

**Sodus Town Board Agenda
Month End Town Board Meeting
July 24, 2025
4:00 PM**

Pledge of AllegianceRoll Call: *(Lori Diver)*Supervisor Johnson-absent, Councilperson Tertinek, Councilperson Ross, Councilperson Pickering,
Councilperson Willmott**Special Town Board Meeting Agenda**

1. Resolution approving Abstract #14-2025
First _____ Seconded _____
2. Resolution to hire Angelica Conklin starting July 25, 2025 as part time "Clerk" aka "Digital Clerk" not more than 20 hours weekly at an hourly rate of \$16.50 per hour and pay Conklin for Town approved designated holidays that she does not work (pro-rated per her work schedule). Schedule and hours will be determined by Town Clerk Lori Diver and reported to Bree Crandell Supervisor Clerk for that pay period. Conklin will be hired under the Wayne County Human Resources "Help Program as Clerk." This will allow Lori Diver Sodus Town Clerk to hire Conklin without canvassing under the Civil Service requirements for the position of "Clerk." Conklin will start with a 6-month probationary period.
First _____ Seconded _____
3. Resolution to hire Lexi Parker (former Digital Clerk) on a temporary basis to train Angelica Conklin as Digital Clerk at \$16.50 per hour but, no more than 20 hours total. Hours will flexible given Lexi's schedule.
First _____ Seconded _____
4. Resolution to accept Paulina Anderson's written resignation as Recreation Director effective September 1, 2025. Note: Anderson is willing to help whoever is selected for the position to train after September 1, 2025.
First _____ Seconded _____
5. Motion to accept Paulina Anderson's Recreation Director Report for June 2025.
First _____ Seconded _____
6. Resolution to rescind "Fee Schedule" for Animal Control Law regarding dog fees adopted on July 8, 2025 and adopt revised fee schedule effective August 1, 2025.
First _____ Seconded _____
7. Resolution to hire Frank Gahr as temporary DCO Assistant at \$18.00 hourly plus mileage reimbursement to assist in the interim to the Primary DCO Robert Snyder. Gahr will fill in until Assistant DCO Kyle Kephart returns from a temporary leave (about 2 months).
First _____ Seconded _____
8. Motion to enter into Executive Session regarding medical, financial, credit or employment history of a particular person or corporation or relating to appointment promotion demotion discipline or removal.
First _____ Seconded _____
Time _____
9. Motion to exit out of Executive Session and enter back into regular session.
First _____ Seconded _____
Time _____
10. Motion to adjourn.
First _____ Seconded _____
Time _____

MINUTES

Minutes of the Month End Town Board Meeting commencing at 4:00 PM in the upstairs meeting room July 24, 2025 located at 14-16 Mill St. Sodus, NY 14551.

All meetings are open to the public.

Present: Chris Tertinek, Deputy Supervisor-Councilperson
Don Ross, Councilperson
Dale Pickering, Councilperson
Cathy Willmott, Councilperson

Recording Secretary: Lori Diver, Sodus Town Clerk

Absent: Scott Johnson, Supervisor

Others Present: Casey Carpenter, Times of Wayne County (Phone)

Meeting was called to order by Deputy Supervisor Chris Tertinek. All Board members were present with the exception of Supervisor Scott Johnson.

ABSTRACT**RESOLUTION TO PAY ABSTRACT No. 14-2025**

(05 07-2025)

WHEREAS, the following bills were presented for payment on Abstract 14-2025:

General	323-352	\$	39,726.27
Highway	218-240	\$	113,716.24
Special Dist.	014-014	\$	1,175.63
Trust & Agency	014-015	\$	3,122.80
CM1-Parks	015-017	\$	61.97

GRAND TOTAL: \$ 157,802.91

NOW BE IT RESOLVED, Councilperson Don Ross motioned to approve payment of these bills as reviewed for Abstract No 14-2025, which was seconded by Councilperson Dale Pickering. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering, aye; and Cathy Willmott, aye. Resolution Adopted.

