El Rancho Charter School
181 S. Del Giorgio Dr., Anaheim, CA 92808

Charter Board Meeting Minutes
Wednesday, March 1, 2023

Members in attendance: ✓ = in attendance A = absent

Arnold Arsenault	✓	Mike Lee (1)	✓	Troy Coffey (2)	✓
Greg Smith	A	Deeanne Flores (1)	✓	Frances Loeffler	✓
Kenneth Miller	✓	Lori Mudd (1)	✓	Michele Walker	✓
Steven Little (1)	✓	Carol Ann McGuire (1)	A		

1. Michele called the regular meeting to order at 5:00p.m. in ERCS Library

2. Public Comment on items in Closed Session – NONE

3. Board adjourned to Closed Session at 5:00p.m.

4. Michele called Regular meeting to order at 5:32p.m.

5. The pledge was recited.

6. Michele welcomed the board and announced that we had SNOW today!

7. Quorum was established with members of the board present.

8. ADOPTION OF THE AGENDA: Moved by Ken. 2nd by Steven.
Motion adopted 9-0-0-2

9. Report of Closed Session – Nothing to report.

10. ACKNOWLEDGEMENTS & ANNOUNCEMENTS: Open House will be on March 23rd due to a conflict with the Schools to Watch conference. There are seven staff going to Monterey for the conference. The Honor Band will be performing at Santiago on March 14th and March 15th. International Day is making a comeback and will be on March 14th. We were represented at the Canyon Showcase. Ken Miller said there were great presentations made to feeder schools and a great crowd. The presentations were in keeping with the Attract and Retain policy. All the high schools conducted a showcase. Ken also thanked El Rancho for participating.

11. Minutes from the February 15, 2023 meeting were presented. Moved by Troy. 2nd by Ken.
Motion adopted 9-0-0-2

12. EXECUTIVE COMMITTEE REPORT: Fran reported that the committee met on February 23rd to set the agenda. No other action was taken.

13. Personnel report: Fran presented the personnel report. Moved by Steve. 2nd by Lori.
Motion adopted 9-0-0-2

14. Public Comment – Items on the agenda: None.

INFORMATION/ACTION ITEMS:

15. **ACTION: Board Item 1 – Renewal of Employee contract – Principal.** The board reviewed and approved the contract for Michele Walker through June 30, 2026 and changed the title to Executive Director. Moved by Troy. 2nd by Arnold. Michele recused herself from the vote.
Motion adopted 8-0-0-2

16. **ACTION: Board Item 2 – 12 month Classified and 11 and 12 month Certificated calendars for 2022-2023 revised.** The calendars were revised to reflect the Juneteenth holiday. Moved by Ken. 2nd by Lori.
Motion adopted 9-0-0-2

17. **ACTION: Board Item 3 – 2nd Interim budget report.** Fran presented the 2nd Interim budget reports including the 3-year projections and assumptions. Moved by Steven. 2nd by Mike.
Motion adopted 9-0-0-2

18. **ACTION: Board Item 4 – Cash Flow report.** Fran presented the current year cash flow report. Moved by Ken. 2nd by Lori.
Motion adopted 9-0-0-2

19. **INFORMATION: Enrollment projections -** Fran discussed updated enrollment projections for next year. The rollover occurred today and our Registrar is actively following up on students that have not submitted paperwork. Our Open Enrollment numbers are 78 and Inter-district transfers are 34 which is very promising. Mike asked about Running Springs 7/8 IB program and the effect on enrollment. Ken mentioned it would be about one class size. Michele offered that these may not be El Rancho students, but from other sources including other district elementary schools.

20. **INFORMATION: Security Camera update –** Fran updated the board on the public bid process for the installation of the security cameras.

21. **Consent:** None.

22. **Public comment, items not on the agenda:** None

23. **New/Other business:** None

24. **Adjournment** – 6:05p.m.

Respectfully submitted,
Fran Loeffler