**MINUTES**

Minutes of the Month End-Special Town Board Meeting commencing at 4:00 PM; located in the upstairs meeting room 14-16 Mill St. Sodus, NY 14551 on November 30, 2021.

All meetings are open to the public.

 Present: David LeRoy, Councilperson/Deputy Supervisor

Don Ross, Councilperson

Chris Tertinek, Councilperson

Cathy Willmott, Councilperson

 Recording Secretary: Lori Diver, Sodus Town Clerk-RMC

Absent: Scott Johnson, Supervisor

Others Present: Bree Crandell, Confidential Supervisor Clerk

**Roll Call:**

Councilperson LeRoy, Councilperson Ross, Councilperson Tertinek,

Councilperson Willmott all were present. Supervisor Scott Johnson was absent.

Deputy Supervisor David LeRoy called the meeting to order commencing at 4:00 PM.

***ABSTRACT***

 ***RESOLUTION TO PAY ABSTRACT No. 23***

***(2 11-2021)***

**WHEREAS,** the following bills were presented for payment on Abstract 23:

 General 498-529 $ 88,384.93

Highway 273-283 $ 75,684.81

Water Operating 007-007 $ 463.67

Trust & Agency 059-060 $ 1,081.14

 **GRAND TOTAL: $ 165,614.55**

**NOW BE IT RESOLVED**, Councilperson Cathy Willmott motioned to approve payment of these bills as reviewed for Abstract No. 23, which was seconded by Councilperson Chris Tertinek. Upon roll call the following votes were heard, Scott Johnson, absent; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Cathy Willmott, aye. Resolution Adopted.

Councilperson Chris Tertinek motioned to allow Lori Diver Sodus Town Clerk to advertise for “Snow Guard” bids for the Town of Sodus Highway Department roof and to hold bid opening Tuesday December 28, 2021 at 4:00 PM was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, absent; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Cathy Willmott, aye. Motion carried.

Councilperson Chris Tertinek motioned to hold the Month End-Year End Town Board Meeting on December 28, 2021 in the upstairs meeting room at 4:00 PM was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Scott Johnson, absent; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Cathy Willmott, aye. Motion carried.

Councilperson David LeRoy discussed that the contractual work has been completed at the Town of Sodus Highway Department.

Councilperson Chris Tertinek motioned to enter into Executive Session at 4:15 PM regarding a personnel issue with a particular employee was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, absent; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Cathy Willmott, aye. Motion carried.

Councilperson Cathy Willmott motioned to exit out of Executive Session and enter into Regular Session at 4:35 PM regarding a personnel issue with a particular employee was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Scott Johnson, absent; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Cathy Willmott, aye. Motion carried.

Councilperson Cathy Willmott motioned to adjourn the Month End Town Board Meeting was seconded by Councilperson Chris Tertinek. Upon roll call the following votes were heard, Scott Johnson, absent; David LeRoy, aye; Don Ross, aye; Chris Tertinek, aye; and Cathy Willmott, aye. Motion carried.

Meeting adjourned at 4:40 PM

Recording Secretary,

Lori K. Diver

Sodus Town Clerk, RMC