RESOLUTION**ANGELICA CONKLIN PART TIME CLERK -TOWN CLERK'S OFFICE**

(06 07-2025)

NOW BE IT RESOLVED, Councilperson Dale Pickering motioned to adopt resolution *(06 07-2025)* authorizing Town Clerk Lori Diver to hire Angelica Conklin starting July 25, 2025 as part time "Clerk" aka "Digital Clerk" to not exceed 20 hours weekly at an hourly rate of \$16.50. This position will include paying Conklin for Town approved designated holidays (that she normally would work). Hours will be pro-rated based on work schedule. Schedule and hours will be determined by Town Clerk Lori Diver and reported to Supervisor Clerk Bree Crandell for each pay period. Conklin will be hired under the Wayne County Human Resources "Help Program as Clerk." This allows Diver to hire Conklin without canvassing under the Civil Service requirements for the position of "Clerk." Conklin will be under a 6 month probationary period from her initial start

date of July 25, 2025. This resolution was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering, aye; and Cathy Willmott aye. Resolution Adopted.

RESOLUTION

LEXI PARKER (FORMER) PART TIME CLERK -TOWN CLERK'S OFFICE

(07 07-2025)

NOW BE IT RESOLVED, Councilperson Dale Pickering motioned to adopt resolution (07 07-2025) authorizing Town Clerk Lori Diver to hire former "Clerk" Lexi Parker on a temporary basis to train Angelica Conklin "Clerk" at a pay rate of \$16.50 per hour and not to exceed more than 20 hours total. Hours will be flexible given Parker's schedule. This resolution was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering, aye; and Cathy Willmott aye. Resolution Adopted.

RESOLUTION

PAULINA ANDERSON-RESIGNATION RECREATION DIRECTOR

(08 07-2025)

NOW BE IT RESOLVED, Councilperson Cathy Willmott motioned to adopt resolution (08 07-2025) accepting Paulina Anderson's written resignation as Recreation Director effective September 1, 2025. Note: Anderson stated she will be willing to help train the new Recreation Director if that person is hired within the next few months from her resignation date. This resolution was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering, aye; and Cathy Willmott aye. Resolution Adopted.

Councilperson Cathy Willmott motioned to accept Paulina Anderson's June 2025 Recreation Report that was delayed. This was seconded by Councilperson Dale Pickering. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering, aye; and Cathy Willmott aye. Motion carried.

RESOLUTION

RESCIND FEE SCHEDULE ADOPTED JULY 8, 2025 & ADOPT FEE SCHEDULE 7-24-2025

(09 07-2025)

NOW BE IT RESOLVED, Councilperson Dale Pickering motioned to rescind resolution no. (04 07-2025) adopted July 8, 2025 "Dog Fees Schedule" for Animal Control and adopt "The Revised Fee Schedule" July 24, 2025 as listed below. This resolution was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering, aye; and Cathy Willmott aye. Resolution Adopted.

TOWN OF SODUS
DOG FEES
RESOLUTION
Effective Date August 1, 2025

Town of Sodus Fees set by resolution pursuant to Local Law 2-2025 (Animal Control Law regarding Dog Fees):

A. License Fees Neutered/Spayed/Unneutered/Unspayed:

The annual fee for a dog license issued by the Town of Sodus shall be \$15.00 for neutered and spayed dogs (\$1.00 for Senior Owner) and \$20.00 for unneutered and unspayed dogs (\$3.00 for Senior Owner).

Note: Age of senior owner is age 65 and older.

B. Exempted Dogs:

Exempted from payment of the license fee are applications submitted for a dog license for any guide, hearing, service, war, working search, detection, police and therapy dogs. State certification will be required. No special tags will be issued. State surcharge will be \$1 for spayed/neutered and \$3 for unspayed/unneutered.

C. Refunds/Prorated Fees:

The Town will not refund dog license fees or prorate fees.

D. Annual License Fee:

Each license will be valid for one year. All license fees are due annually prior to their anniversary date.

E. New York State Surcharge:

Included in the license fee established by the Town of Sodus and set forth herein, each applicant for a dog license shall pay a New York State surcharge of \$1.00 if the dog to be licensed is altered, or a surcharge of \$3.00 if the dog sought to be licensed is unaltered. Each purebred dog licensed shall be subject to the same New York State surcharge of \$1.00 if the dog to be licensed is altered, or \$3.00 if the dog sought to be licensed is unaltered.

F. Late Fee:

All fees owed are subject to a \$10.00 late fee if 60 days or more overdue for each dog.

