

Sodus Town Board Agenda
Regular Month End-Year End Town Board Meeting
December 28, 2023

Pledge of Allegiance

4:00 PM

Roll Call: *(Lori Diver)*

Supervisor Johnson, Councilperson LeRoy, Councilperson Ross, Councilperson Tertinek, Councilperson Willmott

Month End-Year End Town Board Meeting Agenda

1. "Swearing in Ceremony" for newly and reappointed elected officials. Jay DeWispelaere presiding Judge.
First _____ Seconded _____
2. Resolution approving payment of Abstract #23-2023.
First _____ Seconded _____
3. Resolution adopting 2024 mileage rate of .67 cents per business mile traveled.
First _____ Seconded _____
4. Resolution cancelling LNB, Lowes and Tractor Supply credit cards for Dale Pickering, Highway Superintendent.
First _____ Seconded _____
5. Resolution authorizing Jared Laird for a LNB, Lowes and Tractor Supply credit card with the Town of Sodus.
First _____ Seconded _____
6. Resolution authorizing Lori K. Diver Sodus Town Clerk to sign agreement with Williamson Law Book Company for her Annual Software Support Contract Tax Collection with Tax Glance.
First _____ Seconded _____
7. Resolution to hire Klye Kephart as Backup Dog Control Officer beginning December 20, 2023 at \$18.00 per hour for dog calls, dog transfers to the Wayne County Humane Society, redemptions, running at large, bites, training and all matters regarding dog control; beginning with a 6-month probation period and non-benefited position.
First _____ Seconded _____
8. Resolution approving Finger Lakes Consulting to be paid \$5,000.00 for 2024 budget support *(Note: included on abstract# 23-2023)*.
First _____ Seconded _____
9. Resolution authorizing Amy Kendall Town Attorney to sue Vernon Lemcke Commercial Property Holdings at 7441 Ridge Rd. Sodus, NY 14551 in Supreme Court.
First _____ Seconded _____
10. Motion to hold public hearing January 25, 2024 at 4:15 PM for Building Law 46-8 "Unsafe Structure" 7441 Ridge Rd. Vernon Lemcke (member) Commercial Properties LLC.
First _____ Seconded _____
11. Motion to hold Organizational Town Board Meeting Tuesday January 9, 2024 at 6:00 PM.
First _____ Seconded _____
12. Motion for the Town Board to order mandatory Planning and Zoning training with Town Council on Monday February 12, 2024 at 6:00 PM.
First _____ Seconded _____
13. Motion to enter into Executive Session regarding medical, financial, credit or employment history of a particular person or corporation or relating to appointment promotion demotion discipline or removal.
First _____ Seconded _____
Time _____
14. Motion to exit out of Executive Session and enter back into regular session.

First _____ Seconded _____
Time _____

15. Motion to adjourn.
First _____ Seconded _____
Time _____

MINUTES

Minutes of the Month End Town Board Meeting commencing at 4:00 PM in the upstairs meeting room December 28, 2023 located at 14-16 Mill St. Sodus, NY 14551.

All meetings are open to the public.

Present: Scott Johnson, Supervisor
David LeRoy, Councilperson/Deputy Supervisor
Don Ross, Councilperson-conference call (unable to vote)
Chris Tertinek, Councilperson
Cathy Willmott, Councilperson

Recording Secretary: Lori Diver, Sodus Town Clerk

Absent: N/A

Others Present: Casey Carpenter, Times of Wayne County
Bree Crandell, Supervisor Clerk
Jay Dewispelaere-Town Justice
Jared Laird, Newly Elected 2024 Highway Superintendent
Dale Pickering, Highway Superintendent

Supervisor Scott Johnson called the Month End Town Board Meeting to order commencing at 4:00 PM and Lori Diver opened with roll call. All were present with the exception Don Ross by conference call.

