**MINUTES**

Minutes of the “Regular Town Board Meeting” of the Sodus Town Board held February 8, 2017 beginning at 7:00 pm in the Sodus Town Board Meeting Room located at 14-16 Mill St. Sodus, NY 14551

All Town of Sodus Board Meetings are open to the public.

 Present: Steven LeRoy, Supervisor

 Kelly Grey, Councilperson

David LeRoy, Councilperson

Jim Quinn, Councilperson

Don Ross, Councilperson

Recording Secretary: Lori Diver, Town Clerk

Absent: Sean Kennedy, Water Superintendent

 Others Present: David Fulvio, Esq., Anthony Villani Law Office

Al Hendrikse, Code Enforcement Officer

 Dale Pickering, Highway Superintendent

 John Addyman, Sun & Record

 Kim Buell, Town of Sodus Zoning Member

 Bill Lesniak, Town of Sodus ZBA Member

 Ron Baker, Town of Sodus ZBA Member

 Chris Tertinek, Sodus Point Mayor

 Pat Allen, Town of Sodus Highway Employee Trevor Davey, Camp Beechwood Caretaker

Supervisor, Steve LeRoy called the Regular Town Board Meeting to order commencing at 7:00 p.m. with the Pledge of Allegiance.

***MINUTES***

Councilperson Kelly Grey motioned to approve the Minutes of the ***January 11, 2017***

***Organizational & Regular Town Board Meeting*** was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

Councilperson David LeRoy motioned to approve the Minutes of the ***January 25, 2017*** ***Month End-Regular Town Board Meeting*** was seconded by Councilperson Jim Quinn.

Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried

***SUPERVISOR’S REPORT***

The January Supervisor’s report *(including all town-wide expenditures and compensated absences)* was presented. Councilperson David LeRoy motioned to accept and file this report, which was seconded by Councilperson Kelly Grey. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

***TOWN CLERK’S REPORT***

The Town Clerk’s Reports, Town Clerk’s bank statements for audit and bank register for January were presented. Councilperson Jim Quinn motioned to accept and file this report, which was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

***TAX COLLECTION REPORT***

Councilperson David LeRoy motioned to accept and file the January Tax Collection Report, Tax Collection bank statements for audit, and bank register was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

***ABSTRACT***

 ***RESOLUTION TO PAY ABSTRACT NO. 03***

***(03 02-2017)***

**WHEREAS,** the following bills were presented for payment on Abstract 03:

 General 56-84 $ 18,155.05

Highway 47-70 $ 36,879.36

 Water Operating 23-31 $ 3,080.18

Special Districts 02-15 $ 312,442.58

 **GRAND TOTAL: $ 370,557.17**

**NOW BE IT RESOLVED**, Councilperson David LeRoy motioned to approve payment of these bills as reviewed for Abstract No. 03, which was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Resolution adopted.

**PUBLIC COMMENTS**

Bill Lesniak and Ron Baker Town of Sodus Zoning Board Members discussed with the Town Board there concerns regarding a current Town Code. Baker and Lesniak referred to Article III Use of Regulations, Agriculture. Councilperson David LeRoy motioned to temporarily put into place a Moratorium for 6 months only and issuing Special Use Permits on farm animals effective immediately. Councilperson Kelly Grey seconded the motion. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried

**PUBLIC SAFETY COMMITTEE:**  ***Councilperson Kelly Grey, Chair***

***(Fire, Ambulance, Emergency Preparedness, Recreation)***

Councilperson Grey gave her STAC Report.

Grey discussed MICROD is still getting charged for water. Grey asked for this to be researched and find the resolution the Town Board passed regarding waiving the fee for use of the water. Town Clerk, Lori Diver will research the resolution and get back to Grey.

