**MINUTES**

Minutes of the Sodus Town Board Meeting held June 12, 2018 commencing with an Executive Session at 6:30 p.m. in the upstairs meeting room followed by the Regular Sodus Town Board Meeting in the Sodus Town Court Room, commencing at 7:00 p.m. located at 14-16 Mill St. Sodus, NY 14551.

Sodus Town Board Meetings are open to the public.

 Roll Call/Present: Steven LeRoy, Supervisor

David LeRoy, Councilperson/Deputy Supervisor

Jim Quinn, Councilperson

Don Ross, Councilperson

Scott Johnson, Councilperson

Recording Secretary: Lori Diver, Town Clerk

Absent: Trevor Davey, Camp Beechwood Caretaker

 Others Present: Dave Doyle, MRB Engineering

Al Hendrikse, Code Enforcement Officer

 Dale Pickering, Highway Superintendent

 Emily Kunz, Times of Wayne County

 Joshua Faulks, Sun & Record

 Patricia Silcox, Public Speaker

 Michael Silcox, Public Speaker

 Tom Schinsing, Public Speaker

 Sharon Purdy, Public Speaker

 Tammi Murtha, Parent of Adam Murtha

 Adam Murtha, Eagle Scout Troop # 113

 Scott Murtha, Parent of Adam Murtha

 Brian Gerhardt, Unknown

 Kim Buell, ZBA

**EXECUTIVE SESSION:**

Councilperson David LeRoy motioned to enter into Executive Session at 6:30 p.m. to discuss a personnel issue relative to a particular person was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Scott Johnson motioned to exit out of Executive Session and enter into Regular Session at 7:00 p.m. was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Supervisor Steve LeRoy called the Regular Town Board to order commencing at 7:00 p.m. with the Pledge of Allegiance and Lori Diver Town Clerk opened with roll call. All Town Council were present.

***MINUTES***

Councilperson David LeRoy motioned to approve the Minutes of the ***May 8, 2018***

***Regular Town Board Meeting*** was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to approve the Minutes of the ***May 22, 2018***

***Month-End Regular Town Board Meeting*** was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, abstained-absent; Johnson, aye. Motion carried.

Councilperson Don Ross stated the Minutes from the May 22, 2018 needs to reflect a reason for his absence because he attended the “WCWSA Meeting.” Ross was absent from the regular month-end meeting however, he was present for the Informational Meeting regarding public water and Rt. 14. Minutes were changed and changed accordingly.

***SUPERVISOR’S REPORT***

The December 2017, Yearly 2017, January 2018, February 2018, March 2018, April 2018, May 2018 Supervisor’s Reports are tabled until Ray Wager’s Office completes their final audit. *Note: The Town Auditors currently are doing their yearly audit in the Town Supervisor’s Office hence; delaying Supervisor Clerk Bree Crandell from closing her 2017 books, opening the 2018 books, and printing reports. The books cannot be closed until the final audit is complete.*

***TOWN CLERK’S REPORT***

The Town Clerk’s Report, Town Clerk’s bank statement for audit and bank register for May 2018 was presented. Councilperson Don Ross motioned to accept and file this report, which was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***ABSTRACT***

 ***RESOLUTION TO PAY ABSTRACT NO. 11***

***(01 06-2018)***

**WHEREAS,** the following bills were presented for payment on Abstract 11:

 General 299-313 $ 7,259.54

Highway 203-213 $ 58,316.52

Trust & Agency 33-34 $ 1,575.76

 **GRAND TOTAL: $ 67,151.82**

**NOW BE IT RESOLVED**, Councilperson Scott Johnson motioned to approve payment of these bills as reviewed for Abstract No. 11, which was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Resolution adopted.

**BID OPENING FOR TABLE & CHAIRS:**

**Legal Notice**

Town of Sodus

NOTICE TO BIDDERS

**“Table and Chairs BID”**

The Town of Sodus Board will be upgrading the room in the Municipal Office Building for security purposes. At the present time, this room is being used as a meeting room/lunch room and office. The table and chairs currently in use are way too large to accommodate the change and have been declared surplus. They will be sold to the highest bidder.

The table measures 8’8” x 5’11”and is extremely sturdy. It will separate into 2 pieces for removal. The 10 chairs are constructed of solid oak; all have arms and are also very substantial. Both table and chairs are in good condition.