The Town of Sodus "Swearing in Ceremony" was presided by Town Justice Jay DeWispelaere. Town Officials that were sworn in to begin January 1, 2024 were as follows:

Supervisor Scott Johnson
Councilman Chris Tertinek
Councilman Dale Pickering
Town Clerk Lori Diver
Highway Superintendent Jared Laird

ABSTRACT
RESOLUTION TO PAY ABSTRACT No. 23-2023
(07 12-2023)

WHEREAS, the following bills were presented for payment on Abstract 23:

General	560-578	\$ 16,025.69
Highway	313-326	\$ 59,057.48
Trust & Agency	059-060	\$ 2,293.58
GRAND TOTAL:		\$ 77,376.75

NOW BE IT RESOLVED, Councilperson David LeRoy motioned to authorize payment for Abstract # 23 as listed and adopt this resolution which was seconded by

Councilperson Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.
(See report inserted-end of minutes)

2024-IRS MILEAGE REIMBURSEMENT RATE
RESOLUTION
(08 12-2023)

Supervisor Scott Johnson offered the following resolution for its adoption, and

NOW BE IT RESOLVED, Councilperson Chris Tertinek motioned to adopt the 2024 IRS reimbursement business mileage rate for 2024 at .67 cents per business mile driven which was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.

Town of Sodus Credit Cards -LNB, Tractor Supply, Lowes
Resolution
(09 12-2023)

WHEREAS, the Town of Sodus has a new Highway Superintendent effectively January 1, 2024, and

NOW BE IT RESOLVED, the current Highway Superintendent Dale Pickering credit cards with LNB Bank, Lowes and Tractor Supply need to be cancelled effective immediately, and

RESOLVED, the Town of Sodus Board hereby adopts resolution **(09 12-2023)**. Councilperson David LeRoy motioned to adopt this resolution was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.

Town of Sodus Credit Cards -LNB, Tractor Supply, Lowes
Resolution
(10 12-2023)

WHEREAS, the Town of Sodus has a new Highway Superintendent effectively January 1, 2024, and

NOW BE IT RESOLVED, Supervisor Scott Johnson has authority on behalf of the Town Board and the Town of Sodus to open the following credit cards at LNB Bank, Lowes and Tractor Supply for the newly elected 2024 Highway Superintendent Jared Laird, and

FURTHER BE IT RESOLVED; the credit limit for the LNB card shall be set at \$4,000.00. for Jared Laird, Highway Superintendent

RESOLVED, the Town of Sodus Board hereby adopts resolution **(10 12-2023)**. Councilperson David LeRoy motioned to adopt this resolution was seconded by Councilperson Chris Tertinek. Upon roll call the following votes were heard, Scott

Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.

Williamson Law book Company Annual Software Support Contract Tax Collection with
Tax Glance
Resolution
(11 12-2023)

Williamson Law Book Company
790 Canning Parkway Victor, New York 14564

December 15, 2023

Town of Sodus
12-16 Mill Street
Sodus, NY 14551

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Tax Collection with TaxGlance
(1/1/24 through 12/31/24)

This agreement is between Williamson Law Book Company (WLB) and the Town of Sodus (customer) and will provide annual software support and maintenance as described herein

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s) Support will be provided by internet, phone or fax during normal business hours
- Notice of all program enhancements and their benefits
- All state mandated changes at no extra charge.

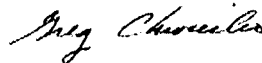
The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$727.00 as specified on the enclosed invoice.

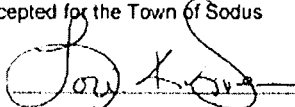
*****Please sign and return one copy of this contract with your payment*****

Thank you,



Williamson Law Book Company

Accepted for the Town of Sodus

By: 

Title: Sodus Town Clerk Date: 12/28/2023

RESOLVED, the Town of Sodus Board hereby authorizes Lori Diver Sodus Town Clerk to sign resolution *(11 12-2023)*. Councilperson David LeRoy motioned to adopt this resolution was seconded by Councilperson Chris Tertinek. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, *(conference call – unable to vote)*; Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.

Kyle Kephart-Backup DCO

Resolution

(12 12-2023)

RESOLVED, the Town of Sodus hereby hires Kyle Kephart as Backup DCO to the Primary DCO beginning December 20, 2023 at \$18.00 per hour for dog calls, dog transfers to the Wayne County Humane Society, redemptions, running at large calls, bites, training and all matters regarding dog control; beginning with a 6-month probation period and non-benefited position.

