

**Sodus Town Board Agenda
Regular Month End-Town Board Meeting
May 23, 2024**

4:00 PM

Pledge of Allegiance

Roll Call: *(Lori Diver)*

Supervisor Johnson, Councilperson LeRoy, Councilperson Ross, Councilperson Tertinek, Councilperson Pickering

Public Comments:

Month End Town Board Meeting Agenda

1. Resolution approving Abstract #10-2024
First _____ Seconded _____

2. Resolution for approval to remove the current account holder/signees of any Sodus Recreation accounts at LNB and assign Supervisor Scott Johnson and Deputy Supervisor Dave LeRoy as signees.
First _____ Seconded _____

3. Resolution to authorize Supervisor Scott Johnson to sign the Annual Software Support Contract Municipal Accounting & Budget Preparation for 2024 in the amount of \$1,434.00.
First _____ Seconded _____

4. Discussion on Bilco door at caretaker's house at Camp Beechwood (Chris Tertinek).
First _____ Seconded _____

5. Motion to adjourn.
First _____ Seconded _____
Time _____

MINUTES

Minutes of the Month End Town Board Meeting commencing at 4:00 PM in the upstairs meeting room May 23, 2024 located at 14-16 Mill St. Sodus, NY 14551.

All meetings are open to the public.

Present: Scott Johnson, Supervisor
 David LeRoy, Councilperson/Deputy Supervisor
 Don Ross, Councilperson
 Dale Pickering, Councilperson
 Chris Tertinek, Councilperson

Recording Secretary: Lori Diver, Sodus Town Clerk

Absent: N/A

Others Present: Bree Crandell, Supervisor Clerk
 Jared Laird, Highway Superintendent
 Casey Carpenter, Times of Wayne County

Supervisor Scott Johnson called the Month End Town Board Meeting to order commencing at 4:00 PM and Lori Diver opened with roll call. All Board Members were present.

PUBLIC COMMENTS:

N/A

ABSTRACT

RESOLUTION TO PAY ABSTRACT No. 10-2024

(03 05-2024)

WHEREAS, the following bills were presented for payment on Abstract 10:

General	234-244	\$	15,303.62
CM-1	006-006	\$	248.97
Highway	124-133	\$	21,433.27
Trust & Agency	010-011	\$	1,500.04
GRAND TOTAL:			\$ 38,485.90

NOW BE IT RESOLVED, Councilperson Dale Pickering motioned to authorize payment for Abstract # 10 as listed and adopt this resolution which was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Dale Pickering, aye. Resolution Adopted.

(See report inserted-end of minutes)

RESOLUTION

AUTHORIZING THE REMOVAL OF CURRENT ACCOUNT

HOLDERS/SIGNERS ON RECREATION ACCOUNTS AT LNB AND ASSIGN

THE SODUS TOWN SUPERVISOR AND DEPUTY SUPERVISOR AS

SIGNEES:

(04 05-2025)

WHEREAS, the Town of Sodus took ownership of the Sodus Recreation program, effective 1/1/2023, and

WHEREAS, the Town of Sodus has approved the removal of the current account holders/signers of all Sodus Recreation accounts at LNB, and

BE IT RESOLVED, the Town of Sodus has approved the appointment of Supervisor Scott Johnson and Deputy Supervisor David LeRoy as signees to all Sodus Recreation accounts.

Adopted at a meeting of the Sodus Town Board on 23rd day of May 2024.

ANNUAL SOFTWARE SUPPORT CONTRACT MUNICIPAL ACCOUNTING & BUDGET PREPERATION FOR 2024-WILLIAMSON LAW BOOK

RESOLUTION

(05 05-2024)

NOW BE IT RESOLVED, Councilperson Chris Tertinek motioned to adopt resolution to authorize Supervisor Scott Johnson to sign the Williamson Law Book Annual Software Support Contract Municipal Accounting & Budget Preparation for 2024 in the amount of \$1,434.00 was seconded by Councilperson Dale Pickering. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Dale Pickering, aye. Resolution Adopted.

Williamson Law Book Company

790 Canning Parkway Victor, New York 14564

May 15, 2024

Town of Sodus
14-16 Mill Street
Sodus, NY 14551

ANNUAL SOFTWARE SUPPORT CONTRACT

Municipal Accounting & Budget Preparation (6/1/24 through 5/31/25)

This agreement is between Williamson Law Book Company (WLB) and the Town of Sodus (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$1,434.00 as specified on the enclosed invoice.

