**MINUTES**

Minutes of the Regular Sodus Town Board Meeting at 7:00 PM held in the Sodus Town Court Room, November 13, 2018 located at 14-16 Mill St. Sodus, NY 14551.

Sodus Town Board Meetings are open to the public.

**Regular Town Board Meeting**

 Roll Call/Present: Steven LeRoy, Supervisor

David LeRoy, Councilperson/Deputy Supervisor

Jim Quinn, Councilperson

Don Ross, Councilperson

Scott Johnson, Councilperson

Recording Secretary: Lori Diver, Town Clerk

Absent: Dale Pickering, Highway Superintendent

 Others Present: Al Hendrikse, Code Enforcement Officer

Bree Crandell, Supervisor Clerk

Sal Vittozzi, Groundskeeper

 Katie Villani, Town Attorney

 Emily Kunz, Times of Wayne County

 David Fitch, Sprongs Bluff Resident

 Erin Harper, Playground Project

 Tracy Cincinello, Playground Project

 Emily Seneca, Playground Project

 Erin Buchwald, Playground Project

 Megan Johnson, Playground Project

 Roy W. Pickering, Playground Project

 Beth Cuman, Playground Project

 Becky Havranek, Girl Scout Supporter

 Shawn Havranek, Girl Scout Supporter

 Sara Havranek, Girl Scout Award

 Robin Masser, Girl Scout Supporter

 Shalena Masser, Girl Scout Award

 Kim Buell, Town of Sodus ZBA

Supervisor Steve LeRoy called the Regular Town Board Meeting to order commencing at 7:00 PM with the Pledge of Allegiance and Lori Diver Town Clerk opened with roll call.

***MINUTES***

Councilperson David LeRoy motioned to approve the Minutes of the ***October 9, 2018 Regular Town Board Meeting*** was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, abstain; Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to approve the Minutes of the ***October 15, 2018 Budget Workshop/Special Board Meeting/ZBA Meeting*** was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, abstained; Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to approve the Minutes of the ***October 23, 2018 Regular Month-End Board Meeting*** was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, abstained; Johnson, aye. Motion carried.

Councilperson Don Ross motioned to approve the Minutes of the ***November 7, 2018 Public Hearing /Special Board Meeting*** was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

***SUPERVISOR’S REPORT***

Councilperson Jim Quinn motioned to accept and file the October 2018 Supervisor Report (manually calculated from the Supervisor’s Office) was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

The December 2017, Yearly 2017, January 2018, February 2018, March 2018, April 2018, May 2018, June 2018, July 2018, August 2018, and September 2018 Supervisor’s Reports are tabled until Ray Wager’s Office completes their final audit. *Note: The Town Auditors currently are doing their yearly audit in the Town Supervisor’s Office hence; delaying Supervisor Clerk Bree Crandell from closing her 2017 books, opening the 2018 books, and printing reports. The books cannot be closed until the final audit is complete.*

***TOWN CLERK’S REPORT***

The Town Clerk’s Report, Town Clerk’s bank statement for audit and bank register for October 2018 was presented. Councilperson Scott Johnson motioned to accept and file this report, which was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***ABSTRACT***

 ***RESOLUTION TO PAY ABSTRACT NO. 22***

***(01 11-2018)***

**WHEREAS,** the following bills were presented for payment on Abstract 22:

 General 482-507 $ 21,137.43

Highway 328-340 $ 59,707.01

Special Districts 16-16 $ 994.57

Bridge Project 03-03 $ 2,051.72

Water 06-06 $ 883.25

S. Geneva WD 08-11 $ 2,556.89

WD No. 11 04-08 $ 347,129.84

 **GRAND TOTAL: $ 434,460.71**

**NOW BE IT RESOLVED**, Councilperson Scott Johnson motioned to approve payment of these bills as reviewed for Abstract No. 22, which was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Resolution adopted.

**PUBLIC COMMENTS:**

***Katelyn Martinez***

***Sodus Central School District PTO (Parent Teacher Organization) –***

Katelyn Martinez from the Sodus PTO came before the Board with several children of Sodus Central School District, and PTO Members to present to the Town Board a proposal for a new playground for the all kids in our local community to use. Several of the children discussed with the Board the reasons they felt they should get a new playground.