FURTHER BE IT RESOLVED, Councilperson Cathy Willmott motioned to adopt resolution *(12 12-2023)* was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, *(conference call – unable to vote)*; Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.

Finger Lakes Consulting

Resolution

(13 12-2023)

RESOLVED, the Town of Sodus hereby authorizes payment in the amount of \$5,000.00 to Finger Lakes Consulting for 2024 budget support, and

FURTHER BE IT RESOLVED, Councilperson Chris Tertinek motioned to adopt resolution *(13 12-2023)* was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, *(conference call – unable to vote)*; Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.

Vernon Lemcke-Commercial Property Holdings

Resolution

(14 12-2023)

RESOLVED, the Town of Sodus authorizes Amy Kendall Town Attorney to sue Vernon Lemcke Commercial Property Holdings at 7441 Ridge Rd. Sodus, NY 14551 in Supreme Court, and

FURTHER BE IT RESOLVED, Councilperson Cathy Willmott motioned to adopt resolution *(14 12-2023)* was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, *(conference call – unable to vote)*; Chris Tertinek, aye; and Cathy Willmott; aye. Resolution Adopted.

Councilmember Chris Tertinek motioned to hold a public hearing January 25, 2024 at 4:15 PM for Building Law 46-8 “Unsafe Structure” 7441 Ridge Rd. Vernon Lemcke (member) Commercial Properties LLC. was seconded by Councilmember David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Councilmember Chris Tertinek motioned to hold Organizational – Regular Town Board Meeting Tuesday January 9, 2024 at 6:00 PM was seconded by Councilmember David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Councilmember David LeRoy motioned that the Town Board orders a mandatory Planning and Zoning training with the Sodus Town Council on Monday February 12, 2024 at 6:00 PM in the Sodus Town Courtroom was seconded by Councilmember Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Motion by Councilmember David LeRoy to enter into Executive Session regarding medical, financial, credit or employment history of a particular person or corporation or relating to appointment promotion demotion discipline or removal was seconded by Councilmember Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Time 4:12 PM

Motion by Councilmember David LeRoy to exit out of Executive Session and to enter into Regular Session was seconded by Councilmember Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Time 4:35PM

Councilperson Chris Tertinek motioned to pay Lexi Parker after her 6-month probationary period is over beginning March 6, 2024 for Town designated holidays for the hours she is regularly scheduled to work was seconded by Councilperson Cathy Willmott. Schedule and hours will be determined by Town Clerk Lori Diver and reported to Bree Crandell Supervisor Clerk for that pay period. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Councilperson Chris Tertinek motioned to pay Meridith Carroll effective immediately for Town designated holidays for the hours she is regularly scheduled to work was seconded by Councilperson Cathy Willmott. Schedule and hours will be determined by Assessor, Nathan Mack and reported to Bree Crandell Supervisor Clerk for that pay period. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don

Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Councilperson Cathy Willmott motioned to accept the 2024 – 2026 Town of Sodus Highway Teamsters Union Contract as currently proposed with Town of Sodus Attorney review and approval and the Teamsters approval was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Councilperson Cathy Willmott motioned to increase the Town of Sodus contribution amount for employee health insurance coverage to \$16,500.00 beginning January 1, 2024 for employees receiving health insurance through the Town was seconded by Councilperson Chris Tertinek. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Councilperson Cathy Willmott motioned to pay full-time employees who opt out of Town of Sodus health insurance a stipend of \$6,500.00 which will be paid quarterly throughout the calendar year beginning January 1, 2024 was seconded by Councilperson Chris Tertinek. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, (*conference call – unable to vote*); Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried.

Councilperson Cathy Willmott motioned to adjourn the Month End Town Board Meeting was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, aye; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Cathy Willmott; aye. Motion carried. 4:54 PM

Minutes Written By:

Lori K. Diver

Sodus Town Clerk, RMC

MEETING ATTENDANCE SIGN-IN SHEET

Meeting Date:

1 December 28, 2023

Committee/Board:

Town Board
Month End Year End Meeting

Please print clearly your name, company name, and address clearly to assure the correct spelling is in the minutes of this meeting.

