clerk Breynn Crandell’s travel request was seconded by Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson Jim Quinn motioned to authorize Lori Diver Town Clerk to purchase, “Notice Door Hangers” for DCO Officers was seconded by David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**DISSCUSSION:**

1. Supervisor LeRoy discussed letter/flyer from Beth Ares outlining a volunteer effort to possibly run in conjunction with Town of Sodus, “Cleanup Days.”
2. Supervisor LeRoy discussed the time clock reader malfunction. It is now back up and running.
3. Supervisor LeRoy discussed the,” Cisco Stocking Program”, by Cornell Corp. Extension. The Board authorized Cornell to put in a KIOSK at Harriman Park explaining the stocking of Cisco Fish in Lake Ontario.
4. Supervisor LeRoy discussed invitation from the Sodus Fire Company to join in the Firefighter’s Parade on June 23rd, 2018 *(information provided).*

**FYI:**

1. Minutes of the Zoning and/ or Planning Board Meetings *(provided)*
2. Monthly Report from Wayne County Sheriff’s Office *(provided)*
3. Minutes of Sodus Emergency Services Council *(Via Tammy Gent) (provided)*

**EXECUTIVE SESSION:**

Councilperson Jim Quinn motioned to enter into Executive Session at 7:48 pm to discuss a personnel issue relative to a particular person was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Scott Johnson motioned to exit out of Executive Session and enter into Regular Session at 8:45 pm was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

A motion by Councilperson Jim Quinn to adjourn the Regular Town Board Meeting was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Meeting adjourned at 8:46 PM

Recording Secretary,

Lori K. Diver

Sodus Town Clerk, RMC