El Rancho Charter School
181 S. Del Giorgio Dr., Anaheim, CA 92808

Charter Board Meeting Minutes
Wednesday, May 6, 2020

Members in attendance: ✓ = in attendance A = absent

Craig Floerke [5:45]	✓	Katherine Heidelman (1)	✓	Natasha Garabedian (2)	✓
Brent McKee	A	Jennifer Carrillo (2)	✓	Frances Loeffler	✓
Ed Howard	✓	Jessica Nibarger (1)	✓	Michele Walker	✓
Megan Lundsberg(2)	✓	Brad Vargyas (2)	✓		

- Michele called the meeting to order at 5:30p.m via Zoom.
- Due to Zoom format, no flag salute.
- Michele welcomed board members.
- Quorum was established with members of the board present. Michele announced all votes would be in the roll call format.

5. **ADOPTION OF AGENDA:** Motion to adopt the agenda made by Natasha. 2nd by Katherine. **Motion adopted by roll call vote - 9/0/0/2**: Ed – Yes, Jessica – Yes, Natasha – Yes, Fran – Yes, Jennifer – Yes, Megan – Yes, Brad – Yes, Katherine – Yes, Michele – Yes.

6. **CLOSED SESSION:** None

7. **ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele discussed how remote learning has gone well. We had about 80 students needing chrome books that were distributed within the first two weeks. A survey was sent home to parents and students today regarding the distance learning process. Keeping in line with CDE and OUSD, progress reports will have a pass with distinction or incomplete with comments. For report cards for the end of year, they will have a pass with distinction or pass. We are currently putting together plans for book turn-in procedures and promotion video ceremony. Katherine asked when announcements will be made to parents and Michele replied that we are still waiting on Yearbook delivery timelines, if available, to make final determinations.

Craig arrived 5:45pm

8. **MINUTES FROM PREVIOUS MEETING:**
Minutes from the March 4, 2020 meeting were presented. Moved by Katherine. 2nd by Natasha. **Motion adopted by a roll call vote - 10/0/0/1**: Ed – Yes, Jessica – Yes, Natasha – Yes, Fran – Yes, Jennifer – Yes, Megan – Yes, Brad – Yes, Katherine – Yes, Michele – Yes, Craig – Yes.

9. **EXECUTIVE COMMITTEE REPORT:** Fran reported that the committee met via Zoom to set the agenda on April 30, 2020. No additional action was taken.

10. **Personnel report:** Fran presented the personnel report. Moved by Brad. 2nd by Jessica. **Motion adopted by a roll call vote - 10/0/0/1:** Ed – Yes, Jessica – Yes, Natasha – Yes, Fran – Yes, Jennifer – Yes, Megan – Yes, Brad – Yes, Katherine – Yes, Michele – Yes, Craig – Yes.

11. **PUBLIC COMMENT:** NONE.

INFORMATION/ACTION ITEMS:

12. INFORMATION: 2nd Interim Reporting – Fran updated the board on the results of 2nd interim reporting. She advised that the 3 year projections reflected omission of COLA as it was anticipated that would be zero for at least next year. In addition, changes were made to the 3 year to reflect anticipated income and expenses reductions.

13. ACTION: Board Item 1 – 2020-2021 Budget: Fran presented the proposed budget. Discussions were over the budget not reflecting the rumored May Revise changes and reflecting reductions in revenue due to lower enrollment and reductions made in expenses overall and maintaining the appropriate reserves. Moved by Natasha. 2nd by Katherine. **Motion adopted by a roll call vote - 10/0/0/1:** Ed – Yes, Jessica – Yes, Natasha – Yes, Fran – Yes, Jennifer – Yes, Megan – Yes, Brad – Yes, Katherine – Yes, Michele – Yes, Craig – Yes.

14. ACTION: Board Item 2 – 3 Year Multi-year budget projections 2020-2023: Fran presented 3 year projections reiterating the concern for spending in anticipation of further budget reductions from the State. Discussions continued about the need to continue with reserves and awareness of reductions. Moved by Jennifer. 2nd by Jessica.
Motion adopted by a roll call vote - 10/0/0/1: Ed – Yes, Jessica – Yes, Natasha – Yes, Fran – Yes, Jennifer – Yes, Megan – Yes, Brad – Yes, Katherine – Yes, Michele – Yes, Craig – Yes.

15. Consent – Item A – Increase Portview NPS contract: Increase needed for 1:1 services. Moved by Natasha. 2nd by Jessica.
Motion adopted by a roll call vote - 10/0/0/1: Ed – Yes, Jessica – Yes, Natasha – Yes, Fran – Yes, Jennifer – Yes, Megan – Yes, Brad – Yes, Katherine – Yes, Michele – Yes, Craig – Yes.

16. New/Other Business: Michele announced that Matt Trayte (Certificated) and Jennifer Ahrendt (Classified) were elected by staff to the board.

17. Public comment: None.

18. Adjournment – 7:12pm.

Respectfully submitted,
Fran Loeffler