**BUILDINGS AND GROUNDS COMMITTEE: *Councilperson Jim Quinn, Chair***

***(Town Property, Parks, Animal Control, Cemeteries)***

***CODE ENFORCEMENT REPORT:***

*(Al Hendrikse, Code Enforcement Office)*

Councilperson David LeRoy motioned to accept and file the January Code Enforcement Report was seconded by Councilperson Kelly Grey. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

***CAMP BEECHWOOD REPORT:***

*(Trevor Davey, Camp Beechwood Caretaker)*

Councilperson David LeRoy motioned to accept and file the January Camp Beechwood Report was seconded by Councilperson Kelly Grey. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

Davey stated the 4-H Winter Walk in Camp Beechwood will be on February 20, 2017.

***ANIMAL CONTROL & MOWING REPORT:***

*(Thomas Luckenbach, DCO)*

Councilperson Kelly Grey motioned to accept and file the January Dog Control Officer Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

**PUBLIC WORKS COMMITTEE:** ***Councilperson David LeRoy, Chair***

***(Water, Highway, and Drainage- Deputy Town Supervisor)***

***Water Report***

***(Sean Kennedy Water Dept. Head)***

A motion by Councilperson David LeRoy to accept and file the January Water Report was seconded by Councilperson Kelly Grey. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

***Highway Report***

***(Dale Pickering Highway Superintendent)***

Councilperson Kelly Grey motioned to accept and file the January Highway Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

Councilperson David LeRoy motioned to authorize truck repair per Dale Pickering’s requirements was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

**RECREATION/ENVIRONMENTAL COMMITTEE: *Councilperson Don Ross, Chair (Recreation, Drainage, Environmental)***

***Recreation Report***

 ***(Sheila Fisher, Recreation Director)***

Councilperson David LeRoy motioned to accept and file the January Recreation Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

**TOWN HALL COMMITTEE: *Supervisor LeRoy, Chair***

***(Personnel, Clerks, Justices, Assessor, Building Inspector, Town Council, Boards, Insurances, Finance)***

***Assessor’s Report***

 ***(Nathan Mack, Assessor)***

Councilperson Kelly Grey motioned to accept and file the January Assessor’s Report was seconded by Councilperson David LeRoy Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; Councilperson David LeRoy, aye; Grey, aye; Quinn, aye, and Ross, aye. Motion carried.

***RESOLUTION***

 ***HEALTH OFFICER APPOINTMENT***

***(02 02-2017)***

Supervisor LeRoy offered the following resolution for its adoption,

**WHEREAS,** the Town of Sodus needs to appoint a new Health Officer, and

**WHEREAS,** Dr. Rebecca Wadsworth is moving out the Sodus community and will no longer be able to serve as Health Officer, and

**NOW BE IT RESOLVED**, Councilperson David Grey motioned to approve Dr. Arif Choudhury as the Local Health Officer for a 4 year period beginning February 1, 2017 was seconded by Councilperson Kelly Grey. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Resolution adopted.

***RESOLUTION***

 ***ASSESSOR NEW HIRE***

***(03 02-2017)***

Supervisor LeRoy offered the following resolution for its adoption,

**WHEREAS,** the Assessor’s Office is need of additional help to assist the assessment office, and

**NOW BE IT RESOLVED**, Councilperson David LeRoy motioned to authorize Nathan Mack to hire 1 part-time, non-benefited, seasonal employee to assist the assessment office from February 2017 to August 2017 at $11.45 per hour was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Resolution adopted.

Councilperson Kelly Grey motioned to authorize the Supervisor’s Office to complete 2016 budgetary transfers as outlined in the financial report was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

A letter from the NYS DOT announcing the award of $371,000.00 through the 2016 Bridge NY Program for the Main Street over Salmon Creek Project (this bridge is in Joy).

*(Letter provided)*

A letter of regret from the NYS DOT regarding School Street over Salmon Creek Bridge grant (this bridge is Sodus Center).