Martinez shared that they are asking for help from the Town of Sodus with funding of the new playground project. Katelyn stated they applied for a grant with Dr. Pepper/Snapple called “Let’s Play.” They were awarded $15,000.00. The new playground will cost around $100,000.00. They are in need of a lot of funding before the project can even start. There are several requirements and stipulations that come with the grant money if used. The grant money would have to be used within one year and can only be spent on the equipment in the playground.

Supervisor LeRoy discussed with the Martinez and all that came to support the playground project unfortunately; the Town of Sodus just passed the 2019 Town of Sodus Budget. LeRoy shared if the PTO would have come sooner they may have been able to do something. It was discussed; the Town is under strict requirements from the State of New York to stay under the 2% Tax Cap. It makes it very difficult to contribute money for this type of project. Supervisor LeRoy and other Town Board Members discussed other organizations that might be able to help them such as Rotary, Lions Club, Masons, the Village of Sodus, Village of Sodus Point, etc... Councilperson Jim Quinn and Councilperson David LeRoy asked Martinez for her contact information. They both informed Martinez they may be able to help her get in touch with organizations to help with the project.

Martinez, the PTO, and children all thanked the Town Board for their time.

***(Girl Scout Awards) –***

***Sara Havranek & Shalena Masser***

Supervisor LeRoy read the following letter submitted to him from Girl Scouts of NYPENN, Pathways, Inc. The letter reads as follows:

LeRoy presented Sara Havranek and Shalena Masser with the Girl Scout Silver Award at the Town Board Meeting. LeRoy and the entire Town Board congratulated them both with the service they have provided and their dedication to help our community.

***(Eagle Award)***

***Evan Jackson (No-show)***

**PUBLIC SAFETY/DRAINAGE/ENVIRONMENT COMMITTEE: *Councilperson Don Ross, Chair (Fire, Ambulance, Emergency Preparedness)***

Councilperson Don Ross stated he attended the Town Zoning and Planning Board Meetings.

Ross asked Supervisor LeRoy and the Board where they stood on the Pawn Shop Local Law. Further discussion needs to be held with the Town Attorney, Katie Villani.

Ross discussed Wallington Fire Department will be holding their upcoming Turkey Raffle on November 17, 2018 and raffling off the ATV and other prizes.

**BUILDINGS AND GROUNDS COMMITTEE: *Councilperson Jim Quinn, Chair***

***(Town Property, Parks, Animal Control, Cemeteries)***

***CODE ENFORCEMENT REPORT:***

*(Al Hendrikse, Code Enforcement Office)*

Councilperson Scott Johnson motioned to accept and file the October 2018 Code Enforcement Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***CAMP BEECHWOOD-PARKS-CEMETERIES REPORTS:***

*(Sal Vittozzi-Sodus Town Groundkeeper)*

Councilperson Jim Quinn motioned to accept the October 2018 Camp Beechwood-Parks & Cemeteries written report from Sal Vittozzi, Sodus Town Groundskeeper was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

There was some discussion on buying signs for the Town of Sodus Cemeteries. In addition, Councilperson Jim Quinn discussed with the Board the status of the written contract for Sal Vittozzi as the Groundskeeper. Supervisor LeRoy stated the contract is currently being worked on with the Town Attorney. Quinn would like to see this contract get completed as soon as possible.

***DOG CONTROL OFFICER REPORT:***

*Craig Schwartz- Primary DCO*

*Shane Martin- Secondary DCO*

Councilperson Scott Johnson motioned to accept and file the October 2018 DCO report from Craig Schwartz, DCO Officer was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson Jim Quinn brought up the issue of the, “Retention Pond” at the Fairways. Before Quinn precedes with more discussion this issue, he would like to talk to his neighbors to get their feeling on cleaning out the Retention Pond at the Fairways.

**PUBLIC WORKS COMMITTEE:** ***Councilperson David LeRoy, Chair***

***(Highway, Drainage - Deputy Town Supervisor)***

***Highway Report***

***(Dale Pickering Highway Superintendent)-ABSENT***

Councilperson Scott Johnson motioned to accept and file the October 2018 Highway Report was seconded by Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson David LeRoy discussed the Workgroup held regarding Mike Virts’s Quarry between the ZBA, T/Board Representatives, and Attorney’s, Quarry Officials, and property owners. LeRoy indicated that the Workgroup went well.