1. Jay Lewispelaere - Town Justice
2. Casey Carpenter
3. Jared Laird
4. Dale Pickering
5. Scott Johnson
6. Cathy Willmott
7. Chris Tertinek
8. Dave Lelay
9. Lou Diven
10. Don Ross - Conference call
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - TOWNWIDE

Total Claims: \$77,376.75

12/28/2023

Number 023

Voucher #	Claimant	Account #	Amount	Check	Date
560	ROCHESTER GAS AND ELECTRIC 20031838277/HIGHWAY BARN	A5132.4	876.18		
560	ROCHESTER GAS AND ELECTRIC 20027887429/BEECHWOOD GARAGE	A7110.45	71.64		
560	ROCHESTER GAS AND ELECTRIC 20032792853/CEMETERY	A8810.4	37.66		
561	LYONS NATIONAL BANK 24055229YBLY8Z69H/SUPPLIES-COURT	A1110.4	72.44		
561	LYONS NATIONAL BANK 2469216AO32SBPBSH/OFFICE SUPPLIES	A1355.4	39.99		
561	LYONS NATIONAL BANK 2449215AQMLFR3ASJ/UNIFORMS-RECREATION BASKETBALL	A7310.4	1,812.01		
562	CHARTER COMMUNICATIONS 142339301120723/DIGITAL ADAPTER	A1620.4	35.34		
562	CHARTER COMMUNICATIONS 142290201121423/HIGHWAY DEPT. RECEIVER	A5132.4	9.99		
562	CHARTER COMMUNICATIONS 144718501121423/HIGHWAY DEPT. INTERNET	A5132.4	107.98		
564	TOSHIBA AMERICA BUSINESS SOLUT 518435045/COPIER	A1620.4	81.07		
565	ANIMAL CARE EQUIPMENT & SVC 117778/BACKUP DCO SUPPLIES	A3510.4	472.97		
566	WILLIAMSON LAW BOOK CO 199402/WLB TAX COLLECTION IT SUPPORT-2024	A1330.4	727.00		
567	LYONS NATIONAL BANK JAY DEWISPELAERE-BANKING SUPPLIES	A1110.4	531.98		
568	BLUE360 MEDIA IN2310209286/LAW UPDATES	A1110.4	71.95		
568	BLUE360 MEDIA IN2310208832/LAW UPDATES	A1110.4	134.81		
569	WAYNE COUNTY PUBLIC WORKS 43755/SIGNS	A3310.4	85.59		
570	WAYUGA PRINTING & PUBLISHING 95ED6604/TAX COLLECTOR NOTICE	A1330.4	99.87		
570	WAYUGA PRINTING & PUBLISHING 4B8CCB44/BEECHWOOD STATE PARK BID NOTICE	A7110.45	45.71		
572	STACIE AVERY 31 MILES BANK	A1410.4	20.31		

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - TOWNWIDE

Total Claims: \$77,376.75

12/28/2023

Number 023

Voucher #	Claimant	Account #	Amount	Check	Date
573	LORI K. DIVER 2024 TAX PICKUP-REAL PROPERTY MILEAGE	A1330.4	18.34		
574	FINGERLAKES CONSULTING 2023-2024 BUDGET WORK-SUSIE JACOBS	A1620.48	5,000.00		
575	JAY A. DEWISPELEARE MAGISTRATES SCHOOL-REIMBURSEMENT	A1110.4	1,127.60		
576	AGUIRRE LANGUAGE SVC LANGUAGE SERVICES-COURT	A1110.4	210.26		
577	MRB GROUP PC 52169/WD # 12	A600	345.00		
578	ROCHESTER AREA CONST. & HEALTH INSURANCE JAN-2024	A9060.8	3,925.02		
Total:			15,960.71		

