

Charter Board Meeting Minutes

Wednesday, March 12, 2025

Members in attendance: ✓ = in attendance A = absent

Arnold Arsenault	✓	Jennifer Hillman (1)	A	Nicole Zakharin (2)	A
Jonathan Hurst	✓	Joyce Vanasopha (1)	✓	Frances Loeffler	✓
Kenneth Miller	A	Jennifer Ahrendt (1)	✓	Michele Walker	✓
Cheryl Casanova (1)	✓	Carol Ann McGuire (1)	✓		

1. Call the meeting to order at 5:34pm
2. Pledge was recited.
3. Michele welcomed board members.
4. Quorum was established with members of the board present.

5. ADOPTION OF THE AGENDA: Moved by Cheryl. 2nd by Arnold.

Motion adopted 8/0/0/3 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes
Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – yes
Michele Walker – yes*

6. **ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele reported that we have one more elementary tour with Running Springs on the 21st. We will be continuing the Wednesday campus tours. Career Day was a success with some interesting careers represented, including bugs and reptiles and, our SRO Officer Williams. Our instrumental music program just performed at Knott's Berry Farm. We had over 300 students participate in the Movie Day fundraiser reward. Canyon High School counselors completed their registration with our 8th graders. Our basketball season is in full swing. Sydney Tran won the Orange County Spelling Bee and will be competing in Washington D.C. at the National Spelling Bee! Our Science Olympiad team was 4th in regionals and will be going to the state competition. Open House will be March 25th and Spring Break starts March 31st.

7. Minutes from the February 12, 2025 meeting were presented. Moved by Jennifer A. 2nd by Cheryl.

Motion adopted 8/0/0/3 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes
Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – yes
Michele Walker – yes*

8. **EXECUTIVE COMMITTEE REPORT:** Fran reported that the committee met on March 5, 2025 to set the agenda. No additional action was taken.

9. Personnel report: Fran presented. Moved by Carol Anne. 2nd by Jennifer A.

Motion adopted 8/0/0/3 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes
Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – yes
Michele Walker – yes*

10. Public Comment – Items on the agenda: None.

INFORMATION/ACTION ITEMS:

11. ACTION: Board Item 1 –2025-2026 Certificated Work Calendars. Fran presented the calendar. No significant changes. Moved by Jennifer A. 2nd by Cheryl.

Motion adopted 8/0/0/3 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes
Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – yes
Michele Walker – yes*

12. ACTION: Board Item 2 – 2025-2026 Classified Work Calendars. Fran presented the calendar. No significant changes. Moved by Jonathan. 2nd by Joyce.

Motion adopted 8/0/0/3 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes
Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – yes
Michele Walker – yes*

13. ACTION: Board Item 3 – Amended 2025-26 Safety Plan to include the Instructional Continuity Plan. Michele explained the change and the addition to the plan. Moved by Jennifer A. 2nd by Arnold.

Motion adopted 8/0/0/3 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes
Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – yes
Michele Walker – yes*

- 14. ACTION: Board Item 4 – Air-Ex controllers for 400, Library, drives for all and Wi-Fi thermostats.** Air-Ex will replace remaining controllers in 400 and Library. Install drives for same in the 100 and 300 and add Wi-Fi thermostats to replace in room controls. Work to be completed during Spring Break. Moved by Jennifer A. 2nd by Cheryl. Arnold asked if this had value over replacing the entire system. Fran explained that it would be well over \$1 million.

Motion adopted 8/0/0/3 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes
Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – yes
Michele Walker – yes*

- 15. ACTION: Board Item 5 – IEE Policy.** Michele explained that parents can request an Independent Educational Evaluation. We are establishing this policy to effectively put a cap on services that El Rancho would pay for within legal limits. This was recommended by our SELPA. Moved by Jennifer A. 2nd by Carol Anne.

Motion adopted 7/0/0/4 with:

*Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – absent
Cheryl Casanova – yes

Jennifer Hillman – absent
Joyce Vanasopha – yes*

*Jennifer Ahrendt – yes
Carol Anne McGuire – yes
Nicole Zakharin – absent
Frances Loeffler – absent for this vote (fire alarm)
Michele Walker – yes*

****Jennifer Ahrendt took minutes during this item.****

- 16. INFORMATION: Spanish textbook adoption – 30-day review of Senderos.** Michele explained that the Spanish teachers would like to adopt this new textbook that Canyon High School is using. The book will be on 30-day review and presented for adoption at the next meeting.

- 17. INFORMATION: Enrollment update.** Fran reported that we are currently at 1136 for next year. This aligns with this year's enrollment, so we are pleased that the open enrollment and inter-district transfers continue to flourish.

- 18. CONSENT: None.**

- 19. Public comment, items not on the agenda: None**

- 20. New/Other business - None**

- 21. Adjournment – 6:00p.m.**

Respectfully submitted, Frances Loeffler