

Charter Board Meeting Minutes Wednesday, December 11, 2024

Members in attendance: ✓ = in attendance A = absent

Arnold Arsenault	✓	Jennifer Hillman (1)	✓	Nicole Zakharin (2)	✓
Jonathan Hurst	✓	Joyce Vanasopha (1)	A	Frances Loeffler	✓
Kenneth Miller 5:39pm	✓	Jennifer Ahrendt (1)	✓	Michele Walker	✓
Cheryl Casanova (1)	✓	Carol Ann McGuire (1)	A		

1. Call the meeting to order at 5:31pm
2. Pledge was recited.
3. Michele welcomed board members.
4. Quorum was established with members of the board present.
5. ADOPTION OF THE AGENDA: Moved by Nicole. 2nd by Arnold.

Motion adopted 8/0/0/3 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – yes</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – absent</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – absent</i>	

6. **ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele reported that the PTSA hosted a fabulous International Day at the end of November. The Spelling Bee was held and 2 of our students moved on to the County competition. Musical Theater had their awesome show last week. All other performing arts classes will have performances in the next two weeks. In January, we will begin our Parent Information Nights on the 21st at 5:30pm and the 22nd at 2pm virtually and 5:30pm in person. Open Enrollment period will be from January 13 through January 27.
7. Minutes from November 6, 2024 meeting were presented. Moved by Jonathan. 2nd by Cheryl.

Motion adopted 8/0/0/3 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – yes</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – absent</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – absent</i>	

Minutes from October 16, 2024 meeting were presented for correction. Moved by Nicole. 2nd by Jennifer.

Motion adopted 8/0/0/3 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – yes</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – absent</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – absent</i>	

8. EXECUTIVE COMMITTEE REPORT: Fran reported that the committee met on December 4, 2024 to set the agenda. No additional action was taken.

9. Personnel report: Fran presented. Moved by Jennifer A. 2nd by Ken.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – absent

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

10. Public Comment – Items on the agenda: None.

INFORMATION/ACTION ITEMS:

11. ACTION: Board Item 1 – 1st Interim Budget reports. Fran presented the 1st Interim Budget, the 3-year projection and Assumptions. Moved by Jennifer A. 2nd by Cheryl.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – absent

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

12. ACTION: Board Item 2 – Cash flow report. Fran presented the 1st Interim Cash Flow report. Moved by Jennifer A. 2nd by Jonathan.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – absent

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

13. ACTION: Board Item 3 – Facility rate changes. Due to rising costs of utilities, supplies and personnel, the Facility rates that had not been changed since 2019, required review and increase. Moved by Arnold. 2nd by Jennifer A.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – yes
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – absent

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

14. ACTION: Board Item 4 – Cancel January 15 meeting. Due to the winter break extending into January, there would be a lack of agenda items. Moved by Nicole. 2nd by Jonathan.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes

Jonathan Hurst – yes

Kenneth Miller – yes

Cheryl Casanova – yes

Jennifer Hillman – yes

Joyce Vanasopha – absent

Jennifer Ahrendt – yes

Carol Anne McGuire – absent

Nicole Zakharin – yes

Frances Loeffler – yes

Michele Walker – yes

15. CONSENT: None

16. Public comment, items not on the agenda: None

17. New/Other business: None

18. Adjournment – 5:55p.m.

*Respectfully submitted,
Frances Loeffler*