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - OUTSIDE VILLAGE

Total Claims: \$77,376.75

12/28/2023

Number 023

Voucher #	Claimant	Account #	Amount	Check	Date
563	QUILL CORPORATION 35943040/OFFICE SUPPLIES	B3620.4	16.98		
571	LETTERING LOUNGE 10032/OFFICE SUPPLIES	B3620.4	48.00		
Total:			64.98		

TOWN OF SODUS
Abstract of Unaudited Vouchers
HIGHWAY FUND - TOWNWIDE

Total Claims: \$77,376.75

12/28/2023

Number 023

Voucher #	Claimant	Account #	Amount	Check	Date
313	VANBORTEL FORD, INC FOCS100717/REPAIR	DA5130.4	1,159.86		
314	QUICK LANE TIRE & AUTO CENTER FOCS101515/LUBE & OIL -INSPECTION	DA5130.4	100.39		
315	LEWIS GENERAL TIRES, INC 177511/TIRES	DA5130.4	837.80		
316	WILLIAMSON AUTOMOTIVE 9396/REPAIR	DA5130.4	167.60		
317	HERITAGE CRYSTAL CLEAN UISED OIL PICKUP	DA5130.4	119.60		
318	HYDRAULICS PLUS LLC 253/PARTS	DA5142.4	206.76		
318	HYDRAULICS PLUS LLC 217/PARTS	DA5142.4	194.88		
319	NAPA AUTO PARTS 240918/PARTS	DA5130.4	176.41		
320	WILLIAMSON BUILDING SUPPLY, LC 279257/SUPPLIES-FIRE-TOOLS	DA5130.2	110.33		
320	WILLIAMSON BUILDING SUPPLY, LC 279180/CREDIT-OVERPAYMENT	DA5130.4	-80.00		
321	E & V ENERGY CORP 44373/OVER ROAD DIESEL 220 GAL @ 2.874	DA5130.4	632.28		
321	E & V ENERGY CORP 48221/OVER ROAD DIESEL 517 GAL @ 3.0540	DA5130.4	1,578.92		
322	CARGILL INCORPORATED 2908939838/BULK CONTROL SALT-ICE	DA5142.4	8,006.26		
322	CARGILL INCORPORATED 2908944611/BULK CONTROL SALT-ICE	DA5142.4	7,939.96		
323	HAUN WELDING SUPPLY INC. 3325420/CYLINDERS	DA5130.4	90.00		
324	LYONS NATIONAL BANK LEASE PAYMENT FOR JOHN DEER TRACTOR	DA5130.2	12,080.99		
325	LYONS NATIONAL BANK LEASE PAYMENT FOR 2020 INT TRUCK	DA5130.2	16,985.44		
326	ROCHESTER AREA CONST. & HEALTH INSURANCE JANUARY 2024	DA9060.8	8,750.00		
Total:			59,057.48		

TOWN OF SODUS
Abstract of Unaudited Vouchers
TRUST & AGENCY

Total Claims: \$77,376.75

12/28/2023

Number 023

Voucher #	Claimant	Account #	Amount	Check	Date
59	EXCELLUS HEALTH PLAN DENTAL INSURANCE JANUARY 2024	TA20	389.11		
60	ROCHESTER AREA CONST. & HEALTH INSURANCE JANUARY 2024	TA20	1,904.47		
Total:			2,293.58		

Williamson Law Book Company

790 Canning Parkway Victor, New York 14564

December 15, 2023

Town of Sodus
12-16 Mill Street
Sodus, NY 14551

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Tax Collection with TaxGlance

(1/1/24 through 12/31/24)

This agreement is between Williamson Law Book Company (WLB) and the Town of Sodus (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$727.00 as specified on the enclosed invoice.

*****Please sign and return one copy of this contract with your payment*****

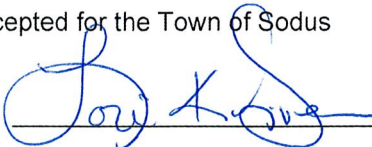
Thank you,



Williamson Law Book Company

Accepted for the Town of Sodus

By: _____



Title: _____



Date: _____

12/28/2023