G. Enumeration Fee:

Each applicant found with an unlicensed dog or late renewal at the time enumeration is conducted shall be assessed and a surcharge of \$5.00 for each such dog, which shall be retained by the Town and used to defray the cost of an enumeration of dogs living within the Town.

H. Replacement Tags.

Replacement Tags will be \$3.00 each.

I. Dog Impoundment Fee.

The Town of Sodus Code requires dog owners to reimburse the Town for costs for catching, transporting and housing dogs found running at large. The following charges must be paid to the Town Clerk before a dog can be picked up from the Wayne County Humane Society.

First running at large incident in a calendar year (per dog): \$75

Second running at large incident in a calendar year (per dog): \$150

Third or more running at large incident in a calendar year (per dog): \$200

The Dog Impoundment Fee is to cover the Town costs and is in addition to any penalty assessed by the Town Court for violations of Town law.

J. Penalties for offenses Pursuant to Sodus Town Code Section 38-8:

Any person convicted of a violation of Chapter 38, Article I (Dog Control) of the Sodus Town Code shall be liable for a fine of not less than One Hundred Dollars (\$100.00) for a first violation; not less than Two Hundred Dollars (\$200.00) for a second violation; and not less than Five Hundred Dollars (\$500.00) for each subsequent violation.

K. Penalties for offenses Pursuant to Sodus Town Code Section 38-12:

The violation of any provision of Section 38-12 (Running at Large) of the Sodus Town Code shall be subject to a fine of \$50.00 for the first offense, \$100.00 for the second offense and \$200 for each subsequent offense.

Adopted Date: 7/24/2025

RESOLUTION

FRANK GAHR – TEMPORARY BACKUP DOG CONTROL OFFICER

(10 07-2025)

NOW BE IT RESOLVED, Councilperson Dale Pickering motioned to adopt resolution (10 07-2025) hiring Frank Gahr as temporary Backup Dog Control Officer at \$18.00 hourly plus mileage reimbursement to assist in the interim to the Primary DCO Robert Snyder. Gahr will fill in on a very temporary basis until Assistant Kyle Kephart returns from leave (about 2 months). This resolution was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent; Don Ross, aye; Chris Tertinek, aye; Dale Pickering, aye; and Cathy Willmott aye. Resolution Adopted.

Motion by Councilperson Dale Pickering to enter into Executive Session regarding medical, financial, credit or employment history of a particular person or corporation or relating to appointment promotion demotion discipline or removal was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent, Chris Tertinek aye; Don Ross, aye; Dale Pickering, aye; and Cathy Willmott, aye. Motion carried.

Time: 4:20 PM

Motion by Councilperson Don Ross to exit out of Executive Session and enter into Regular Session was seconded by Councilperson Dale Pickering. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent, Chris Tertinek aye; Don Ross, aye; Dale Pickering, aye; and Cathy Willmott, aye. Motion carried.

Time 4:30 PM

Councilperson Dale Pickering discussed with the Sodus Town Board a Highway Tractor Boom to mow roadsides that the Town of Arcadia is selling. Pickering stated that the funds to purchase this used piece of equipment will come out of CHIPS. More will be discussed at the meeting in August regarding this. In addition, it was noted from Pickering that the Town of Arcadia's equipment is very well maintained.

Councilperson Dale Pickering motioned to adjourn the Town Board Meeting was seconded by Councilperson Cathy Willmott. Upon roll call the following votes were heard, Supervisor Scott Johnson, absent, Don Ross, aye; Chris Tertinek, aye and Dale Pickering, aye and Cathy Willmott, aye. Motion carried.