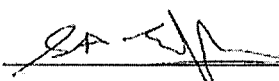
******Please sign and return one copy of this contract with your payment******

Thank you,



Williamson Law Book Company

Accepted for the Town of Sodus

By:  Title: Supervisor Date: 5-24-2024

Chris Tertinek discussed bidding on Bilco door at caretaker's house at Camp Beechwood. Councilperson David LeRoy motioned to bid on basement windows and door was seconded by Councilperson Dale Pickering. Councilperson Chris Tertinek will write up bid specs for legal notice. Upon roll call the following votes were heard, Supervisor Scott Johnson, aye, David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye and Dale Pickering, aye. Motion carried.

Councilperson David LeRoy motioned to allow Lori Diver to advertise for bid notice for Camp Beechwood windows and door in the Times of Wayne County and Lakeshore News was seconded by Councilperson Dale Pickering. Upon roll call the following votes

were heard, Supervisor Scott Johnson, aye, David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye and Dale Pickering, aye. Motion carried.

Councilperson David LeRoy motioned to open bids for Camp Beechwood Thursday June 27, 2024 at 4:00 PM was seconded by Councilperson Dale Pickering. Upon roll call the following votes were heard, Supervisor Scott Johnson, aye, David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye and Dale Pickering, aye. Motion carried.

Highway Superintendent Jared Laird discussed tree located at 5419 Gates Drive. The owner would like the tree to come down. The Board discussed who has ownership of the tree (the Town or the owner of the property). Once ownership is confirmed, this will determine who should take the tree down.

Laird discussed tree that is about to fall on property near Harriman Park. This tree is the Town's responsibility to take down. Laird will contact Tree Surgeon to have the tree removed immediately.

Councilperson Chris Tertinek discussed FEMA Mapping webinar that took place.

Councilperson David LeRoy motioned to adjourn the Town Board Meeting was seconded by Councilperson Dale Pickering. Upon roll call the following votes were heard, Supervisor Scott Johnson, aye, David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye and Dale Pickering, aye. Motion carried.

Time: 4:24 PM

Minutes Written By:

Lori K. Diver

Sodus Town Clerk, RMC

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - TOWNWIDE

Total Claims: \$38,485.90

05/23/2024

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
234	COREY COMER FOOD TRUCK EVENT -ENTERTAINMENT	A7550.48	700.00		
235	AGUIRRE LANGUAGE SVC 2449/INTERPRETER	A1110.4	211.64		
236	CHARLES GARDNER BACKGROUND CHECK	A1110.4	89.25		
237	ROCHESTER AREA CONST. & HEALTH INSURANCE JUNE 2024	A9060.8	5,500.00		
238	Nathan Mack 110 ASSESSOR MILEAGE	A1355.4	73.70		
239	SCARLET THREAD BOUNCE HOUSES-FOOD TRUCK EVENT	A7550.48	4,189.00		
240	PAIGE EQUIPMENT 59364/PARTS	A8810.4	133.83		
241	WILLIAMSON LAW BOOK CO 201629/ACCOUNTING SOFTWARE IT SUPPORT	A1220.4	1,434.00		
242	CHARTER COMMUNICATIONS 142339301050724/DIGITAL ADAPTER	A1110.4	62.90		
242	CHARTER COMMUNICATIONS 141749001051424/INTERNET	A1620.4	329.96		
243	JROCHESTER GAS AND ELECTRIC 2003-1838-277/HIGHWAY GARAGE	A5132.4	605.53		
243	JROCHESTER GAS AND ELECTRIC 2002-7887-429/BEECHWOOD GARAGE	A5132.4	39.80		
243	JROCHESTER GAS AND ELECTRIC 2003-2792-853/CEMETERIES	A8810.4	15.51		
244	LYONS NATIONAL BANK 4622/OFFICE SUPPLIES	A1220.4	60.80		
244	LYONS NATIONAL BANK 4614/OFFICE SUPPLIES	A1220.4	109.95		
244	LYONS NATIONAL BANK 4622/SPLASHTOP	A1220.4	213.84		
244	LYONS NATIONAL BANK 0113/EZ-PASS + FEE	A1410.4	26.75		
244	LYONS NATIONAL BANK 4630/SPLASHTOP	A1410.4	106.92		
244	LYONS NATIONAL BANK 4622/HIGHWAY BARN DETAIL SEARCH	A5132.4	1.00		
244	LYONS NATIONAL BANK 0568/RECREATION OFFICE SUPPLIES	A7310.4	24.24		

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - TOWNWIDE

Total Claims: \$38,485.90

05/23/2024

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
Total:			13,928.62		

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - OUTSIDE VILLAGE

Total Claims: \$38,485.90

05/23/2024

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
237	ROCHESTER AREA CONST. & HEALTH INSURANCE JUNE 2024	B9060.8	1,375.00		
Total:			1,375.00		