NOTICE IS HEREBY GIVEN in accordance with Section 103 of the General Municipal Law, sealed bids will be mailed or dropped off at the Sodus Town Clerk’s Office, 14-16 Mill Street, Sodus NY 14551. Bids can be placed for table as 1 item, 10 chairs as another or all as a set. Bids will be accepted until Friday, May 25, 2018 at 5:00pm and must be delivered or mailed to: Sodus Town Clerk’s Office 14-16 Mill Street Sodus, NY 14551. All BIDS received must be sealed in an envelope and labeled “Table and Chairs BID” on the outside of the sealed envelope.

Dale Drothers BID: $210.00 for Table and Chairs

Deb Brown BID: $250.00 for Table and Chairs

Mary Zonneville BID: $265.20 for Table and Chairs

Councilperson David LeRoy motioned to accept Mary Zonneville’s BID in the amount of $265.20 was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**PUBLIC COMMENTS:**

*(Adam Murtha, Eagle Scout Troop # 113)*

Adam presented to the Town Board an Eagle Scout project that he would like to do at Camp Beechwood. He would like to start either repairing bridges or lodges at Camp Beechwood for his Eagle Scout. Supervisor LeRoy and the Board stated they could help Adam out with purchasing material if needed. Adam will be in touch with Trevor Davey, Camp Beechwood Caretaker and the Board regarding the project he decides to work on over the summer.

**PUBLIC COMMENTS:**

(Patricia Silcox)

Patricia discussed with the Board the letter she received from Code Enforcement Officer, Al Hendrikse and the violation of lawnmowers on her property. Silcox came before the Board to discuss the reason for the several lawnmowers on the property. She explained that her children have extreme health conditions. The kids repair broken down lawn mowers to help them deal with their medical conditions. Silcox explained, they have already made a huge dent to clean up the property but, they asked the Board if they could keep the lawn mowers for her sons to work on.

Hendrikse explained that the zoning law for the Town of Sodus does not have a code to allow an exception for homeowners to allow this type of material on the property that is broken down. The Town Board and Hendrikse discussed options for her to keep the tractors however; this would require a shed or fence to block the parts and mowers on the property. Silcox explained that she at this time could not afford to put up either. The Board stated they would discuss this situation further and get back in touch with her with a possible resolution that would work both for the town and her family.

No further comments were made.

**PUBLIC COMMENTS:**

(Doris Schinsing, Tom Schinsing, Sharon Purdy)

Doris Schinsing came before the Board with her son Tom Schinsing and friend Sharon Purdy regarding drainage issues to the existing culvert next to her property. Doris’s property is flooding due to what is believed to be a modification in water by a neighbor. Doris explained they have asked in the past for someone in the Town of Sodus to come and look into the situation but, nothing has ever been done.

Doris shared; a bank will not even consider giving anyone a loan to purchase her property because of the flooding on her property.

Her son Tom explained that he believes the neighbor is diverting water to drain on to Schinsing property causing the culvert issues and the flooding.

The Town Board asked Dale Pickering, Highway Superintendent if he would help Doris and look into this. Dale explained that he would meet with her son Tom to see if he can find where the problem may be and if the Town can do anything to help her.

No further comments were made.

**PUBLIC COMMENTS:**

(Dave Doyle, MRB Engineering)

Dave Doyle discussed with the Board a memorandum of understanding regarding the Wayne County Water & Sewer Authority 2017 Water Storage Project and WCWSA price proposal for S. Geneva Water District. The authorization is needed for Steve LeRoy to sign the Agreement with WCWSA.

**PUBLIC SAFETY/DRAINAGE/ENVIRONMENT COMMITTEE: *Councilperson Don Ross, Chair (Fire, Ambulance, Emergency Preparedness)***

Councilperson Don Ross gave his report.

**BUILDINGS AND GROUNDS COMMITTEE: *Councilperson Jim Quinn, Chair***

***(Town Property, Parks, Animal Control, Cemeteries)***

***CODE ENFORCEMENT REPORT:***

*(Al Hendrikse, Code Enforcement Office)*

Councilperson Scott Johnson motioned to accept and file the April 2018 Code Enforcement Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***CAMP BEECHWOOD REPORT:***

*(Trevor Davey, Camp Beechwood Caretaker)*

Councilperson Scott Johnson motioned to accept and file the May 2018 Camp Beechwood Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***DOG CONTROL OFFICER REPORT:***

*Craig Schwartz- Primary DCO*

*Shane Martin- Secondary DCO*

Councilperson Don Ross motioned to accept and file the May 2018 DCO reports from Shane Martin and Craig Schwartz, DCO Officers was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**PUBLIC WORKS COMMITTEE:** ***Councilperson David LeRoy, Chair***

***(Highway, Drainage - Deputy Town Supervisor)***

***Highway Report***

***(Dale Pickering Highway Superintendent)***

Councilperson Scott Johnson motioned to accept and file the May 2018 Highway Report was seconded by Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**RECREATION COMMITTEE: *Councilperson (Scott Johnson, Chair)***