Time: 4:31 PM

Minutes Written By:

Lori K. Diver

Sodus Town Clerk, RMC

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - TOWNWIDE

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
323	COREY COMER FOOD TRUCK RODEO	A7550.4	450.00	4320	07/11/2025
324	ALPCO RECYCLING INC 1334548/2025 SPRING CLEAN UP	A8160.4	11,093.95		
326	CHARLES GARDNER MILEAGE BANK DEPOSIT	A1110.4	16.80		
327	MORGAN RUBBISH REMOVAL INC. 468057/HIGHWAY BARN	A5132.4	102.91		
328	HUMANE SOCIETY OF WAYNE COUNTY BOARDING	A3510.4	270.00		
329	VERIZON WIRELESS 315-310-0330/DOG CONTROL	A3510.4	31.25		
329	VERIZON WIRELESS 3155734876/HIGHWAY	A5132.4	31.25		
329	VERIZON WIRELESS 315-576-0836/BEECHWOOD	A7110.45	49.15		
330	LAKE COUNTRY DISTRIBUTING BOTTLED WATER	A1620.4	28.00		
331	YOUNG EXPLOSIVES 21290/2025 FOOD TRUCK	A7550.4	7,500.00		
332	ROCHESTER GAS AND ELECTRIC 2001-1351-002/STREET LIGHTING TN @ LARGE	A5182.4	1,016.99		
333	WEX BANK FUEL FOR JUNE 2025	A7110.4	385.83		
334	EASTERN SHORE ASSOCIATES 814321/POLICY CHANGE	A1910.4	420.00		
335	ROCHESTER AREA CONST. & HEALTH INSURANCE FOR AUGUST 2025	A9060.8	4,125.00		
336	COSTICH ENGINEERING, DPC 74583/PROF. SERV. FROM 4/24/25 BEECHWOOD GRANT 218681	A600	417.00		
337	VILLAGE OF SODUS VILLAGE SHARE COURT FINES MAY 2025	A1130.4	150.00		
338	MRB GROUP PC 67649/PROF SERV. 4/6/25-5/3/25 WD #12	A600	447.50		
339	ALTERNATIVE TECHNOLOGY LLC 1844/SERVICE CALL	A1620.4	150.50		
341	CHARTER COMMUNICATIONS 142339301070725/DIGITAL ADAPTER	A1620.4	40.71		

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - TOWNWIDE

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
342	CHARTER COMMUNICATIONS 141749001071425/INTERNET	A1620.4	330.00		
343	LORI K. DIVER MILEAGE	A1410.4	16.80		
344	VILLAGE OF SODUS VILLAGE'S SHARE OF COURT FINES JUNE 2025	A1130.4	50.00		
345	PATRICK YOUNG FOOD TRUCK 2025	A7550.4	250.00		
346	STACIE AVERY MILEAGE	A1410.4	32.90		
347	WAYNE COUNTY INF. TECH 8554/DIGITAL SERVICES	A1460.4	1,500.00		
348	PHILADELPHIA INSURANCE COMPANY 2008327801/2025 RECREATION INSURANCE	A7310.4	809.00		
349	ROCHESTER GAS AND ELECTRIC 20031838277/HIGHWAY BARN	A5132.4	578.40		
349	ROCHESTER GAS AND ELECTRIC 20027887429/BEECHWOOD	A7110.45	100.59		
349	ROCHESTER GAS AND ELECTRIC 20032792853/CEMETERY	A8810.4	33.22		
350	CHARTER COMMUNICATIONS 144718501071425/INTERNET	A5132.4	110.00		
350	CHARTER COMMUNICATIONS 142290201071425/BASIC TV	A5132.4	17.99		
351	LYONS NATIONAL BANK 4622/OFFICE SUPPLIES	A1220.4	1,001.69		
351	LYONS NATIONAL BANK 4655/ASSESSOR CONFERENCE	A1355.4	265.00		
351	LYONS NATIONAL BANK 4630/MICROSOFT	A1410.4	140.39		
351	LYONS NATIONAL BANK 0568/SUMMER REC	A7310.4	5,963.19		
351	LYONS NATIONAL BANK 4614/SUMMER REC	A7310.4	257.46		
352	CIANNA BURR REIMBURSEMENT	A7310.4	25.55		

Total:

38,209.02

TOWN OF SODUS
Abstract of Unaudited Vouchers
GENERAL FUND - OUTSIDE VILLAGE

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
325	WAYUGA PRINTING & PUBLISHING 68B2FFD1-0028/ZONING BOARD LEGAL	B8010.4	41.78		
329	VERIZON WIRELESS 315-879-7523/CODE ENFORCEMENT	B3620.4	31.25		
335	ROCHESTER AREA CONST. & HEALTH INSURANCE FOR AUGUST 2025	B9060.8	1,375.00		
340	WAYUGA PRINTING & PUBLISHING 68B2FFD1-0029/LEGAL NOTICE	B8020.4	36.28		
351	LYONS NATIONAL BANK 4614/OFFICE SUPPLIES	B3620.4	32.94		
Total:			1,517.25		