TOWN OF SODUS
Abstract of Unaudited Vouchers
CM1 - PARKS

Total Claims: \$38,485.90

05/23/2024

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
6	COUNTRY HARDWARE 130560/PARTS	CM1-7110.461	248.97		
Total:			248.97		

TOWN OF SODUS
Abstract of Unaudited Vouchers
HIGHWAY FUND - TOWNWIDE

Total Claims: \$38,485.90

05/23/2024

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
124	WILLIAMSON AUTOMOTIVE 2024-171/NY STATE INSPECTIONS	DA5130.4	72.00		
125	LAKESIDE AUTO SERVICE 15088/2011 F 250	DA5130.4	756.99		
126	EAGLE WELDING & MACHINE LLC PARTS	DA5130.4	365.00		
127	CARGILL SALT ROAD SAFETY 2909533281/ICE CONTROL SALT	DA5142.4	1,989.31		
127	CARGILL SALT ROAD SAFETY 2909542301/ICE CONTROL SALT	DA5142.4	1,928.61		
127	CARGILL SALT ROAD SAFETY 2909537939/ICE CONTROL SALT	DA5142.4	1,965.27		
129	E & V ENERGY CORP 25268/DIESEL - 180 GALLONS @ 2.777	DA5130.4	499.86		
130	LAGASSE MACHINE & FABRICATION 42187/PARTS	DA5130.4	44.23		
131	NAPA AUTO PARTS 099119/PARTS	DA5130.4	110.00		
132	UDIG-NY 24050068/SAFE DIGGING PRACTICE	DA5130.4	175.00		
133	REGIONAL INTERNATIONAL CORP 022211562P/PARTS	DA5130.4	477.68		
Total:			8,383.95		

TOWN OF SODUS
Abstract of Unaudited Vouchers
HIGHWAY FUND - OUTSIDE VILLAGE

Total Claims: \$38,485.90

05/23/2024

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
123	ROCHESTER AREA CONST. & HEALTH INSURANCE JUNE 2024	DB9060.8	9,625.00		
128	SMITH'S GRAVEL PIT 9822/LIMESTONE-CRUSHER RUN # 1	DB5112.3	3,424.32		
Total:			13,049.32		

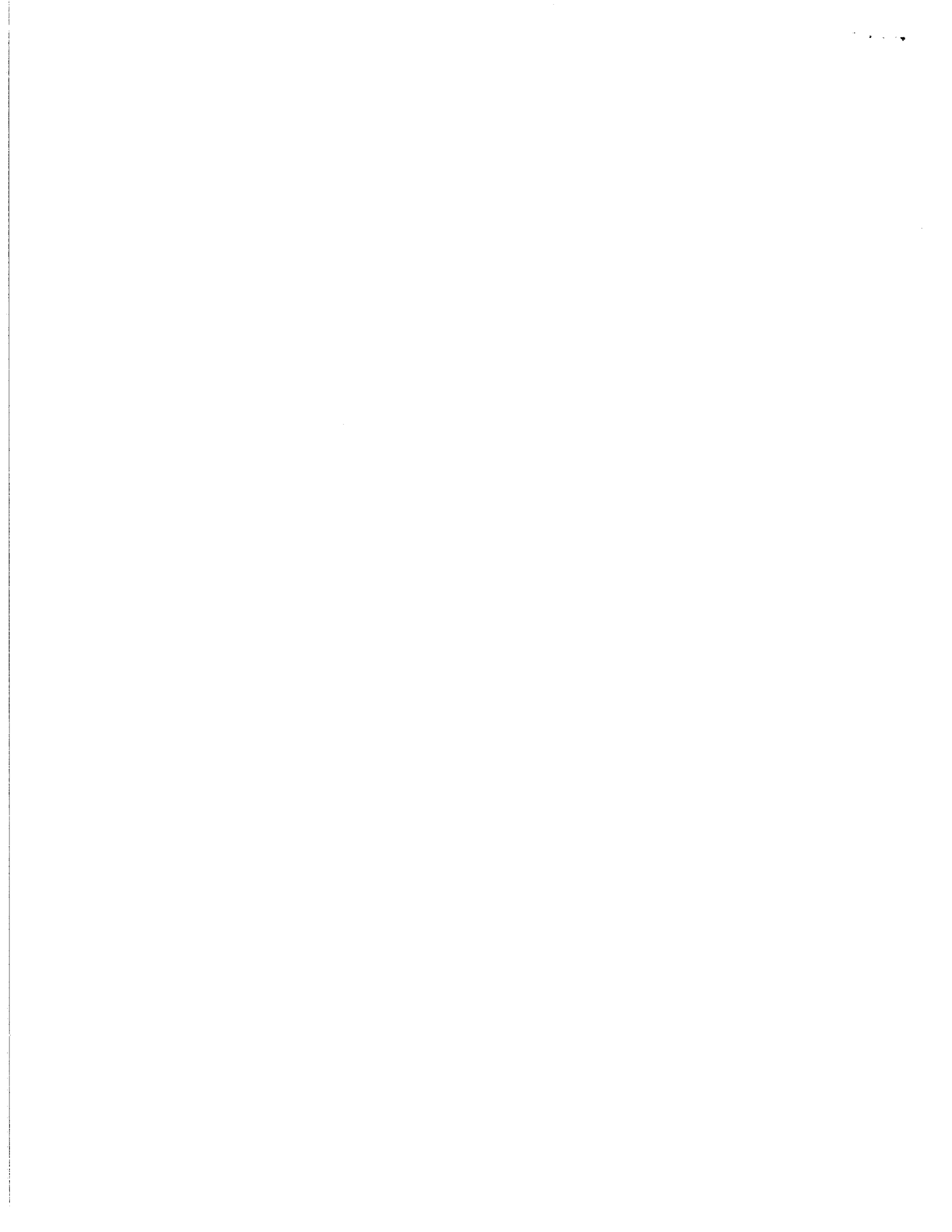
TOWN OF SODUS
Abstract of Unaudited Vouchers
TRUST & AGENCY

