Sodus Town Board Agenda

**January 14, 2020**

Pledge: 7:00pm

Roll Call

**Consent Agenda:**

1. Ask for a motion to approve all monthly department head reports and yearly reports together, no discussion…..

Supervisor, Building, Dog Control, Code Enforcement, Highway, Sodus Recreation, Assessor, & Camp Beechwood reports.

1. Note to Public….The Town Clerk, Town & County Tax Collection monthly and yearly reports along with, Minutes from December and beginning of January meetings and payment of the Town of Sodus bills will be made available for approval and adoption at a Special Town Board meeting to be held January 23, 2020 at 4:00 PM.

* Michael Jankowski - Oaths of Office:

Scott Johnson-Supervisor ……Lori Diver Town Clerk……John Faulks Councilman……Chris Tertinek Councilman, Dale Pickering……Highway Superintendent

**Local Law 1-2020 7:10 PM:**

* **Motion to open Public Hearing and second……**
* **A LOCAL LAW RESCINDING LOCAL LAW NO. 1 - 2019 OF THE YEAR 2019 RELATING TO THE OVERRIDE OF THE TAX LEVY LIMIT FOR FISCAL YEAR 2020 PURSUANT TO GENERAL MUNICIPAL LAW § 3-c**
* **Ask for any public discussion**
* **Ask for a motion to close Public Hearing and second**

**Public Comments:**

**N/A**

1. **Public Safety Committee:** **Councilman Don Ross**

(Fire, Ambulance, Emergency Preparedness - WC, Water Authority - WC)

1. **Buildings and Grounds Committee:** **Councilman Chris Tertinek**

(Town Property, Animal Control, Code Enforcement, Flood Damage)

* Dog Control Officer Report– Craig Schwartz
* Code Enforcement – Craig Schwartz
* Flood Damage Prevention – Code 69

1. **Public Works Committee:** **Councilman David LeRoy**

(Highway, Drainage)

* Highway Superintendent’s Report – Dale Pickering

1. **Recreation/Environmental Committee:** **Councilman John Faulks**

(Recreation, Assessor, Parks, Cemeteries)

* Sodus Recreation Report – Sheila Fisher
* Assessor’s Report – Nathan Mack
* Camp Beachwood/Sodus Groundskeeper Report – Sal Vittozzi

1. **Town Hall Committee:** **Supervisor Scott Johnson**

(Personnel, Town Council, Court, Assessor, Building Inspector, Boards/Committees, Insurances, Finance, Environmental)

**Sodus Town Board**

**Organizational Meeting**

**January 14, 2020**

1. Set monthly compensation amount for Zoning and Planning Board Members (50.00 + 55.00 chair)
2. Resolution adopting 2020 Wage Schedule
3. Authorization to perform 2020 year-end budgetary transfers
4. Authorization to pay certain positions on a monthly or bi-weekly schedule
5. Authorization to pay Bonds, Notes, Interest, Contracts, Utility and Insurance Bills prior to audit
6. Set date and time for Town Board Meetings (currently second Tuesday of each month at 7:00pm + fourth Tuesday at 5:00pm)
7. Determine closing dates/holidays (information provided by Town Clerk)
8. Set Highway Superintendent’s purchasing authorization ($1,000.00)
9. Authorization to allow designated personnel (with Board approved travel request) to attend Association of Towns Conference in NYC and/or other appropriate educational conferences
10. Authorize Supervisor to deposit Interest Certificates
11. Authorize Supervisor to sign rental agreement with Village of Sodus ($1950.00 per month)
12. Authorization to sign Senior Citizen Contract and issue payment ($2250.00 for Go Getters)
13. Authorization to sign Joy Community Center Agreement ($1500.00)
14. Authorize payment to American Legion ($250.00)
15. Authorization of payment to Home Meal Service ($3000.00)
16. Authorization to sign contract with Humane Society
17. Authorization of payment to Sodus Point Tourism Booth ($1500.00)
18. Appointment of Town Council (Alan Knauf LLC)
19. Appointment of Town Special Prosecutor (currently Mathew St. Martin)
20. Appointment of Town Budget Officer (currently Breynn Crandell)
21. Appointment of Town Health Officer \* 4 year appointment (currently Dr. Choudhury)
22. Appointment of Town Auditor –Mengel, Metzger Barr & Co. LLP. (Ray Wager)
23. Appointment of Town Historian (currently Sandy Hopkins)
24. Designate Bank Depository (currently Lyon National Bank)
25. Designate Official Newspaper (currently the Times of Wayne County)
26. Authorization allowing Town Employees to attend meetings relative to their respective departments
27. Authorization (with Board approved travel request) allowing elected officials (Town Supervisor, Town Board Members, Town Clerk, Town Justices and Town Highway Superintendent) to attend out of town school associated with their job responsibilities
28. Appointment of Town Board Committees (Supervisor)
29. Adopt 2020 Standard Mileage Rate (57.5 cents per mile for business miles driven)
30. Appoint SERV TECH, LLC to perform Town of Sodus IT services
31. Re-appoint Lorraine Diver as Tax Collector, FOIL Officer, Records Officer, and Vital Records for a 4 year appointment.

**Sodus Town Board Meeting**

**January 14, 2020**

**Correspondence & Information**

1. **Resolution authorizing Supervisor Johnson, Deputy Supervisor LeRoy, and Town Clerk Lori Diver to sign new signature cards for Town of Sodus bank accounts with designated bank, LNB.**
2. **Motion to approve the Town of Sodus Court audit; completed by David LeRoy December 12, 2019.**

***(David LeRoy)***

1. **Motion to approve Supervisor Clerk, Bree Crandell to attend “Introduction to Government Accounting (Basic)” in Batavia, NY March 18th – 20th, 2020.**
2. **Resolution to hire Steve Wickman as pier-diem part-time plow & snow operator at an hourly rate of $18.07 hourly *(Dale Pickering).***
3. **Resolution adopting “LOCAL LAW 1-2020 RESCINDING LOCAL LAW NO. 1 - 2019 OF THE YEAR 2019 RELATING TO THE OVERRIDE OF THE TAX LEVY LIMIT FOR FISCAL YEAR 2020 PURSUANT TO GENERAL MUNICIPAL LAW § 3-c”**
4. **Resolution authorizing Supervisor Johnson to sign the advance copy of the final over/under Engineering Amendment.  The Amendment reduces our contract amount to $45,177.50, to reflect the actual expenditures on the project.  *(Dave Doyle)***

**The Over/Under Amendment is part of the required Rural Development project close-out documentation for S. Geneva Water District.**

1. **Set interview date and time for Town of Sodus Zoning and Planning Board Ad-Hoc applicants.**
2. **Motion authorizing Supervisor Johnson to sign, “Proof of Loss” from Selective Insurance regarding the Highway Barn fire.**

**Discussion Items:**

**FYI:**

1. Monthly report from Wayne County Sheriff’s Office (provided)
2. Discussion on elected officials, monthly retirement reporting, and standard workday reporting  *(Bree Crandell)*