TOWN OF SODUS
Abstract of Unaudited Vouchers
CM1 - PARKS

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
18	PLASSCHE LUMBER CO INC 434995/PAINT	CM1-7110.4	61.97		
Total:			61.97		

TOWN OF SODUS
Abstract of Unaudited Vouchers
HIGHWAY FUND - TOWNWIDE

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
218	VANBORTEL FORD, INC 120199/2025 FOR F350	DA5130.2	55,935.00		
219	PLASSCHE LUMBER CO INC 434526/PARTS	DA5130.4	13.35		
221	LAKESIDE AUTO SERVICE 16950/REPAIR	DA5130.4	795.08		
221	LAKESIDE AUTO SERVICE 16970/REPAIR	DA5130.4	631.88		
222	DOLOMITE PRODUCTS CO, INC 1220375/ROAD/CUSHION SAND	DA5142.4	933.10		
223	E & V ENERGY CORP 14689/910.2 GAL @ \$2.8821	DA5130.4	2,623.29		
224	TRACEY ROAD EQUIPMENT INC X105132079:01/PARTS	DA5130.4	180.00		
224	TRACEY ROAD EQUIPMENT INC X105131612:01/PARTS	DA5130.4	965.00		
225	LOWE'S BUSINESS ACCOUNT 821 3133 044251 3/FINANCE CHARGE	DA5130.4	29.00		
226	E & V ENERGY CORP 534066/474.6 GAL DIESEL @ \$2.850	DA5130.4	1,352.61		
227	WEX BANK FUEL FOR JUNE 2025	DA5130.4	618.96		
229	CYNCON EQUIPMENT INC 98732/PARTS	DA5130.4	717.84		
230	ADVANCE AUTO PARTS 14965-372499/PARTS	DA5130.4	29.97		
231	DOLOMITE PRODUCTS CO, INC 1221552/ROAD/CUSHION SAND	DA5142.4	931.59		
232	DAVID DEFISHER REIMBURSEMENT FOR INTERIM LICENSE	DA5130.4	172.50		
233	DAVID DEFISHER 2025 UNIFORM ALLOWANCE	DA5130.4	450.00		
234	DECKMAN OIL CO 808575/DEF ELECTRIC DRUM PUMP W/HOSE	DA5130.4	254.17		
235	ADVANCE AUTO PARTS MULTI/PARTS	DA5130.4	216.87		
236	DOLOMITE PRODUCTS CO, INC 1223122/ROAD/CUSHION SAND	DA5142.4	1,176.93		

TOWN OF SODUS
Abstract of Unaudited Vouchers
HIGHWAY FUND - TOWNWIDE

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
237	ALLEN CHASE ENTERPRISES, INC 13192/2025 HERBICIDE SPRAYING	DA5140.4	4,023.66		
238	J C SMITH INC 1828478/LABOR/ PARTS	DA5130.4	1,075.36		
239	LYONS NATIONAL BANK 4614/TRUCK PARTS	DA5130.4	482.98		
240	SOUTHWORTH-MILTON CAT SINV0046415/PARTS/LABOR	DA5130.4	2,856.80		
Total:			76,465.94		

TOWN OF SODUS
Abstract of Unaudited Vouchers
HIGHWAY FUND - OUTSIDE VILLAGE

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
220	NORTHERN ASPHALT, LLC 403793/CHIPS-DUFLOO	DB5112.4	1,430.80		
220	NORTHERN ASPHALT, LLC 403834/CHIPS-DUFLOO	DB5112.4	8,607.50		
220	NORTHERN ASPHALT, LLC 403774/CHIPS-DUFLOO	DB5112.4	7,134.73		
222	DOLOMITE PRODUCTS CO, INC 1216800/CHIPS MCMULLEN RD	DB5112.4	5,982.19		
222	DOLOMITE PRODUCTS CO, INC 1216799/CHIP MCMULLEN RD	DB5112.4	4,470.08		
228	ROCHESTER AREA CONST. & HEALTH INSURANCE AUGUST 2025	DB9060.8	9,625.00		
Total:			37,250.30		