Total Claims: \$38,485.90

05/23/2024

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
10	ROCHESTER AREA CONST. & HEALTH INSURANCE JUNE 2024	TA20	1,010.79		
11	EXCELLUS HEALTH PLAN DENTAL INSURANCE FOR JUNE 2024	TA20	489.25		
Total:			1,500.04		



RESOLUTION AUTHORIZING THE REMOVAL OF CURRENT ACCOUNT HOLDERS/SIGNERS ON RECREATION ACCOUNTS AT LNB AND ASSIGN THE SODUS TOWN SUPERVISOR AND DEPUTY SUPERVISOR AS SIGNEES:

WHEREAS, the Town of Sodus took ownership of the Sodus Recreation program, effective 1/1/2023, and

WHEREAS, the Town of Sodus has approved the removal of the current account holders/signers of all Sodus Recreation accounts at LNB, and

BE IT RESOLVED, the Town of Sodus has approved the appointment of Supervisor Scott Johnson and Deputy Supervisor David LeRoy as signees to all Sodus Recreation accounts.

Adopted at a meeting of the Sodus Town Board on 23rd day of May 2024.



Lori Diver

From: councilmantertinek@rochester.twcbc.com
Sent: Monday, May 20, 2024 4:15 PM
To: Lori Diver
Subject: RE: Caretaker's House Bilco Door

Yes, that would be good.

~
Chris Tertinek
585-746-5266

----- Lori Diver <townclerk@sodusny.gov> wrote:

> Would you like me to add this to the agenda for discussion on Thursday this week?

>

> Thank you,

> Lori K. Diver

> Sodus Town Clerk, RMC

> Tax Collector, Vital Registrar,

> Records Officer

> 14-16 Mill St.

> Sodus, NY 14551

> 315-483-6934 ext 1(Office)

> 315-483-4038(Fax)

> townclerk@sodusny.gov

>

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> -----Original Message-----

> From: councilmantertinek@rochester.twcbc.com <councilmantertinek@rochester.twcbc.com>

> Sent: Saturday, May 18, 2024 9:07 AM

> To: Dale Pickering <sodus4@rochester.rr.com>; Don Ross <CouncilmanRoss@rochester.twcbc.com>; Lori Diver <townclerk@sodusny.gov>; Scott Johnson <supervisor@sodusny.gov>; Dave LeRoy <Dleroy652@gmail.com>

> Subject: Caretaker's House Bilco Door

>

>

> I checked with A.J. Reynolds, who seemed to be interested in the job, to see if he was going to put in a bid. He declined because he has too many large jobs. The reason I wanted the Bilco door separate is so we could get a lifetime warranty on the inside door, which Pace Windows and Doors offers. Since we can't get any quotes on the Bilco door we might want to take a different tack.

> Request quotes for the basement windows and the inside door and forget the lifetime warranty on the door. This time around Pace may not be the lowest bidder. For the upstairs windows, Pace was the lowest bidder and the only one that offered a lifetime warranty. Pace will not offer a lifetime warranty on the inside door, if the Bilco door is not replaced and the entrance is made watertight.

>
>
> Chris Tertinek
> 585-746-5266