*(Letter provided)*

Highway Superintendent Dale Pickering supplied quotes for purchase of needed equipment. The Board approved Pickering to purchase the stainless steel oil pan from BH tubes for $1,450.00 and the new sander chains at Eagle Welding for $1600.00. No motion needed per the Board.

A letter was provided from the Association of Towns regarding threat to AIM funding. *Note: the AIM Sustainability Grants are intended to help medium and smaller communities improve their long term sustainability. Funding is aimed at projects that explore increased and/or diversified income streams.*

Councilperson Kelly Grey motioned to authorize a correction to Ken Felton’s tax bill for 2017 and refund paid in full for 2016 water, to Ken Felton relative to the water bill generated at his property located at 7987 Ridge Rd was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

A letter was provided from Sodus Center Fire Department granting authority to STAC for EMS services.

*(Letter provided)*

Councilperson Kelly Grey motioned to accept Councilperson Don Ross’s resignation from his position on the Sodus Town Planning Board effective 1/1/17 was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, abstained. Motion carried.

Councilperson David LeRoy motioned to reimburse Hugh Compton the sum of his mileage incurred while performing as Interim Dog Control Officer duties for the Town of Sodus was seconded by Councilperson Jim Quinn. Supervisor LeRoy will write a letter of, “Thank You” to Hugh Compton. Upon roll call the following votes were heard Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

Councilperson David LeRoy motioned authorizing a budget adjustment and transferring an additional $500.00 to the Joy Schoolhouse budget line was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

Councilperson David LeRoy motioned to accept letter of resignation from Doug Diver, Town of Sodus Planning Board was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

Supervisor LeRoy stated he would like to change council appointments on committees from previous committee appointments. Councilperson Don Ross will now be on the *Public Safety Committee (Fire, Ambulance, Emergency Preparedness, and Recreation) including, Recreation/Environmental Committee (Recreation, Drainage, Environmental).*

Councilperson Kelly Grey will be in charge of the *Assessor’s Office.*

Councilperson David LeRoy and Councilperson Jim Quinn will remain on the same committees.

**DISSCUSSION:**

1. Invitation to attend informational presentation from the Assessor on Sunday, February 12, 2017 *(provided)*

**FYI:**

1. Zoning and Planning Minutes
2. Monthly Report from Sheriff’s Office

Councilperson David LeRoy and the rest of the Board would like 3 quotes from different vendors on a copier for the Town of Sodus Municipal Offices.

Councilperson David LeRoy *(Internal Town Board Comptroller)* audited the 2016 Town Clerk and Tax Collection procedures, financials, etc... in the Town Clerk’s Office per the checklist provided of the NYS Comptroller’s Office. LeRoy provided the Town Board with the outcome of the audit and asked the Board to review for any discussion needed for our next Town Board Meeting. LeRoy stated the outcome of the audit was right where it should be and in compliance with the NYS Comptroller and Town of Sodus policies and procedures.

Councilperson Don Ross suggested to the Board that he would like to get prices on tablets to replace the endless paper used and waste for Board Packets. Discussion was held and research on prices, etc... will be obtained for further review.

**EXECUTIVE SESSION:**

Councilperson Kelly Grey motioned to enter into Executive Session at 8:35 pm to discuss a personnel issue regarding a particular individual and acquisition of property was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

Councilperson David LeRoy motioned to exit out of Executive Session at 10:25 pm was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

Councilperson Jim Quinn motioned to enter into Regular Session at 10:26 pm was seconded by Councilperson Kelly Grey. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; Ross, aye. Motion carried.

A motion by Councilperson David LeRoy to adjourn the Regular Town Board Meeting was seconded by Councilperson Kelly Grey. Upon roll call the following votes were heard, Steven LeRoy, aye; Grey, aye; David LeRoy, aye; Quinn, aye; and Ross aye. Motion carried.

Meeting adjourned at 10:26 PM

Recording Secretary,

Lori K. Diver

Sodus Town Clerk