

Charter Board Meeting Minutes

Wednesday, May 28, 2025

Members in attendance: ✓ = in attendance A = absent

Arnold Arsenault	✓	Jennifer Hillman (1) 5:33	✓	Nicole Zakharin (2)	✓
Jonathan Hurst	A	Joyce Vanasopha (1)	✓	Frances Loeffler	✓
Kenneth Miller	✓	Jennifer Ahrendt (1)	✓	Michele Walker	✓
Cheryl Casanova (1) 5:34	✓	Carol Ann McGuire (1)	A		

1. Call the meeting to order at 5:31pm
2. Pledge was recited.
3. Michele welcomed board members.
4. Quorum was established with members of the board present.
5. ADOPTION OF THE AGENDA: Moved by Jennifer A. 2nd by Arnold. Fran asked to move up Public Comment on non-agenda items to Item 10.

Motion adopted 7/0/0/4 with:

Arnold Arsenault – yes

Jonathan Hurst – absent

Kenneth Miller – yes

Cheryl Casanova – absent

Jennifer Hillman – absent

Joyce Vanasopha – yes

Jennifer Ahrendt – yes

Carol Anne McGuire – absent

Nicole Zakharin – yes

Frances Loeffler – yes

Michele Walker – yes

Jennifer Hillman arrived at 5:33

Cheryl Casanova arrived at 5:34

6. **ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele reported that our 7th grader, Sydney Tran, made it through Round 2 of the National Spelling Bee! We are in the process of finishing testing – students are working on science now. Ken thanked us for our support for the Special Olympics. He said it was a glorious event with a lot of smiling faces. Jennifer A. added that it was great for our students who participated and the high school students there were very helpful. Promotion will be at 6pm on June 11th.
7. Minutes from the April 16, 2025 meeting were presented. Moved by Jennifer A. 2nd by Nicole.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes

Jonathan Hurst – absent

Kenneth Miller – yes

Cheryl Casanova – yes

Jennifer Hillman – yes

Joyce Vanasopha – yes

Jennifer Ahrendt – yes

Carol Anne McGuire – absent

Nicole Zakharin – yes

Frances Loeffler – yes

Michele Walker – yes

8. **EXECUTIVE COMMITTEE REPORT:** Fran reported that the committee met on May 14, 2025 to set the agenda. No additional action was taken.

9. Personnel report: Fran presented. Moved by Nicole. 2nd by Jennifer A.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – absent
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – yes

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

Michele opened the Public Hearing for the 2025-26 Local Control Accountability Plan (LCAP) at 5:37pm.

Michele closed the Public Hearing for the 2025-26 Local Control Accountability Plan (LCAP) at 5:38pm

10. Public Comment – Items on the agenda: None.

Items not on the agenda: Nicole Beaudet-LaRosa addressed the board with a complaint involving her son.

INFORMATION/ACTION ITEMS:

11. ACTION: Board Item 1 – 2025-26 Local Control Accountability Plan (LCAP).

Michele presented the plan for the new year. Moved by Jennifer A. 2nd by Nicole.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – absent
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – yes

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

12. ACTION: Board Item 2 – 25-26 Budget Overview for Parents. Fran presented.

Moved by Nicole. 2nd by Arnold.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – absent
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – yes

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

13. ACTION: Board Item 3 – Adoption of the Business elective curriculum. The

curriculum was available for 30-day review. Moved by Ken. 2nd by Cheryl.

Motion adopted 9/0/0/2 with:

Arnold Arsenault – yes
Jonathan Hurst – absent
Kenneth Miller – yes
Cheryl Casanova – yes
Jennifer Hillman – yes
Joyce Vanasopha – yes

Jennifer Ahrendt – yes
Carol Anne McGuire – absent
Nicole Zakharin – yes
Frances Loeffler – yes
Michele Walker – yes

- 14. ACTION: Board Item 4 – 25-26 Preliminary budget reports.** Fran presented.
Moved by Jennifer A. 2nd by Nicole.

Motion adopted 9/0/0/2 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – absent</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – yes</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – yes</i>	

- 15. ACTION: Board Item 5 – 25-26 Preliminary cash flow reports.** Fran presented.
Moved by Jennifer A. 2nd by Arnold.

Motion adopted 9/0/0/2 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – absent</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – yes</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – yes</i>	

- 16. ACTION: Board Item 6 – Commercehouse 3-year agreement.** Fran and Michele discussed the benefits with the board. Moved by Nicole. 2nd by Arnold.

Motion adopted 9/0/0/2 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – absent</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – yes</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – yes</i>	

- 17. ACTION: Board Item 7 – Cancel June meeting.** Moved by Jennifer A. 2nd by Cheryl.
Motion adopted 9/0/0/2 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – absent</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – yes</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – yes</i>	

- 18. ACTION: Board Item 8 – 2025-26 Charter Board calendar.** Moved by Jennifer A.
2nd by Jennifer H.

Motion adopted 9/0/0/2 with:

<i>Arnold Arsenault – yes</i>	<i>Jennifer Ahrendt – yes</i>
<i>Jonathan Hurst – absent</i>	<i>Carol Anne McGuire – absent</i>
<i>Kenneth Miller – yes</i>	<i>Nicole Zakharin – yes</i>
<i>Cheryl Casanova – yes</i>	<i>Frances Loeffler – yes</i>
<i>Jennifer Hillman – yes</i>	<i>Michele Walker – yes</i>
<i>Joyce Vanasopha – yes</i>	

19. INFORMATION: 25-26 Local Performance Indicator Self-Reflections. Michele presented.

20. INFORMATION: Certificated election results. We announced that Nicole Zakarin was re-elected for the open certificated seat.

21. CONSENT: None.

22. New/Other business – None.

23. Adjournment – 6:17p.m.

*Respectfully submitted,
Frances Loeffler*