***(Recreation, Assessor)***

***Recreation Report***

***(Sheila Fisher, Recreation Director)***

Councilperson David LeRoy motioned to accept and file the May 2018 Recreation Report was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***Assessor’s Report***

 ***(Nathan Mack, Assessor)***

Councilperson David LeRoy motioned to accept and file the May 2018 Assessor’s Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**TOWN HALL COMMITTEE: *Supervisor LeRoy, Chair***

***(Personnel, Clerks, Justices, Assessor, Building Inspector, Town Council, Boards, Insurances, Finance)***

***N/A***

**REGULAR MONTHLY CORRESPONDENCE**

***RESOLUTION***

***AMENDED & RESTATED LEASE AGREEMENT WCWSA***

 ***(02 06-2018)***

**NOW BE IT RESOLVED**, Councilperson Jim Quinn motioned to authorize Supervisor LeRoy to sign Addendum No. 1 to Amended and Restated Lease Agreement between the WCWSA and the Town of Sodus which was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Resolution adopted.

***RESOLUTION***

***MEMORANDUM REGARDING WCWSA 2017 REGIONAL WATER STORAGE PROJECT***

 ***(03 06-2018)***

**NOW BE IT RESOLVED**, Councilperson Jim Quinn motioned to authorize Supervisor LeRoy to sign Memorandum of Understanding regarding the WCWSA 2017 Regional Water Storage Project which was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Resolution adopted.

***RESOLUTION***

***PRICE PROPOSAL FOR SOUTH GENEVA WATER DISTRICT –COOPERATIVE AGREEMENT***

 ***(04 06-2018)***

**NOW BE IT RESOLVED**, Councilperson David LeRoy motioned to accept the WCWSA price proposal for the South Geneva Road Water District and authorize Supervisor LeRoy to sign the Cooperative Agreement with WCWSA which was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Resolution adopted.

Councilperson David LeRoy motioned authorizing Supervisor Steve LeRoy to sign (6/1/18 – 5/31/19) annual software contract with Williamson Law Book Company for municipal accounting software in the amount of $1,038.00 was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to approve travel request for the Assessor’s Office- Batavia, NY was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson Scott Johnson motioned to approve travel request for the Assessor’s Office- Cornell, NY was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson David LeRoy motioned authorizing transfer of $3,188.77 from SW42770 to A1620.4 was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Supervisor LeRoy discussed the bid award for South Geneva Water District & WD No. 11. The Bid was awarded to Roosevelt & Cross Inc. for $895,000.00 BAN.

Councilperson Scott Johnson motioned to surplus (1) Brother Intelli Fax Machine Model 2820, # U61325H1N958664-SN was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Discussion was held regarding letter from NYS Department of Taxation and Finance relative to 2017 Cyclical Aid Certification (provided).

Councilperson Scott Johnson motioned to authorize Supervisor Steve LeRoy to sign joint application for Joy Bridge by the DEC was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**DISSCUSSION:**

1. Fireman’s Parade June 23rd
2. Supervisor LeRoy discussed getting quotes for an air conditioner in the back meeting room/break room.
3. Supervisor LeRoy discussed the new construction beginning on Ridge Rd (next to Reed Eye Center). Because the building is being built with steel, Al Hendrikse has asked for the Board to authorize a more knowledgeable inspector with the type of building being constructed and to help oversee the inspection. The money will be reimbursed back to the Town for expenses of an outside source. The Board agreed to allow Al to get the help.
4. Discussion was held on letters from Tom Putnam requesting Clerks to travel. Councilperson David LeRoy motioned to approve the travel request once the Travel Request Form is filled out first was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

***RESOLUTION***

***WAYNE COUNTY TIMES LEGAL PAPER***

 ***(05 06-2018)***

**NOW BE IT RESOLVED**, Councilperson David LeRoy motioned to change the Town of Sodus’s Legal Paper from the Sun & Record to the Times of Wayne County which was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, nay; and Johnson, aye. Resolution adopted.

**FYI:**

1. Minutes of the Zoning and/ or Planning Board Meetings *(provided)*
2. Monthly Report from Wayne County Sheriff’s Office *(provided)*
3. Letter from NYS Office of Real Property regarding Town Equalization Rate *(provided)*
4. Dog Control Inspection Report *(provided)*

A motion by Councilperson Scott Johnson to adjourn the Regular Town Board Meeting was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Meeting adjourned at 8:33 p.m.

Recording Secretary,

Lori K. Diver

Sodus Town Clerk, RMC