**RECREATION COMMITTEE: *Councilperson (Scott Johnson, Chair)***

***(Recreation, Assessor)***

***Recreation Report***

***(Sheila Fisher, Recreation Director)***

Councilperson Scott Johnson stated that there was no Recreation Report for October 2018 since Sheila Fisher just had another surgery and is on medical leave for recovery.

***Assessor’s Report***

 ***(Nathan Mack, Assessor)***

Councilperson Jim Quinn motioned to accept and file the October 2018 Assessor’s Report was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**TOWN HALL COMMITTEE: *Supervisor LeRoy, Chair***

***(Personnel, Clerks, Justices, Assessor, Building Inspector, Town Council, Boards, Insurances, Finance)***

***N/A***

**REGULAR MONTHLY CORRESPONDENCE**

Councilperson Jim Quinn motioned to set date for Public Hearing on Local Law No. 3

(To Rescind Local Law # 2 - 2% Tax Cap) and advertise the same was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson Jim Quinn motioned to set date for the Year End/Month End Meeting December 27, 2018 at 5:00 PM located in the upstairs meeting room and advertise the same was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

*Note: the month end meeting will be cancelled December 25, 2018 at 6:00 PM and changed to December 27, 2018.*

***30-DAY ADVANCED NOTICE LIQUOR LICENSE –THE SALTBOX SMOKEHOUSE***

***RESOLUTION***

***(02 11-2018)***

Supervisor LeRoy offered the following resolution for its adoption:

WHEREAS, James A. Wheaton (The Saltbox Smokehouse) doing business at 6152 Barclay Rd Sodus, NY in the Town of Sodus intends to file for a New York State Liquor License; and

WHEREAS, pursuant to Alcohol Beverage Control Law Section 64(2A), an applicant must give the municipality thirty (30) days’ notice of the pending liquor license application unless the municipality consents to waive this thirty (30) day requirement; now therefore be it

RESOLVED, that the Town Board of the Town of Sodus hereby waives the thirty (30) days’ notice period in regard to James A. Wheaton (The Saltbox Smokehouse) allowing an earlier submission of liquor license application.

**FURTHER BE IT RESOLVED,** Councilperson Jim Quinn motioned to adopt resolution ***(02 11-2018)*** was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, David LeRoy, aye; Jim Quinn, aye: and Don Ross, aye; and Scott Johnson, aye. Resolution adopted.

Councilperson David LeRoy motioned to authorize Innovative Solutions to install one additional surveillance camera in the office building (quote provided) was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson Scott Johnson motioned to authorize Budget Officer to perform a budget adjustment from A2680 (insurance recovery) to A5132.4 (garage) relative to highway barn roof replacement was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***SNOW AND ICE CONTRACT WITH WAYNE COUNTY***

***RESOLUTION***

***(03 11-2018)***

Supervisor LeRoy offered the following resolution for its adoption:

**BE IT RESOLVED,** authorizing Supervisor LeRoy to sign 2018-2019 Snow and Ice Contract with Wayne County, and

**FURTHER BE IT RESOLVED,** Councilperson Scott Johnson motioned to adopt resolution (***03 11-2018)*** was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, David LeRoy, aye; Jim Quinn, aye: and Don Ross, aye; and Scott Johnson, aye. Resolution adopted.

Councilperson Scott Johnson motioned to approve travel request for Supervisor LeRoy, Supervisor Clerk Bree Crandell, and Town Clerk Lori Diver to attend conference in Albany, NY was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, absent; Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to sign a letter of intent to purchase one International ten wheel truck and plow, wing and dump box for the sum of $206,000.00 was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

**DISSCUSSION:**

1) Discussion was held on letter from Sodus Court regarding Section 2019-a of the Uniform Justice Court (audit) *(provided)*.

**FYI:**

1. Minutes of the Zoning and/ or Planning Board Meetings *(provided)*
2. Monthly report from Wayne County Sheriff’s Office *(provided)*

**EXECUTIVE SESSION:**

Councilperson Scott Johnson motioned to enter into an Executive Session at 8:06 PM to discuss a personnel issue relative to a particular person was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye, Ross, aye; Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to exit out of Executive Session and enter into Regular Session at 8:52 PM was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye, Ross, aye; Johnson, aye. Motion Carried.

Councilperson Scott Johnson motioned to adjourn the Regular Town Board Meeting was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Meeting adjourned at 8:56 PM

Recording Secretary,

Lori K. Diver

Sodus Town Clerk, RMC