El Rancho Charter School
181 S. Del Giorgio Dr., Anaheim, CA 92808

Charter Board Meeting Minutes
Wednesday, May 19, 2021

Members in attendance: ✓ = in attendance A = absent

Craig Floerke	✓	Katherine Heidelman (2)	✓	Jennifer Ahrendt (1)	✓
Brent McKee	✓	Steven Little (1)	✓	Frances Loeffler	✓
Ed Howard	A	Jessica Nibarger (2)	✓	Michele Walker	✓
Megan Lundsberg(1)	✓	Matt Trayte (1)	✓		

- Michele called the meeting to order at 4:30p.m via Zoom.
- Quorum was established with members of the board present. Michele announced all votes would be in the roll call format.

3. PUBLIC COMMENT on Closed Session: NONE.

4. Adjourn to Closed Session 4:32pm.

5. Call to order Regular Session 5:52pm.

****Megan did not return*

6. Report of Closed Session: Fran reported that no action was taken.

7. ADOPTION OF AGENDA: Motion to adopt the agenda made by Craig. 2nd by Jessica. **Motion adopted by roll call vote - 9/0/0/2**: Craig – Yes, Brent – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

8. ACKNOWLEDGEMENTS & ANNOUNCEMENTS: Michele reported that PTSA provided breakfast for two days to the staff for teacher appreciation/staff appreciation week. We also provided lunch for the staff that week. PTSA recognized the following staff members with their service awards: Tom Fessett, Carol Anne McGuire, Kenia Ozuna, Marcy Hail, Sam Yang and Brandi Padilla.

9. MINUTES FROM PREVIOUS MEETING:
Minutes from the April 14, 2021 meeting were presented for approval. Moved by Matt. 2nd by Katherine.
Motion adopted by roll call vote – 9/0/0/2: Craig – Yes, Brent – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

10. EXECUTIVE COMMITTEE REPORT: Fran reported that the committee met on May 13th to set the agenda. The committee approved unanimously to pay for tree removal for $5,250 to Southern California Landscape, Inc.

11. Personnel report: Fran and Michele presented the personnel report. Moved by Jennifer. 2nd by Steve. Jessica Nibarger recused herself from the vote.
Motion adopted by roll call vote – 8/0/0/2 and 1 recusal: Craig – Yes, Brent – Yes, Katherine – Yes, Steven – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

12. PUBLIC COMMENT on Agenda Items: Kathleen Engstrom, parent, against Information Item #12. Jeff Richardson, parent, against Information Item #12. Wendy Cary, parent, against Information Item #12.

Regular Board meeting closed for Public Hearing at 6:08pm.

INFORMATION/ACTION ITEMS:

13. PUBLIC HEARING: El Rancho Charter School Local Control and Accountability Plan.
No public comment. Close Public Hearing at 6:10pm.

Resume regular Board meeting at 6:10pm.

****Brent left the meeting at 6:10pm.*

****Megan rejoined the meeting at 6:12pm.*

14. ACTION: Board Item 1 – Expanded Learning Opportunity Grant Plan: Michele gave an overview of the plan and Fran presented the corresponding budget. Moved by Katherine. 2nd by Jessica.
Motion adopted by roll call vote – 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

15. ACTION: Board Item 2 – In-Person Instructional Grant: Michele gave an overview of the plan and Fran presented the corresponding budget. Moved by Jennifer. 2nd by Matt. **Motion adopted by roll call vote – 9/0/0/2**: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

16. ACTION: Board Item 3 – Student calendar: Moved by Matt. 2nd by Katherine.
Motion adopted by roll call vote – 9/0/0/2: Craig – Yes, Matt – Yes, Katherine – Yes, Jessica – Yes, Jennifer – Yes, Steven – Yes, Megan – Yes, Fran – Yes, Michele - Yes

17. ACTION: Board Item 4 – Resolution 21-04 Observance of Lincoln Day: Resolution in place as Lincoln Day will be observed February 18, 2022. Moved by Katherine. 2nd by Jennifer.
Motion adopted by roll call vote – 9/0/0/2: Craig – Yes, Matt – Yes, Katherine – Yes, Jessica – Yes, Jennifer – Yes, Steven – Yes, Megan – Yes, Fran – Yes, Michele - Yes

18. ACTION: Board Item 5 – PARS Supplemental Retirement Plan: Moved by Jessica. 2nd by Jennifer.
Motion adopted by roll call vote – 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

19. ACTION: Board Item 6 – 2021-22 Budget: Fran presented the preliminary budget. Moved by Katherine. 2nd by Jennifer.
Motion adopted by roll call vote – 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes

20. ACTION: Board Item 7 – 2021-22 3 year budget: Fran presented the 3 year budget. Moved by Craig. 2nd by Matt.
Motion adopted by roll call vote – 9/0/0/2: Craig – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

21. INFORMATION: Promotion – Michele updated the board on plans for promotion and discussed guidelines. Board members further discussed the plan.

22. CONSENT: None

23. Public comment: Steven and Eileen Hartfelder, parents, commenting on appreciation for Katherine Heidelman agreeing to extend her term by one year.

24. Other business: Michele announced that Troy Coffey was elected for the open certificated board position.

25. Adjournment – 7:14p.m.

Respectfully submitted,
Fran Loeffler