El Rancho Charter School
181 S. Del Giorgio Dr., Anaheim, CA 92808

**Charter Board Meeting Minutes**
**Wednesday, December 9, 2020**

Members in attendance: ✓ = in attendance A = absent

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|---|---|---|---|---|---|
| Craig Floerke | ✓ | Katherine Heidelman (2) | A | Jennifer Ahrendt (1) | ✓ |
| Brent McKee | A | Steven Little (1) | ✓ | Frances Loeffler | ✓ |
| Ed Howard | ✓ | Jessica Nibarger (2) | ✓ | Michele Walker | ✓ |
| Megan Lundsberg(1) | ✓ | Matt Trayte (1) | ✓ | | |

- Michele called the meeting to order at 5:31p.m via Zoom.
- Michele welcomed board members
- Quorum was established with members of the board present. Michele announced all votes would be in the roll call format.

**4. ADOPTION OF AGENDA:** Motion to adopt the agenda made by Jessica. 2nd by Craig. **Motion adopted by roll call vote - 10/0/0/1**: Craig – Yes, Megan – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes, Ed – Yes.

**5. Closed session – NONE.**

**6. ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele reported that the Open Enrollment period will open January 11th for two weeks. We are in the process of preparing for the Open Enrollment process and presentations. This year our students and families donated toys to help Anaheim PD to support their Law Enforcement toy drive. Our ASB partnered with Canyon High School ASB students and wrote over 200 thank you notes for first responders. Jessica announced that Movember raised almost $6,000.

**7. MINUTES FROM PREVIOUS MEETING:**
Minutes from the November 18, 2020 meeting were presented for approval. Moved by Ed. 2nd by Jennifer.
**Motion adopted by roll call vote - 9/0/0/2**: Craig – Yes, Ed – Yes, Megan – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes.

**8. EXECUTIVE COMMITTEE REPORT:** Fran reported that the committee met on December 3, 2020 to set the agenda. No further action was taken.

**9. Personnel report:** Fran and Michele presented the personnel report. Moved by Steven. 2nd by Jessica.
**Motion adopted by roll call vote - 9/0/0/2**: Craig – Yes, Ed – Yes, Megan – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes.

**10. PUBLIC COMMENT on Agenda Items:** As Board Secretary, Fran read Public Comment. (Electronic submission text is attached.)

**INFORMATION/ACTION ITEMS:**

**11. ACTION: Board Item 1 – LCFF Budget Overview for Parents –** Michele presented the report. Moved by Matt. 2nd by Ed.
**Motion adopted by roll call vote - 9/0/0/2**: Craig – Yes, Ed – Yes, Megan – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes.

**12. ACTION: Board Item 2 – Classified Early Retirement Incentive Health Benefit Program -** Moved by Jessica. 2nd by Matt.
**Motion adopted by roll call vote - 9/0/0/2**: Craig – Yes, Ed – Yes, Megan – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes.

**13. ACTION: Board Item 3 – Temporary Distance Learning Instruction schedule –** Michele discussed the dramatic increase in cases in Orange County since Thanksgiving. She elaborated that we have 5 positive staff and student cases. The Monday/Tuesday students in attendance are 348 and Wednesday/Thursday are 351 (some overlap and are 4 days). Students online only has increased to 487. The board discussed the plan. Ed elaborated that there is a cost to kids with this plan and being in school is the best answer. Moved by Jessica. 2nd by Matt.
**Motion adopted by roll call vote - 8/1/0/2**: Craig – Yes, Ed – Yes, Megan – Yes, Steven – No, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes.

**14. CONSENT: Contract amendment approval.**
**Motion adopted by roll call vote - 9/0/0/2**: Craig – Yes, Ed – Yes, Megan – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele – Yes.

**15. Public comment: None**

**16. Adjournment** – 6:11pm.

*Respectfully submitted,*
*Fran Loeffler*