Charter Board Meeting Minutes
Wednesday, November 29, 2023

Members in attendance: ✓ = in attendance A = absent

Arnold Arsenault	✓	Mike Lee (2)	A	Nicole Zakharin (1)	✓
Jonathan Hurst	✓	Deeanne Flores (2)	A	Frances Loeffler	✓
Kenneth Miller	A	Lori Mudd (2)	✓	Michele Walker	✓
Steven Little (2)	✓	Carol Ann McGuire (2)	✓		

1. Michele called the regular meeting to order at 5:31p.m. in ERCS Library

2. The pledge was recited.

3. Michele welcomed the board.

4. Quorum was established with members of the board present.

5. ADOPTION OF THE AGENDA: Moved by Carol Anne. 2nd by Arnold.
Motion adopted 7-0-0-4

****Jonathan arrived 5:33pm****

6. ACKNOWLEDGEMENTS & ANNOUNCEMENTS: Michele reported that International Food Day went very well. So many countries were represented and there was plenty of food and wonderful volunteers. There are upcoming performances and concerts for instrumental music, dance and musical theater. 7th grade information nights are scheduled for January 16th and 17th. Arnold asked how the Santiago Canyon Community College concert went with our students performing. We reported that our instrumental music teacher, Catherine Olsen, said it was largely attended and a great concert.

7. Minutes from the October 18, 2023, meeting were presented. Moved by Steven. 2nd by Lori.
Motion adopted 8-0-0-3

8. EXECUTIVE COMMITTEE REPORT: Fran reported that the committee met on November 15, 2023, to set the agenda. No other action was taken.

9. Personnel report: Fran presented the personnel report. Moved by Carol Anne. 2nd by Jonathan.
Motion adopted 8-0-0-3

10. Public Comment – Items on the agenda: None.

INFORMATION/ACTION ITEMS:

11. **ACTION: Board Item 1 – 1st Interim Budget reports.** Fran presented the 1st Interim budget reports including 3-year projection and assumptions. Moved by Lori. 2nd by Nicole.
    Motion adopted 8-0-0-3
12. **ACTION: Board Item 2 – Cash flow report.** Fran presented the current cash flow report including year-end projections. Moved by Steven. 2nd by Carol Anne.
    Motion adopted 8-0-0-3

13. **ACTION: Board Item 3 – Electronic disposal.** Logs for surplus items for electronic disposal were presented. Moved by Carol Anne. 2nd by Lori.
    Motion adopted 8-0-0-3

14. **ACTION: Board Item 4 – Café restroom remodel.** The remodel plan and cost were presented for approval. Moved by Nicole. 2nd by Jonathan.
    Motion adopted 8-0-0-3

15. **Consent:** A. Accept gift. Moved by Steven. 2nd by Jonathan.
    Motion adopted 8-0-0-3

16. **Public comment, items not on the agenda:** None

17. **New/Other business:** None

18. **Adjournment** – 6:15p.m.

Respectfully submitted,
Fran Loeffler