El Rancho Charter School
181 S. Del Giorgio Dr., Anaheim, CA 92808

Charter Board Meeting Minutes
Wednesday, February 17, 2021

Members in attendance: ✓ = in attendance A = absent

Craig Floerke	✓	Katherine Heidelman (2)	✓	Jennifer Ahrendt (1)	✓
Brent McKee	A	Steven Little (1)	✓	Frances Loeffler	✓
Ed Howard	A	Jessica Nibarger (2)	✓	Michele Walker	✓
Megan Lundsberg(1)	✓	Matt Trayte (1)	✓		

- Michele called the meeting to order at 5:32p.m via Zoom.
- Michele welcomed board members
- Quorum was established with members of the board present. Michele announced all votes would be in the roll call format.

4. **ADOPTION OF AGENDA:** Motion to adopt the agenda made by Jessica. 2nd by Craig. Fran asked to move Item 10 from "pink sheet" to after Item 12/Board Item 2.
Motion adopted by roll call vote - 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jennifer – Yes, Jessica – Yes, Matt – Yes, Fran – Yes, Michele – Yes.

5. **Closed session – NONE.**

6. **ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele reported that there is only one positive staff member case and zero students. Open Enrollment is currently at 103. Open House will be in virtual format similar to Back to School Night. Departments and individual teachers are doing video presentations.

7. **MINUTES FROM PREVIOUS MEETING:**
Minutes from the December 9, 2020 meeting were presented for approval. Moved by Matt. 2nd by Katherine.
Motion adopted by roll call vote - 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jennifer – Yes, Jessica – Yes, Matt – Yes, Fran – Yes, Michele – Yes.

8. **EXECUTIVE COMMITTEE REPORT:** Fran reported that the committee met on February 11, 2021 via Zoom to set the agenda. No further action was taken.

9. **Personnel report:** Fran and Michele presented the personnel report. Moved by Jessica. 2nd by Matt.
Motion adopted by roll call vote - 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jennifer – Yes, Jessica – Yes, Matt – Yes, Fran – Yes, Michele – Yes.

10. **PUBLIC COMMENT on Agenda Items:** None.

INFORMATION/ACTION ITEMS:

11. **ACTION: Board Item 1 – 2021-2022 Work calendars –** Moved by Jennifer. 2nd by Katherine. Fran mentioned that the Nurse calendar will be presented at a later date.
Motion adopted by roll call vote - 9/0/0/2: Craig – Yes, Ed – Yes, Megan – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes.

12. ACTION: Board Item 2 – Classified Salary Schedule for Minimum wage - Moved by Craig. 2nd by Matt.
Motion adopted by roll call vote - 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jennifer – Yes, Jessica – Yes, Matt – Yes, Fran – Yes, Michele – Yes.

13. ACTION: Board Item 3 – School Safety Plan – Michele presented the Comprehensive School Safety Plan. This year's plan included reference to the Covid-19 Safety Plan. Moved by Matt. 2nd by Craig.
Motion adopted by roll call vote - 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jennifer – Yes, Jessica – Yes, Matt – Yes, Fran – Yes, Michele – Yes.

14. INFORMATION: Healthy Youth Act program – 30-day review. Michele discussed that in accordance with the State of California requirement of 10 hours of various topics of health for middle schoolers, the Positive Prevention Plus program is the program up for review and will return for action in April.

15. INFORMATION: Enrollment/Budget projections – Michele and Fran presented. Craig asked what it looked like in future years. It was explained that enrollment will continue to decline. Jennifer asked about the elementary schools adding a 7/8 and how that would affect us. Michele responded that we don't know the timeline and how many students we would actually lose. Jessica asked if 1200 is the number we have to go by and can we afford 1150. Michele responded that we can only afford this year because of the funding based on prior year.

16. Consent: None

17. Other business: Form 700 – Fran distributed Form 700 to board members and asked if they could return them to her by the end of the week.

18. Public comment: None

19. Adjournment – 6:25pm.

Respectfully submitted,
Fran Loeffler