TOWN OF SODUS
Abstract of Unaudited Vouchers
ALTON LIGHTING DISTRICT

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
14	ROCHESTER GAS AND ELECTRIC 2001-1350-848/STREET LIGHTING ALTON	SL1-5182.4	580.75		
Total:			580.75		

TOWN OF SODUS
Abstract of Unaudited Vouchers
SODUS CENTER LIGHTING DISTRICT

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
14	ROCHESTER GAS AND ELECTRIC 2001-1350-939/STREET LIGHTING SODUS CTR	SL2-5182.4	282.66		
Total:			282.66		

TOWN OF SODUS
Abstract of Unaudited Vouchers
WALLINGTON LIGHTING DISTRICT

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
14	ROCHESTER GAS AND ELECTRIC 2001-1350-756/STREET LIGHTING WALLINGTON	SL3-5182.4	312.22		
Total:			312.22		

TOWN OF SODUS
Abstract of Unaudited Vouchers
TRUST & AGENCY

Total Claims: \$157,802.91

07/24/2025

Number 014

Voucher #	Claimant	Account #	Amount	Check	Date
14	ROCHESTER AREA CONST. & HEALTH INSURANCE AUGUST 2025	TA20	2,663.44		
15	EXCELLUS HEALTH PLAN DENTAL INSURANCE AUGUST 2025	TA20	459.36		
Total:			3,122.80		

Lori Diver

From: Paulina Anderson <sodusrecandfun@gmail.com>
Sent: Thursday, July 10, 2025 7:41 PM
To: Lori Diver
Subject: June Directors Report

June Directors Report 2025

June 1st we had our team orientation. We were only missing a few and most of those Notified us to let us know they wouldn't be there. There was only one being a coordinator of the tots that didn't communicate anything. New hire paper work was distributed and information given

June 7th After talking it through with Amanda and Cathy we decided to remove Victoria Loan Whom was our hired tot coordinator that didn't show up or communicate anything since hiring. Her position was filled by previous tot Coordinator Ashley Catchmen. We are very excited to have her back in her role!

June 9th the quotes for Staff and youth shirts were submitted for review. The first order from Amazon was placed.

June 10th the field trip transportation and lunch requests were sent to their persons to make sure we are covered.

June 13th registration officially closed with 149 registrations. I am now just collecting payments as they come in to process

Between June 15th and 18th I was reached out to by more people because they missed registration. With having the spots still open we are officially up to 167 total registrations of which only 10 are sports only and 2 are swim only.

Shirts for youth and staff have been ordered. Shirts for basketball and soccer have been ordered, each under \$500 per order. Receipts have been sent

The inflatables for the end of the year party have been reserved waiting for the tax exempt to be taken off to pay remaining balance. I have asked the person from last year Ashley Catchman, if we are able to get the cotton candy machine, snow cone and new this year, the dunk tank from the people that donated their use last year.

I also will need to sit down with someone to work out a contract for Best Friends Musique for the Photobooth and Dj services again. Last year that cost was taken care of by Val Fanning. With Val not working this summer I would need someone to oversee so there is no conflict of interest in payment as I co own Best Friends Musique.

June 30th was our first technical day. We set up all areas we were needing for rec. We are ready to go!

To Whom it may concern:

I hope this message finds you well. After much reflection, I have made the decision to step down from my role as Director of Recreation for the town of Sodus, effective at the end of this summer season. This decision has not been easy, but it comes from a place of needing to focus more deeply on my family and my personal well-being.

I am incredibly proud of the work we've done together, and I am grateful for the opportunity to have served this community. The programs we've built and the experiences we've shared with the youth of Sodus have been some of the most fulfilling aspects of my time as Director. I truly believe in the power of recreation to change lives, and it's been an honor to contribute to that vision. As an official date is needed I would say September 1st, 2025.

I am committed to ensuring a smooth transition, and I am happy to assist in any way I can to support the next steps, whether it be helping identify my successor and having them shadow or just stepping back if you would prefer.

Thank you for your understanding and support during this time of transition. I will always cherish my time here and the relationships I've built within this community.

Sincerely,

Paulina Anderson

